

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, February 14, 2017
7:00 PM



CALL TO ORDER at _____ P.M.

A. ROLL CALL: Kurt Heise _____, Mark Clinton _____, Chuck Curmi _____,
Bob Doroshewitz _____, Jerry Vorva _____, Jack Dempsey _____,
Gary Heitman _____

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

Regular Meeting - Tuesday, February 14, 2017

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting – Tuesday, November 15, 2016 (Receive and File)*

Regular Meeting – Tuesday, January 24, 2017

Study Session – Tuesday, February 7, 2017

Closed Session Minutes – January 17, 2017

Closed Session Minutes – February 7, 2017

D.2 Acceptance of Communications, Resolutions, Reports:

Building Department – Monthly Report – January, 2017

Fire Department – Monthly Report – January, 2017

FOIA Report – Clerk’s Office

FOIA Report – Police Department

D.3 Approval of Township Bills:

		Year 2017
General Fund	(101)	(382,277.87)
Solid Waste Fund	(226)	105,964.84
Improvement Revolving Fund (Capital Projects)	(246)	3,452.60
Drug Forfeiture Fund	(265)	--
Golf Course Fund	(510)	1,218.94
Senior Transportation	(588)	8,701.76
Water and Sewer Fund	(592)	478,856.94
Trust and Agency Fund	(701)	68,417.55
Police Bond Fund	(702)	7,700.00
Tax Pool	(703)	43,725.33
Special Assessment Capital	(805)	30,592.92
Total:		\$366,353.01

*See Addendum to Proposed Minutes for November 15, 2016 from Trustee Doroshewitz

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES MEETING**

Tuesday, February 14, 2017
7:00 PM



E. PUBLIC COMMENTS AND QUESTIONS

F. NEW BUSINESS

- 1) Public Hearing –2017 Community Development Block Grant Funds
- 2) Engagement Letter and Professional Services Agreement with Plante-Moran - Forensic Audit of Hilltop Golf Course.
- 3) Ethics Ordinance – Amendment 19 to Ordinance 1016 – First Reading
- 4) Board of Trustees Public Meeting Rules - 2017
- 5) Annual Wayne County Road Permit Applications, including the letter from Attorney Bennett dated January 18, 2017, Resolution #2017-02-14-04.
- 6) McClumpha/Ann Arbor Road Traffic Signal, Resolution #2017-02-14-05
- 7) Discussion - Fourth of July Picnic - 2017
- 8) Discussion – Fourth of July Fireworks - 2017
- 9) Discussion – Future Township Newsletters and Calendars

G. SUPERVISOR AND TRUSTEE COMMENTS

H. PUBLIC COMMENTS AND QUESTIONS

I. ADJOURNMENT

PLEASE TAKE NOTE: The Charter Township of Plymouth will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at all Township Meetings, to individuals with disabilities at the Meetings/Hearings upon two weeks notice to the Charter Township of Plymouth by writing or calling the following: Human Resource Office, 9955 N Haggerty Road, Plymouth, MI 48170. Phone number (734) 354-3202 TDD units: 1-800-649-3777 (Michigan Relay Services)

The Public Is Invited and Encouraged To Attend All Meetings of the Board of Trustees of the Charter Township of Plymouth.

February 1, 2017

Trustee Bob Doroshewitz

Addendum to November 15, 2016 Meeting Minutes and Request for Board Action

ITEM: Status of Equitable Sharing Program (“Drug Forfeiture”) Audit performed by the Department of Justice (DOJ)

The Request for Board Action and Meeting Minutes (“Records”) submitted to the Board for this item contain an unprecedented amount of detail, misstatements of fact and opinions – I dispute the veracity and truthfulness of a number of these statements and characterizations and request that the Board amend or correct the official records and permanent archives. It appears these Records were constructed to be self-serving and to blur the complex set of facts surrounding the DOJ audit, deflecting attention from both the former Treasurer and former Clerk, who failed to properly comply with standard accounting practices and who implied that others were to blame for their failures.

The Records state that the Agenda item was prepared by and was to be presented by Cindy Kushner, Director of Accounting and Financial Reporting and Joe Heffernan, Partner at Plante-Moran, our auditing firm. Both later contradicted those claims and stated that they neither prepared the Records, nor were aware they were expected to present at the November 15, 2016 meeting. At that meeting, the Board was told by the Clerk that Ms. Kushner was sick and was unable to attend to answer Board questions and to confirm statements that were attributed to her, statements she had no knowledge of until after the meeting.

The Records state that the DOJ was contacted in June, 2014 by Supervisor Reaume, Treasurer Edwards and Clerk Conzelman to ask for help filling out forms and ensuring compliance with the Drug Forfeiture rules. They further claim that Jovan Ware, a clerical worker from the DOJ, agreed to send a training team or an audit team to assist. I find this puzzling, as auditors and trainers are two very different roles and one wouldn’t ordinarily confuse one with the other. I doubt the DOJ would send three auditors from Chicago, for an extended stay, to deliver a training course. Moreover, Supervisor Reaume confirmed, in an email, that the DOJ was sending staff to provide training; surprisingly, the Training Team (who were actually auditors from the Chicago office of the DOJ Inspector General) arrived on site in August 2014 and immediately morphed itself into a year-long audit team. Additionally, Ms. Ware has no recollection of that conversation and stated that her office, the Asset Forfeiture and Money Laundering Section, of the DOJ does not have “audit teams”, nor do they do on-site training for individual police agencies. Ms. Ware further states this claim is not “logical or accurate.”

I believe the claim that it was the former Administration who initiated contact with the DOJ is false. Prior to June 4, 2014, Police Chief Tom Tiderington confided in me that he had serious concerns with the filings and he told me that he refused to sign off on the documents as he was denied access to banking information as well as supporting documentation.

In one example, a refrigerated truck rented for the July 4 picnic was illegally charged to the Federal Drug Forfeiture Fund. When Chief Tiderington discovered this improper expenditure and others, the former administration attempted to explain the expenditure as a clerical error, suggesting that the invoice for a “refrigerated truck” (commonly known as a “ref” truck) caused the confusion as they thought it was marijuana related and thus an appropriate drug forfeiture

expenditure. That explanation was laughable as “reefer” is slang that has not been used since the 1960s. As such, I believe that the former administration claimed to have initiated the contact with the DOJ in order to mislead the Board of Trustees as well as the general public.

The relevance is that it was Chief Tiderington, the official charged with substantiating that all funds were properly accounted for who alerted the DOJ as to the many irregularities he discovered.

In fact, the DOJ initiated a criminal inquiry after Chief Tiderington spoke with the DOJ Inspector General Regional Manager Carol Tarazka and met with investigators **in January 2014**, not after the former Administration spoke with clerical staff Jovan Ware **in June 2014** as claimed in the November 15, 2016 agenda item report.

Plante-Moran later confirmed that the accounts were not being properly reconciled and that those with oversight responsibility were blocked from transparency to the records that they are sworn to validate. In fact, in 2013 Plante-Moran conducted a “single Audit” of the 2012 Federal Drug Forfeiture Funds. The report documented several significant financial irregularities and concerns. Even more troubling, the hardcopy report issued by Plante-Moran was hidden in a box underneath the former Treasurer's desk for several months and kept from the Board of Trustees and the public. It was only after I alerted the managing partner at Plante-Moran that the report was not delivered did the Board get copies provided to them, directly from Plante-Moran.

I believe that the most significant DOJ findings were intentionally omitted from the Records, while the least important findings were highlighted. For example, on page 7 of the DOJ audit, the DOJ Auditors describe \$96,506 of missing funds that “were not deposited into the bank account within a reasonable period after receipt.”; it went on to state “based on our review of the bank statements, we found that Plymouth Township did not transfer this rebate into the DOJ equitable sharing bank account until September 2014, about two years and three months later and that the amount transferred was only \$ 82,788 of the \$ 96,506.” This stunning revelation, that money was unaccounted for over two years, was inexplicably omitted from the Records presented at the November 15, 2016 meeting and was never brought to the attention of the Board.

Another troubling finding, number 2012-1 caused by a lack of preventative controls which would ensure that bank reconciliations are prepared timely and reviewed monthly and cited specific cases where reconciliations were not done. Bank reconciliations are the Clerk's responsibility, these duties were not consistently carried as the Board had otherwise been led to believe.

The Records assert that Ms. Kushner reviewed the bank statements and performed the reconciliations; as noted above, Ms. Kushner was sick and unable to attend to the meeting to verify those claims, but she later indicated that she was told the statements reconciled but never actually saw them and did not personally perform the reconciliations.

Last, the Meeting Minutes state that “Mr. Heffernan and Mr. Edwards reviewed the conflicting emails coming from various individuals in the Department of Justice, first denoting compliance, then asking for compliance.” In fact, no email was provided to the Board and the only record available is where when the DOJ sent an “automated” routine email response on October 21, 2016, stating that the forms were received, reviewed and accepted but **specifically stating that the Township was in noncompliance.**

For these reasons, I again dispute the truth and veracity of the Records and ask that they be stricken in their entirety as a future reader would assume them true, without having this additional background. Should the Board lack authority or the will to correct the records, then I ask that this addendum be included in the permanent archives from the February 14, 2016 meeting and that the official meetings from the November 15, 2016 be amended with a reference to addendum so readers have a fair chance to inspect the disputed facts as submitted by Trustee Bob Doroshewitz, who served in office during the entire period in which these events took place.

Respectfully,

Robert J Doroshewitz

Township Trustee

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016**

PROPOSED MINUTES

Supervisor Price called the meeting to order at 7:02 p.m. and led in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT: Shannon Price, Supervisor
Ron Edwards, Treasurer
Nancy Conzelman, Clerk
Charles Curmi, Trustee
Robert Doroshewitz, Trustee
Steve Mann, Trustee

MEMBERS ABSENT: Mike Kelly, Trustee, Excused

OTHERS PRESENT: Patrick Fellrath, Dir. of Public Utilities
Mark Lewis, Chief Building Official
Dan Phillips, Fire Chief
Robert Antal, Police Lieutenant
Kevin Bennett, Township Attorney
David Richmond, Spalding DeDecker Associates
Alice Geletzke, Recording Secretary
41 Members of the Public

D. APPROVAL OF AGENDA

Regular Meeting - Tuesday, November 15, 2016

Ms. Conzelman moved to approve the agenda for the Board of Trustees regular meeting of November 15, 2016 with the addition of Item J.1 (A) Tentative Agreement with TPOAM, and the removal of Item J.4, Senior Transportation-Discussion and Report. Seconded by Mr. Edwards. Ayes all.

E. APPROVAL OF CONSENT AGENDA

E.1 Approval of Minutes:

Regular Meeting - October 25, 2016
Special Meeting - November 3, 2016

E.2 Acceptance of Utility Easements:

E.3 Acceptance of Communications, Resolutions, Reports:

Fire Report - October 2016

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016**

PROPOSED MINUTES

Building Department - October 2016

E.4 Approval of Township Bills:

		Year 2016
General Fund	(101)	782,085.23
Solid Waste Fund	(226)	111,241.47
Improvement Revolving Fund (Capital Projects)	(246)	45,457.89
Drug Forfeiture Fund	(265)	-0-
Golf Course Fund	(510)	1,575.69
Senior Transportation	(588)	11,554.92
Water and Sewer Fund	(592)	935,618.99
Trust and Agency Fund	(701)	26,021.45
Police Bond Fund	(702)	11,451.00
Tax Fund	(703)	784,667.04
Special Assessment Fund	(805)	34,000.00
Total:		\$2,743,673.68

Moved by Ms. Conzelman and seconded by Mr. Mann to approve the consent agenda with removal of the bills.

The maker and supporter then agreed to amend the motion to also include removal of the minutes.

Ayes all.

Mr. Doroshewitz reviewed corrections he recommended for the minutes.

F. PUBLIC COMMENTS AND QUESTIONS

Ed Haggerty had comments on the timing of the survey; and Chris Hunter, Ken Garner, and Don Soenen offered parting wishes to the members of the Board who are leaving office.

G. PUBLIC HEARING

- 1) Request for Board Action - Transfer of IFTE Certificate from Westport Fuel Systems, Inc. to MAHLE Powertrain, LLC - Resolution 2016-11-15-29

A representative of MAHLE Powertrain addressed the Board and answered questions.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016**

PROPOSED MINUTES

Mr. Price opened the public hearing at 7:29 p.m. There being no comment from the public, the hearing was closed at 7:30 p.m.

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve Resolution 2016-11-15-29 to transfer IFTE Certificate 2012-343 from Westport Fuel Systems, Inc., to MAHLE Powertrain LLC. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

H. COMMUNITY DEVELOPMENT

I. UNFINISHED BUSINESS

J. NEW BUSINESS

E.1 Approval of Minutes

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve the minutes of the Board of Trustees regular meeting of October 25, 2016 and special meeting of November 3, 2016.

ROLL CALL:	AYES:	Conzelman, Edwards, Mann, Price
	NAYS:	Curmi, Doroshewitz

Motion carried.

E.4 Approval of Township Bills

Moved by Mr. Mann and seconded by Ms. Conzelman to approve the Township bills.

AYES:	Mann, Conzelman, Doroshewitz, Edwards, Price
NAYS:	Curmi

Motion carried.

1a) Request for Board Action – TPOAM Tentative Agreement

Three items were amended: an increase from 2% to 3% for 2017 and 2018 was given, language was stricken regarding discipline, and a new title of Water Billing Specialist was included for a position.

Moved by Mr. Mann and seconded by Mr. Doroshewitz to approve the Tentative Agreement between the Township and TPOAM as presented. Ayes all.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016**

PROPOSED MINUTES

- 1) Request for Board Action - Deny Metro Act Application of Mobilitie, LLC

Moved by Ms. Conzelman and seconded by Mr. Edwards to deny the METRO Act Application as submitted by Mobilitie, LLC, since the application is administratively incomplete. Ayes all.

- 2) Request for Board Action - Memorandum of Understanding Between Plymouth Township and Regional Participating Partners for Grant Request

Fire Chief Phillips explained the need for a Memorandum of Understanding for all parties participating in regional grants. The grant request is for the purchase of a pumper to replace aging equipment.

Moved by Ms. Conzelman and seconded by Mr. Edwards to approve the Supervisor's signature on the Memorandum of Understanding between Plymouth Township and its Regional Participating partners (Northville Township and the City of Novi). Ayes all.

- 3) Request for Board Action - 2016 Financial Review/Audit

Mr. Joe Heffernan of Plante and Moran distributed a draft of the financial statement and explained that he hoped the audit could be closed by the end of this week, with financial statements printed and published in another week and a half.

- 4) Request for Board Action - Senior Transportation - Discussion and report

This item was removed from the agenda.

- 5) Request for Board Action - Status of Equitable Sharing Audit Performed by the Department of Justice

Mr. Heffernan and Mr. Edwards reviewed the conflicting e-mails coming from various individuals in the Department of Justice, first denoting compliance, then asking for further compliance. An e-mail was received two weeks ago that they wished for \$83,000 to be returned to the Drug Forfeiture Fund from the General Fund in six separate installments, despite receiving documentation that shows the Township had made the requested reimbursements. Mr. Heffernan indicated that there would be no harm in transferring the \$83,000 to the Forfeiture Fund, even if the fund has already been reimbursed, since there would be police-related costs that would be allowable to apply under the Drug Forfeiture Act.

Moved by Mr. Doroshewitz and seconded by Mr. Mann that \$83,397.67 be transferred to the Federal Drug Forfeiture Fund from the General Fund., and to authorize the Treasurer to pay the line items that total \$83,397.67. Ayes all.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016**

PROPOSED MINUTES

Moved by Ms. Conzelman and seconded by Mr. Edwards to authorize Plante and Moran to draft a letter stating to the DOJ, and /or the DOJ's contract accountant that the Township made the appropriate adjustments to satisfy their requests and but has made the additional contribution to the Federal Drug Forfeiture Fund in the exact amount in order to close the matter.

ROLL CALL:	AYES:	Conzelman, Edwards
	NAYS:	Mann, Price, Curmi, Doroshewitz

Motion defeated.

K. SUPERVISOR AND TRUSTEE COMMENTS

Mr. Mann thanked the Board for his interim appointment, wished success to those leaving the Board and wished the incoming Board well.

Ms. Conzelman expressed her enjoyment in meeting so many members of the public. She also thanked the poll workers for their hard work on the 9 elections during her term, thanked Deputy Clerk Michelle Lozier and Recording Secretary Alice Geletzke for their work, and Mark Lewis for his repair of the election mailbox.

Mr. Edwards indicated he was grateful for 20 years and wished the new Board well.

Mr. Price complimented Ms. Conzelman on running a great election, congratulated Mr. Edwards on 20 years, thanked the Board for his appointment, and thanked the department heads for all their hard work. He thanked the community for allowing him to serve, and wished the new Board well.

L. PUBLIC COMMENTS

Bill Carter complimented Ms. Conzelman on her election team and extended good wishes to those leaving.

Treasurer-elect Mark Clinton thanked everyone for their service and their graciousness in transition.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, NOVEMBER 15, 2016**

PROPOSED MINUTES

M. ADJOURNMENT

Moved by Mr. Edwards and seconded by Mr. Mann to adjourn the meeting at 8:50 p.m. Ayes all.

Nancy C. Conzelman, Township Clerk

Shannon G. Price, Township Supervisor

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JANUARY 24, 2017**

D. 1

PROPOSED MINUTES

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Jerry Vorva, Clerk
Mark Clinton, Treasurer
Charles Curmi, Trustee
Jack Dempsey, Trustee
Robert Doroshewitz, Trustee
Gary Heitman, Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Patrick Fellrath, Dir. of Public Utilities
Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Kevin Bennett, Township Attorney
Sandra Groth, Deputy Clerk
Amy Hammye, Deputy Treasurer
Alice Geletzke, Recording Secretary
16 Members of the Public

B. PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was led by Dorian Thomas.

C. APPROVAL OF AGENDA
Regular Meeting - Tuesday, January 24, 2017

Moved by Mr. Vorva and seconded by Mr. Heitman to approve the agenda for the Board of Trustees regular meeting of January 24, 2017. Ayes all on a roll call vote.

D. APPROVAL OF CONSENT AGENDA

D.1 Approval of Minutes:

Regular Meeting - November 15, 2016 (Receive and File)

Moved by Mr. Vorva and seconded by Mr. Heitman to receive and file the minutes of the Board of Trustees regular meeting of November 15, 2016.

The motion was withdrawn by the maker and supporter.

It was suggested that the minutes be tabled until the next regular meeting, at which time Mr. Doroshewitz and Mr. Curmi could present an addendum to those minutes. Then those minutes could be received and filed with the addendum.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JANUARY 24, 2017**

PROPOSED MINUTES

Moved by Mr. Heise and seconded by Mr. Heitman to table the minutes of the Board of Trustees regular meeting of November 15, 2016. Ayes all.

Regular Meeting – January 10, 2017

Moved by Mr. Doroshewitz and seconded by Mr. Heitman to approve the minutes of the Board of Trustees regular meeting of January 10, 2017. Ayes all.

Study Session - January 17, 2017

Moved by Mr. Heitman and seconded by Mr. Vorva to approve the minutes of the Board of Trustees study session of January 17, 2017. Ayes all.

D.2 **Acceptance of Communications, Resolutions, Reports:**

D.3 **Approval of Township Bills:**

		Year 2016
General Fund	(101)	336,338.20
Solid Waste Fund	(226)	1,843.79
Improvement Revolving Fund (Capital Projects)	(246)	--
Drug Forfeiture Fund	(265)	--
Golf Course Fund	(510)	86.59
Senior Transportation	(588)	3,498.09
Water and Sewer Fund	(592)	343,771.03
Trust and Agency Fund	(701)	--
Police Bond Fund	(702)	2,220.00
Tax Pool	(703)	--
Special Assessment Capital	(805)	29.65
Total:		\$687,787.35

Moved by Mr. Curmi and seconded by Mr. Heitman to approve the Township bills as presented. Ayes all.

E. PUBLIC COMMENTS AND QUESTIONS – There were none.

F. NEW BUSINESS

- 1) Consider approval of the Storm Drain Agreement with Livonia Builders Grandover Park, LLC. Resolution #2017-01-24-02.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JANUARY 24, 2017**

PROPOSED MINUTES

Moved by Mr. Heitman and seconded by Mr. Dempsey to adopt Resolution 2017-01-24-02 authorizing the Township Supervisor and the Township Clerk to sign the Wayne County Permit M-47943 and approve the Storm Drain Agreement with Livonia Builders Grandover Park, LLC, and authorize the Township Clerk to exercise same. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

- 2) Consider approval of Sanitary Sewer and Water Main Easement for Ravines of Plymouth.

Moved by Mr. Curmi and seconded by Mr. Doroshewitz to approve the water and sewer easements for the Ravines of Plymouth and authorize the Township Clerk to sign same. Ayes all on a roll call vote.

- 3) Consider approval of request for vacation of existing public utility easements at the Plymouth Square Shopping Center.

Moved by Mr. Heitman and seconded by Mr. Doroshewitz to approve vacating the portion of the public utility easements on the Plymouth Square Shopping Center Property, as shown and described on the prepared Exhibits. Ayes all on a roll call vote.

- 4) Approve the reappointment of Paul Fessler to the Downtown Development Authority (DDA) and the Brownfield Redevelopment Authority (BRA) for a four-year term expiring on January 31, 2021.

Moved by Mr. Dempsey and seconded by Mr. Clinton to approve the reappointment of Paul Fessler to the Downtown Development Authority and the Brownfield Redevelopment Authority for a four-year term expiring on January 31, 2021. Ayes all on a roll call vote.

- 5) Approve the reappointment of Ryan Kolb to the Downtown Development Authority (DDA) and the Brownfield Redevelopment Authority (BRA) for a four-year term expiring on January 31, 2021

Moved by Mr. Curmi and seconded by Mr. Vorva to approve the reappointment of Ryan Kolb to the Downtown Development Authority and the Brownfield Redevelopment Authority for a four-year term expiring on January 31, 2021. Ayes all on a roll call vote.

- 6) Approve the appointment of Paul Garon to the Downtown Development Authority (DDA) and the Brownfield Redevelopment Authority (BRA) to complete the term of Michelle Ludtke, with a term expiring on January 31, 2019.

Moved by Mr. Doroshewitz and seconded by Mr. Heitman to approve the appointment of Township Resident Paul Garon to the Downtown Development Authority and the Brownfield Redevelopment Authority for a term expiring on January 31, 2019. Ayes all on a roll call vote.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JANUARY 24, 2017**

PROPOSED MINUTES

- 7) Request for Board Action –Approve 2% raises for Department Heads and other non-represented employees who worked all of 2016.

Board members discussed eventually changing to a personnel evaluation system, including weighing on a combination of role-based and merit-based recommendations. They also discussed the existence of contracts with individuals.

Susan Bondie commented that it is unknown whether the salaries are within range or accelerated because of relationships.

Moved by Mr. Vorva and seconded by Mr. Clinton to approve a 2% increase for Department Heads and other non-represented employees who remain active employees as of this date and who were on the payroll for all of the calendar year 2016, except for the Deputy Clerk and the Deputy Treasurer. Raise to be effective January 30, 2017.

ROLL CALL: AYES: Vorva, Clinton, Curmi, Doroshewitz, Heise
 NAYS: Heitman, Dempsey

Motion carried.

- 8) Establish the salary for the Deputy Clerk and establish the salary for the Deputy Treasurer in accordance with State Statute.

Mr. Vorva and Mr. Clinton reviewed the extensive training, experience, responsibilities and performance of their respective Deputies, and the necessity for them to be able to step into the Clerk and Treasurer positions should the need arise. They then made recommendations for salary increases. Board members also discussed the salary history for these positions and salaries for comparable positions,.

Susan Bondie commented that she didn't believe the two positions should receive the same increases. She also asked if the two deputies could fully assume the duties of the Clerk and Treasurer and was assured they could.

Moved by Mr. Vorva and seconded by Mr. Clinton to approve the establishment of the salary for Deputy Clerk at \$68,900.00 annually with all benefits afforded other full-time employees and to establish the salary for Deputy Treasurer at \$64,000.00 with all benefits afforded other full-time employees, in accordance with established Township practices.

ROLL CALL: AYES: Vorva, Curmi, Dempsey, Heise
 NAYS: Doroshewitz, Heitman, Clinton

Motion carried.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JANUARY 24, 2017**

PROPOSED MINUTES

- 9) Approve Tolling Agreement between the City of Plymouth and the Charter Township of Plymouth, Resolution #2017-01-24-03

Mr. Heise explained this agreement creates a new mutual statute of limitations going forward with regard to the City and Township fire pension and health care dispute.

Moved by Mr. Heitman and seconded by Mr. Dempsey to approve Resolution 2017-01-24-03 authorizing the Township Supervisor to sign the Tolling Agreement between the Charter Township of Plymouth and the City of Plymouth tolling the statute of limitations with regard to the legal rights of the Township to any and all claims or causes of action regarding outstanding financial liabilities as a result of the previous fire merger agreement. Further, we direct the Township Attorney to dismiss the lawsuit between the City and the Township without prejudice. Ayes all on a roll call vote.

A copy of the Resolution is on file in the Clerk's office for public perusal.

G. SUPERVISOR AND TRUSTEE COMMENTS

Mr. Heise indicated that work is beginning on clearing the DEHOCO property. He noted his work as a State Representative in writing the law to transfer the property to the Michigan Land Bank. He also noted the establishment of a Citizens Advisory Council with five units. Because of five Tuesdays in January, there will be no Board meeting next Tuesday.

Mr. Doroshewitz asked for more clarity and earlier arrival for the Board packets, and improvements to the e-mail system.

Mr. Heitman said he talked to people, and voted the way they asked him to vote.

Mr. Vorva thanked Mr. Clinton for his efforts in putting together their proposals for the salaries for their deputies. He also thanked Mr. Heise for all his efforts with the City of Plymouth. He pointed out the painting of the fountain in Kellogg Park give to him by artist Gordon Eddy, now framed and hung in Township Hall by the Information Center. Also, he said he takes to heart what was said regarding the deputies. In light of his deputy being paid prior to this meeting, he said he would be presenting a cashier's check from his personal funds to the Township for the difference in pay from noon on November 20 until today.

Mr. Dempsey noted he's received good comments from the public regarding the ethics ordinance and encouraged additional comments. He also had questions for DTE regarding a major electrical surge in his neighborhood.

Mr. Curmi had questions to be asked of the County regarding road crew issues. He also asked about golf course financial reports, invoices for cross-connections, snow-machine status, Hazardous Waste Day, and tree planting.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JANUARY 24, 2017**

PROPOSED MINUTES

H. PUBLIC COMMENTS AND QUESTIONS – There were none.

I. ADJOURNMENT

Moved by Mr. Heitman and seconded by Mr. Clinton to adjourn the meeting at 8:45 p.m. Ayes all.

Jerry Vorva, Township Clerk

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
STUDY SESSION
TUESDAY, FEBRUARY 7, 2017
PROPOSED MINUTES**

D.1

Supervisor Heise called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Kurt Heise, Supervisor
Jerry Vorva, Clerk
Mark Clinton, Treasurer
Charles Curmi, Trustee
Jack Dempsey, Trustee
Robert Doroshewitz, Trustee
Gary Heitman, Trustee

MEMBERS ABSENT: None

OTHERS PRESENT: Dan Phillips, Fire Chief
Thomas Tiderington, Police Chief
Sandra Groth, Deputy Clerk
Amy Hammye, Deputy Treasurer
Alice Geletzke, Recording Secretary
22 Members of the Public

B. PLEDGE OF ALLEGIANCE – Led by Gary Roberts.

C. APPROVAL OF AGENDA
Study Session - Tuesday, February 7, 2017

Moved by Mr. Heitman and seconded by Mr. Dempsey to approve the agenda for the Board of Trustees Study Session of February 7, 2017. Ayes all.

D. PUBLIC COMMENTS AND QUESTIONS – There were none.

F. FIVE MILE CORRIDOR PLAN – Presentation by Gary Roberts

Gary Roberts, coordinator for the Michigan International Technology Center, gave a presentation regarding the joint marketing initiative for re-purposing the former prison properties around the intersection of Five Mile and Beck Roads. He indicated there are approximately 800 acres at the site, with approximately 516 usable acres. The initiative is principally driven by Northville and Plymouth Townships, with the cooperation of Wayne County and the State of Michigan, and intends to attract a high level of engineering and research and development users.

E. FINANCIAL UPDATE – Presentation by Plante-Moran

Martin Olejnik and Kari Shea of Plante-Moran reviewed the 2015 Audit and their recommendations. Also discussed was the single audit of all Federal grants if more than

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
STUDY SESSION
TUESDAY, FEBRUARY 7, 2017
PROPOSED MINUTES**

\$750,000 combined is spent, having an audit of the Hilltop Golf Course for future determination, and progress on accounting updates in preparation for the next audit.

G. FIRE DEPARTMENT UPDATE/STATION #2 – Fire Chief Phillips

H. FIRE DEPARTMENT TRANSPORT COST POLICY – Fire Chief Phillips

I. POLICY CHANGE/COLLECTIONS/FD TRANSPORT –Fire Chief Phillips

Fire Chief Phillips presented information on current manpower, age and anticipated replacement of equipment, transport by HVA and/or the Township, need for increasing transport fees and changing the policy for collections. Also discussed were response times and their effect on insurance rates, and manpower and equipment needs for the possible reopening of Station 2. Also being investigated are possible cooperative efforts with other communities.

J. MCCLUMPHA/ANN ARBOR ROAD TRAFFIC SIGNAL

Mr. Heise presented the draft of a resolution to urge the State to expedite the installation of a traffic signal at this location. The resolution will also be presented to the School District, as well as other State and County officials. He noted the dangers at that intersection and prior efforts to obtain a traffic signal and other improvements there.

K. WTUA DISCUSSION (If needed)

Mr. Heise indicated discussions are beginning with the City of Plymouth.

L. SUPERVISOR AND TRUSTEE COMMENTS

Mr. Doroshewitz commented on being grateful for the respectful atmosphere after the 4/3 vote at the last meeting.

Mr. Curmi urged Board members to read the latest issue of the MTA magazine.

M. PUBLIC COMMENTS AND QUESTIONS

Mr. Ed Haggerty commented on a current job applicant still not receiving any feedback on her application, even though the job is still listed as being open. He also had questions on progress on the Ethics Ordinance.

N. CLOSED SESSION

At 10:10 p.m. moved that a closed session be called for the purpose of discussing contract negotiations pursuant to OMA Section 8 (c) . Seconded by Mr. Heitman. Ayes all.

**CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES
STUDY SESSION
TUESDAY, FEBRUARY 7, 2017
PROPOSED MINUTES**

At 10:55 p.m. the Board returned to Open Session.

O. ADJOURNMENT

Moved by Mr. Heitman and seconded by Mr. Clinton to adjourn the meeting at 10:56 p.m.
Ayes all.

Jerry Vorva, Township Clerk

CHARTER TOWNSHIP OF PLYMOUTH
DEPARTMENT OF BUILDING & CODE ENFORCEMENT



MONTHLY REPORT

January
2017

New Commerical Building for 2017

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Auto Zone	1423 Ann Arbor RD	Auto Parts Supply	610,340	Issued	January

Total Construction Value 610,340

New Commercial Additions/Alterations for 2017

Company Name	Property Address	Type of Work	Construction Value	Status	Month
Trumpf	47711 Clipper	Interior remodel	235,000	Issued	January
ASK Services Inc	40600 Ann Arbor RD #200	Tenant finish	90,000	Issued	January

Total Construction Value 325,000

Grand Total Construction Value 935,340

Residential Housing 2017

Single Family Detached

	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Totals	0	0	\$ -	-

Single Family Attached (Townhouses/ Row Houses)

	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

Two-Family Buildings (Duplex)

	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

Three-or-more Family Building (Apartments/Stacked Condos)

	<u>Total #</u>	<u>Total #</u>	<u>Total</u>	<u>Total</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Value</u>	<u>Square</u>
			<u>Construction</u>	<u>Feet</u>
January	0			
February	0			
March	0			
April	0			
May	0			
June	0			
July	0			
August	0			
September	0			
October	0			
November	0			
December	0			
Totals	0	0	\$ -	-

	<u>Total #</u>	<u>Total #</u>	<u>Value</u>	<u>Square</u>
	<u>Buildings</u>	<u>Dwelling</u>	<u>Construction</u>	<u>Feet</u>
Totals all categories	0	0	\$ -	-

Certificates of Occupancy and Re-Occupancy
 Plymouth Township
 January 2017*
 WTUA

Address	Business Name	Business	Type of work	Business Forms Given Out	
				Yes	No
47075 Five Mile RD	Hillside Sales Office	Tenant finish	Sales office		X
47548 Halyard	Azox Business Solutions	Re-occupancy	Business office	X	
44747 Helm CT	TroTec	Re-occupancy	Laser sales & service	X	
533 Ann Arbor RD	MJ Caninet Design	Re-occupancy	Sales office	X	



Revenue Breakdown Report

02/01/2017

Filter: All Records, Transaction.DateToPostOn in <Previous month> [01/01/17 - 01/31/17]

Unit Totals		
Unit Name	Records	Revenue
	234	89,802.00
TOTAL	234	89,802.00

Record Type Totals		
Unit:	Records	Revenue
Name	24	43,000.00
Permit	210	46,802.00
UNIT TOTAL:	234	89,802.00

Record Type Breakdowns		
Unit:	Records	Revenue
Record Type: Name	24	43,000.00
TOTAL:	24	43,000.00

Record Type: Permit	Records	Revenue
Building	65	26,573.00
Electrical	39	6,582.00
Mechanical	68	10,517.00
Plumbing	38	3,130.00
TOTAL:	210	46,802.00

Certificate of Occupancy List

02/01/2017

1/2

CofO Number	Status	Issued To	Address	CofO and Permit Dates	
OF17-0001 Permit Number PB16-0050	ISSUED (FINAL) Applicant Name Livonia Builders Grandover Park LLC	Ravines of Plymouth	13000 Woodridge CR Contractor Livonia Builders Grandover P	CO Date Apply: 12/27/2016 Permit Date Apply: 02/10/2016	CO Date Finaled: 01/10/2017 Permit Date Issued: 2/29/2016
OF17-0007 Permit Number PB15-0963	ISSUED (FINAL) Applicant Name Aristeo Construction	Troy Design & Manufacturing	14425 SHELDON Contractor Aristeo Construction	CO Date Apply: 01/12/2017 Permit Date Apply: 11/12/2015	CO Date Finaled: 01/12/2017 Permit Date Issued: 2/08/2015
OF17-0008 Permit Number PB15-1075	ISSUED (FINAL) Applicant Name Aristeo Construction	Troy Design & Manufacturing	14425 SHELDON Contractor Aristeo Construction	CO Date Apply: 01/12/2017 Permit Date Apply: 12/28/2015	CO Date Finaled: 01/12/2017 Permit Date Issued: 1/27/2016
OF17-0009 Permit Number PB16-0259	ISSUED (FINAL) Applicant Name Aristeo Construction	Troy Design & Manufacturing	14425 SHELDON Contractor Aristeo Construction	CO Date Apply: 01/12/2017 Permit Date Apply: 04/26/2016	CO Date Finaled: 01/12/2017 Permit Date Issued: 5/12/2016
OF17-0010 Permit Number PB16-0330	ISSUED (FINAL) Applicant Name Delta Industrial	Troy Design & Manufacturing	14425 SHELDON Contractor Delta Industrial	CO Date Apply: 01/12/2017 Permit Date Apply: 05/16/2016	CO Date Finaled: 01/12/2017 Permit Date Issued: 5/24/2016
OF17-0011 Permit Number PB16-0422	ISSUED (FINAL) Applicant Name Delta Industrial	Troy Design & Manufacturing	14425 SHELDON Contractor Delta Industrial	CO Date Apply: 01/12/2017 Permit Date Apply: 06/15/2016	CO Date Finaled: 01/12/2017 Permit Date Issued: 7/07/2016
OF17-0012 Permit Number PB16-0470	ISSUED (FINAL) Applicant Name Toll Brothers	Toll Brothers	46979 FIVE MILE RD Contractor	CO Date Apply: 01/13/2017 Permit Date Apply: 06/29/2016	CO Date Finaled: 01/13/2017 Permit Date Issued: 7/29/2016
OF17-0013 Permit Number PB16-0061	ISSUED (FINAL) Applicant Name Livonia Builders Grandover Park LLC	Ravines of Plymouth	13016 Woodridge CR Contractor Livonia Builders Grandover P	CO Date Apply: 01/18/2017 Permit Date Apply: 02/10/2016	CO Date Finaled: 01/18/2017 Permit Date Issued: 2/29/2016
OF17-0014 Permit Number PB16-0055	ISSUED (FINAL) Applicant Name Livonia Builders Grandover Park LLC	Ravines of Plymouth	13018 Woodridge CR Contractor Livonia Builders Grandover P	CO Date Apply: 01/18/2017 Permit Date Apply: 02/10/2016	CO Date Finaled: 01/18/2017 Permit Date Issued: 2/29/2016
OF17-0015 Permit Number PB16-1065	ISSUED (FINAL) Applicant Name Lakeshore Contracting Services LLC	Hillside Sales Office #1	47075 FIVE MILE RD Contractor Lakeshore Contracting Serv	CO Date Apply: 12/08/2016 Permit Date Apply: 11/10/2016	CO Date Finaled: 01/23/2017 Permit Date Issued: 1/28/2016
OF17-0016 Permit Number	ISSUED (FINAL) Applicant Name	Azox Business Solutions	47548 Halyard Contractor	CO Date Apply: 01/27/2017	CO Date Finaled: 01/27/2017

Certificate of Occupancy List

02/01/2017

2/2

CofO Number	Status	Issued To	Address	CofO and Permit Dates	
PB17-0048		Azox Business Solutions		<u>Permit Date Apply:</u> 01/24/2017	<u>Permit Date Issued:</u> 01/27/2017
OF17-0017	ISSUED (FINAL)	Tro Tec	44747 HELM CT	<u>CO Date Apply:</u> 01/27/2017	<u>CO Date Finaled:</u> 01/27/2017
<u>Permit Number</u>	<u>Applicant Name</u>		<u>Contractor</u>		
PB17-0021		Tro Tec		<u>Permit Date Apply:</u> 01/11/2017	<u>Permit Date Issued:</u> 01/27/2017
OF17-0018	ISSUED (FINAL)	MJ Cabinet Designs	533 Ann Arbor Rd.	<u>CO Date Apply:</u> 01/27/2017	<u>CO Date Finaled:</u> 01/27/2017
<u>Permit Number</u>	<u>Applicant Name</u>		<u>Contractor</u>		
PB17-0030		Mj Cabinet Designs		<u>Permit Date Apply:</u> 01/13/2017	<u>Permit Date Issued:</u> 01/27/2017
OF17-0019	ISSUED (FINAL)	K & Z Development LLC	14200 Terrace CT B6UC	<u>CO Date Apply:</u> 01/27/2017	<u>CO Date Finaled:</u> 01/27/2017
<u>Permit Number</u>	<u>Applicant Name</u>		<u>Contractor</u>		
PB16-0120		K & Z Development LLC	William Moustakeas	<u>Permit Date Apply:</u> 03/16/2016	<u>Permit Date Issued:</u> 03/24/2016

All Records

Co.DateFinaled Between 1/1/2017 12:00:00 AM AND

1/31/2017 11:59:59 PM AND

Co.Status = ISSUED (FINAL)

Number of CofO's: 14

02/01/17

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<u>VACANT BLD - RES</u>					
11367 43916 JOY RD	R-78-059-03-0216-000		07/07/09	Recv'd Registration	
11367 11677 FRANCIS	R-78-027-01-0129-000		04/09/10	Insp. Completed	09/20/10
11367 42405 HAMMILL	R-78-017-03-0048-301	Rottell, Barbara Joann Trust	08/05/10	Recv'd Registration	03/13/14
11367 11626 BUTTERNUT	R-78-027-01-0160-002		10/26/11	Recv'd Registration	01/16/14
11367 8890 NORTHERN	R-78-059-03-0136-000	Rowe, Kimberly W	01/13/12	Recv'd Registration	
11367 46021 ANN ARBOR TR	R-78-036-99-0011-000		03/09/12	Recv'd Registration	
11367 9024 TAVISTOCK	R-78-066-01-0111-000	Christiana Trust	04/06/12	Recv'd Registration	03/31/15
11367 11677 FRANCIS	R-78-027-01-0129-000		08/06/12	Recv'd Registration	
11367 9440 NORTHERN	R-78-059-03-0167-000	Baczlo Properties, LLC	03/21/13	Recv'd Registration	
11367 11708 PACIOCCO CT	R-78-040-99-0010-702	Miller, Reed	08/05/13	Recv'd Registration	
11367 11432 MONA CT	R-78-064-04-0210-000	Five Brothers	08/13/13	Recv'd Registration	08/17/15
11367 40651 FIVE MILE	R-78-022-99-0002-001		10/15/13	Recv'd Registration	
11367 11864 HAGGERTY	R-78-027-01-0001-002		10/28/13	Insp. Scheduled	
11367 41451 CRABTREE LN	R-78-017-02-0521-000		11/27/13	Recv'd Registration	
11367 11864 HAGGERTY	R-78-027-01-0001-002		05/14/14	Recv'd Registration	
11367 9037 NORTHERN	R-78-059-03-0201-000	Rupp, David	05/14/14	1st Reg ltr sent	
11367 46643 ANN ARBOR TR	R-78-035-99-0006-006	National Field Network	07/11/14	Recv'd Registration	05/17/16
11367 42405 HAMMILL	R-78-017-03-0048-301	Rottell, Barbara Joann Trust	07/28/14	No Violation	08/11/14
11367 49576 DONOVAN BLVD	R-78-041-02-0047-000	Freddie Mac	08/13/14	Recv'd Registration	

02/01/17

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
11367 45952 CONCORD DR	R-78-036-04-0058-000	Keller Williams, Lloyd Odell	10/22/14	Recv'd Registration	
11367 42082 OAK LANE	R-78-017-99-0033-001	Coldwell Banker Real Estate	01/16/15	Recv'd Registration	
11367 9037 NORTHERN	R-78-059-03-0201-000	Rupp, David	03/25/15	1st Reg ltr sent	
11367 42405 HAMMILL	R-78-017-03-0048-301	Rottell, Barbara Joann Trust	03/31/15	1st Reg ltr sent	
11367 9400 S MAIN	R-78-061-01-0003-000		03/31/15	2nd Notice	
11367 9024 TAVISTOCK	R-78-066-01-0111-000	Christiana Trust	04/25/16	Recv'd Registration	
11367 42480 PARKHURST	R-78-018-01-0046-000		05/17/16	Recv'd Registration	
11367 8810 BALL	R-78-059-02-0021-001		06/14/16	1st Reg ltr sent	
11367 11367 BROWNELL	R-78-064-04-0334-000		07/12/16	Closed	07/13/16
<hr/>					
Total: 28					

02/01/17

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<u>VACANT BLD- COM</u>					
11367 1303 ANN ARBOR RD	R-78-059-03-0042-000	Gregg Shoner (Trustee)	07/07/09	Recv'd Registration	01/04/12
11367 40347 ANN ARBOR RD	R-78-066-99-0001-001	Newman Family Trust	07/07/09	Violation Issued	04/11/13
11367 14556 JIB	R-78-009-03-0096-002	Elizabeth Stanaj	07/07/09	Recv'd Registration	
11367 41220 JOY RD	R-78-065-99-0011-005	DT2	02/10/12	Resolved	02/21/13
11367 40700 ANN ARBOR RD	R-78-064-03-0154-000	Applied Fitness Solutions	03/25/13	Recv'd Registration	
11367 1492 SHELDON RD	R-78-057-99-0001-013	American Beauty Tanning & Nail	09/23/14	Insp. Completed	12/09/16
11367 46501 COMMERCE CENT	R-78-011-99-0001-712		10/20/14		
11367 41220 JOY RD	R-78-065-99-0011-005	DT2	03/31/15	Recv'd Registration	

Total: 8

02/01/17

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<u>VACANT PROP - CO</u>					
11367 JOY RD	R-78-061-99-0026-001	Bruce Gould	07/07/09	Recv'd Registration	05/07/10
11367 JOY RD	R-78-061-99-0027-001	Bruce Gould	07/07/09	Violation Issued	06/14/11
11367 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	07/07/09	Recv'd Registration	

Total: 3

02/01/17

Enforcement List Vacant Properties

Address	Sid-well Number	Responsible Party	Date of Enforcement Action	Status Of Enforcement Action	Date Enforcement Closed
<u>VACANT PROP - RES</u>					
11367 Greystone Blvd	R-78-064-99-0022-701	Biondo Design & Building LLC	07/07/09	1st Reg ltr sent	
11367 BECK RD	R-78-040-99-0008-000	Marcus Raymond	07/07/09	1st Reg ltr sent	06/14/11
11367 ANN ARBOR RD	R-78-054-99-0015-000	Shari Lightston, Trustee	08/07/13	2nd Notice	03/28/14
11367 11432 MONA CT	R-78-064-04-0210-000	Five Brothers	08/17/15	Recv'd Registration	
11367 44415 ERIK PASS	R-78-058-01-0046-000		04/06/16		
11367 14801 PLYMOUTH CROS	R-78-017-09-0001-700		05/12/16	Violation Issued	
<hr/>					
Total: 6					

02/01/17

Enforcement List Vacant Properties

Address

Sid-well Number

Responsible Party

Date of
Enforcement
Action

Status Of
Enforcement
Action

Date
Enforcement
Closed

Total All Records: 45

Page: 6



Plymouth Township Fire Department

D. 2

Monthly Report

January 2017

Response Information:

The Plymouth Township Fire Department responded to **248** emergencies this month.

There was an average of **8.04** runs per day this month.

PTFD's average response time was **5 minutes 13 seconds** to the scene. This includes all responses including non-emergent.

Mutual Aid:

Plymouth Township Fire Department is a member of the Western Wayne County Mutual Aid Association and we provided mutual aid **3** times this month and received mutual aid **2** times.

EMS Information:

There were **127** patients transported this month.

HVA transported **115** patients to the hospital.

Plymouth Township Fire transported **12** patients to the hospital.

The remainder of **25** patients were not transported for various reasons.

Plymouth Township transports billed out **\$6,646.00** this month. Received **\$6,204.19** and has **\$25,695.76** in outstanding bills and wrote off **\$3,674.38**.

Fire Loss:

There were **2** fires this month that accounted for **\$113,000.00** worth of damage to possessions and property.

Fire Prevention:

Plymouth Township Fire Department provided **129** comprehensive fire inspections to businesses within Plymouth Township.

Fire Safety public education classes in CPR, Fire Extinguisher and Fire Safety are provided throughout the year.

This month, the department conducted **1** fire safety talk to a total of **2** participants.

Incident Count By Type

Date Range: From 1/1/2017 To 1/31/2017

<u>Incident Type</u>	Description	Count	
131 - Passenger vehicle fire		1	0.40%
132 - Road freight or transport vehicle fire		1	0.40%
Total - Fires		2	100.00%
3 - Rescue & Emergency Medical Service Incidents		1	0.40%
300 - Rescue, emergency medical call (EMS) call, other		1	0.40%
321 - EMS call, excluding vehicle accident with injury		149	60.08%
322 - Vehicle accident with injuries		7	2.82%
323 - Motor vehicle/pedestrian accident (MV Ped)		1	0.40%
324 - Motor vehicle accident with no injuries		2	0.81%
Total - Rescue & Emergency Medical Service Incidents		161	100.00%
411 - Gasoline or other flammable liquid spill		1	0.40%
413 - Oil or other combustible liquid spill		1	0.40%
444 - Power line down		2	0.81%
Total - Hazardous Conditions (No fire)		4	100.00%
500 - Service Call, other		1	0.40%
510 - Person in distress, other		1	0.40%
552 - Police matter		1	0.40%
554 - Assist invalid		30	12.10%
561 - Unauthorized burning		1	0.40%
Total - Service Call		34	100.00%
611 - Dispatched & cancelled en route		20	8.06%
6111 - Hospice Death		1	0.40%
622 - No incident found on arrival at dispatch address		5	2.02%
Total - Good Intent Call		26	100.00%
700 - False alarm or false call, other		7	2.82%
710 - Malicious, mischievous false call, other		1	0.40%
730 - System malfunction, other		1	0.40%
731 - Sprinkler activation due to malfunction		1	0.40%
733 - Smoke detector activation due to malfunction		1	0.40%
735 - Alarm system sounded due to malfunction		1	0.40%
736 - CO detector activation due to malfunction		1	0.40%
740 - Unintentional transmission of alarm, other		1	0.40%
741 - Sprinkler activation, no fire - unintentional		2	0.81%
743 - Smoke detector activation, no fire - unintentional		2	0.81%
745 - Alarm system sounded, no fire - unintentional		2	0.81%
Total - Fals Alarm & False Call		20	100.00%
9001 - Dispatch Error		1	0.40%
Total - Special Incident Type		1	100.00%
		248	100.00%

Fire Department Response Times

Stations selected for analysis: All

Shifts selected for analysis: All

For Dates Beginning 1/1/2017 12:00:00AM Ending 1/31/2017 12:00:00AM

Incident Types selected for analysis: All

Incident Response Types selected for analysis: All Responses

Time in Minutes	Dispatch to Enroute		Cumulative Responses		Enroute to Arrival		Cumulative Responses		Dispatch to Arrival		Cumulative Responses	
	Count	Percent Total	Count	Percent	Count	Percent Total	Count	Percent	Count	Percent Total	Count	Percent
0 - 1	123	59.71	123	59.71	8	4.10	8	4.10	9	4.35	9	4.35
1 - 2	56	27.18	179	86.89	18	9.23	26	13.33	8	3.86	17	8.21
2 - 3	19	9.22	198	96.12	28	14.36	54	27.69	18	8.70	35	16.91
3 - 4	5	2.43	203	98.54	31	15.90	85	43.59	25	12.08	60	28.99
4 - 5	1	0.49	204	99.03	38	19.49	123	63.08	39	18.84	99	47.83
5 - 6	1	0.49	205	99.51	33	16.92	156	80.00	40	19.32	139	67.15
6 - 7	0	0.00	205	99.51	16	8.21	172	88.21	27	13.04	166	80.19
7 - 8	0	0.00	205	99.51	12	6.15	184	94.36	19	9.18	185	89.37
8 - 9	1	0.49	206	100.00	4	2.05	188	96.41	6	2.90	191	92.27
9 - 10	0	0.00	206	100.00	2	1.03	190	97.44	10	4.83	201	97.10
10 +	0	0.00	206	100.00	5	2.56	195	100.00	6	2.90	207	100.00

Incident Total: 206

Average Times per Incident

Average Fire Department Turn Out Time: 0 minute(s) 59 second(s)
(Dispatch to Enroute)

Average Fire Department Travel Time: 4 minute(s) 18 second(s)
(Enroute to Arrive)

Average Fire Department Turn Out and Travel Time: 5 minute(s) 13 second(s)
(Dispatch to Arrive)

Listing of Mutual Aid Responses by Mutual Aid Department

Report for: PLYMOUTH TOWNSHIP FIRE DEPARTMENT

Department 08204: Canton Twp FD

Mutual Aid Given

Additional Mutual Aid Departments

0000040	January 5, 2017 13:24	3	08204	906 CANTERBURY
	<i>Subtotal Mutual Aid Type</i>		1	
	<i>Subtotal Department</i>		1	

Department 08255: Northville Twp FD

Mutual Aid Received

Additional Mutual Aid Departments

0000067	January 10, 2017 11:52	1	08255	On NB i-275 at Ann Arbor rd
	<i>Subtotal Mutual Aid Type</i>		1	

Mutual Aid Given

Additional Mutual Aid Departments

0000037	January 5, 2017 9:33	3	08255	42000 SEVEN MILE
	<i>Subtotal Mutual Aid Type</i>		1	
	<i>Subtotal Department</i>		2	

Department 8229: Livonia Fire Department

Mutual Aid Given

Additional Mutual Aid Departments

0000090	January 11, 2017 12:19	3	8229	8900 NEWBURGH
	<i>Subtotal Mutual Aid Type</i>		1	
	<i>Subtotal Department</i>		1	

Department HVA: Huron Valley Ambulance

Mutual Aid Received

Additional Mutual Aid Departments

0000198	January 25, 2017 8:49	1	HVA	39658 SUZAN Ct
	<i>Subtotal Mutual Aid Type</i>		1	
	<i>Subtotal Department</i>		1	

Total	5
--------------	----------

Incident Summary by Incident Type

Date Range: From 1/1/2017 To 1/31/2017

Incident Type(s) Selected: All

Incident Type	Incident Count	Used in Ave. Resp.	Average Response Time hh:mm:ss	Total Loss	Total Value
Fire	2	2	00:06:32	\$113,000.00	\$113,000.00
EMS/Rescue	162	141	00:06:42	\$0.00	\$0.00
Hazardous Condition	4	3	00:06:24	\$0.00	\$0.00
Service Call	34	15	00:07:48	\$0.00	\$0.00
Good Intent	26	4	00:09:19	\$0.00	\$0.00
False Call	20	20	00:06:58	\$0.00	\$0.00
Other	1	1	00:00:50	\$0.00	\$0.00
Totals	249	186		\$113,000.00	\$113,000.00

Agency Activity Summary

Plymouth Community Fire Dept

Agency: Plymouth Community Fire Dept | Service Date: From 01/01/2017 Through 01/31/2017

Total Number of ePCRs: 152

Total Number of Incidents: 146

By Branch

01 Station 1 = 77

03 Station 3 = 75

Run Disposition

	#	%		#	%
Transports	12	7.9%	Dead Prior To Arrival	2	1.3%
Treated / Transferred Care	115	75.7%	Dead After Arrival	1	0.7%
Treated / No Transport	5	3.3%	Treat/Transported by Private Veh.	N/A	N/A
No Treatment	N/A	N/A	No Transport / Refused Care	12	7.9%
Transported / Refused Care	N/A	N/A	Other	5	3.3%
Cancelled	N/A	N/A	No Patient Found	N/A	N/A
Left Blank	N/A	N/A			

Run Type

	#	%		#	%
Emergency Runs	148	97.4%	Non-Emergency Runs	4	2.6%
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A
Emergency Runs (Scheduled)	N/A	N/A	Non-Emergency Runs (Scheduled)	N/A	N/A
Stand By	N/A	N/A	Stand By	N/A	N/A
Mutual Aid	N/A	N/A	Mutual Aid	N/A	N/A
Interfacility	N/A	N/A	Interfacility	N/A	N/A
Intercept	N/A	N/A	Intercept	N/A	N/A

Emergency Type Left Blank: 0

Runs by Unit

<u>Unit</u>	<u>Total Runs</u>	<u>Treat/Transp</u>	<u>Treat/Transfer</u>	<u>Treat/No Transp</u>	<u>Transp/Ref. Care</u>	<u>Cancelled</u>	<u>Dead Prior Arr</u>	<u>Dead After Arr</u>	<u>T/T Priv Veh</u>	<u>No Trans/Ref. Care</u>	<u>Other</u>	<u>No Pat. Found</u>
0401	77	5	62	2	0	0	0	1	0	3	4	0
0402	1	0	1	0	0	0	0	0	0	0	0	0
0403	72	7	50	3	0	0	2	0	0	9	1	0
E1	1	0	1	0	0	0	0	0	0	0	0	0
E3	1	0	1	0	0	0	0	0	0	0	0	0
<i>Total</i>	<i>152</i>	<i>12</i>	<i>115</i>	<i>5</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>1</i>	<i>0</i>	<i>12</i>	<i>5</i>	<i>0</i>

Runs by Service Level

<u>Service Level</u>	<u>#</u>	<u>%</u>	<u>Recommended Service Level</u>	<u>#</u>	<u>%</u>
Dispatched					
BLS	9	5.9%	BLS	43	28.3%
ALS	143	94.1%	ALS1	105	69.1%
SCT	N/A	N/A	ALS2	4	2.6%
			SCT	N/A	N/A
			Rotary Wing	N/A	N/A
			Fixed Wing	N/A	N/A

Runs by Insurance Type with Service Level (Multiple insurance types may have

been marked on a run)

Type	BLS	%	ALS1	%	ALS2	%	SCT	%Rotary Wing	%Fixed Wing	%	Total	%
Auto Ins.	5	3.3%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5	3.3%
Medicare	N/A	N/A	1	0.7%	N/A	N/A	N/A	N/A	N/A	N/A	1	0.7%
None	38	25.0%	104	68.4%	4	2.6%	N/A	N/A	N/A	N/A	146	96.1%

Runs by Primary PI (Note - Primary PI is based on the ICD-10 priority setup in HealthEMS)

Description	#	%
Abdominal Pain	3	2.0%
Alt. Level Conscious	3	2.0%
Anxiety	5	3.3%
Apnea	1	0.7%
Back Pain (No Trauma)	2	1.3%
Behavioral Disorder	1	0.7%
Cardiac Arrest	3	2.0%
Cardiac Symptoms	4	2.6%
Chest Pain	11	7.2%
Depression (acute)	1	0.7%
Diabetic Symptoms	2	1.3%
Dizziness	6	3.9%
Dyspnea-SOB	9	5.9%
Elevated Temp/Fever	1	0.7%
Flu Symptoms	3	2.0%
GI -Constipation	1	0.7%
Headache (no trauma)	2	1.3%
Migraine	1	0.7%
Nausea	2	1.3%
No Medical Problem	3	2.0%
Obvious Death	1	0.7%
Poisoning	2	1.3%
Psychiatric Emerg.	4	2.6%
Respiratory Failure	1	0.7%
Seizure	5	3.3%
Sore Throat	1	0.7%
Syncope/Fainting	4	2.6%
Trauma Injury	18	11.8%
Unknown Medical	9	5.9%
Urinary Bleeding	1	0.7%
Vomiting	3	2.0%
Weakness	7	4.6%
Left Blank	32	21.1%
Total	152	100.0%

Runs by Dispatch (EMD) Code

<u>Description</u>	<u>#</u>	<u>%</u>
1 Abdominal Pain	3	2.0%
10 Chest Pain [non-traumatic]	20	13.2%
11 Choking	1	0.7%
12 Convulsions/Seizures	5	3.3%
13 Diabetic	1	0.7%
17 Falls	26	17.1%
18 Headache	2	1.3%
21 Hemorrhage/Lacerations	1	0.7%
23 Overdose/poisoning	5	3.3%
25 Psychiatric/Abnormal behavior/Suicide Attempt	7	4.6%
26 Sick Person	25	16.4%
28 Stroke [CVA]	5	3.3%
29 Traffic/Accidents	13	8.6%
30 Traumatic Injuries	2	1.3%
31 Unconscious/Fainting	9	5.9%
32 Unknown Problem	4	2.6%
33 Non-emergency Transports	1	0.7%
5 Back Pain	3	2.0%
6 Breathing Problems	14	9.2%
9 Cardiac or Respiratory Arrest/Death	3	2.0%
<i>Left Blank</i>	2	1.3%
<hr/> <i>Total</i>	152	100.0%

Transport From (Category)

	<u>#</u>	<u>%</u>
Residence (Home)	118	77.6%
Scene of Accident or Acute Event	26	17.1%
--Left Blank--	8	5.3%
<i>Total</i>	152	100.0%

Transport From (Facility)

	<u>#</u>	<u>%</u>
--Left Blank--	152	100.0%
<i>Total</i>	152	100.0%

Transport To (Destination Facility)

	<u>#</u>	<u>%</u>
St Mary Livonia ER	72	47.4%
--Left Blank--	37	24.3%
No transport	19	12.5%
UNIVERSITY OF MICHIGAN ER	9	5.9%
St Joe Ann Arbor ER	8	5.3%
Providence Park ER-Nov	5	3.3%
Henry Ford West Bloomfield	2	1.3%
<i>Total</i>	152	100.0%

D.2

FOIA Monthly Report

Run Date: 02/03/2017 11:55 AM

Create Date	Company Name	Customer Full Name	Type of Information Requested	Amount of Payment
1/15/2017		Ms. Courtney Duffy	Election Records	
1/18/2017		Susan Bondie	Human Resources	
1/5/2017		Mary Lou Mabee	Fire Report	
1/6/2017	Partner Engineering & Science, Inc	Ms. Logan DeClercq	Assessing Records Code of Ordinance Records Fire Report Zoning	
1/9/2017		Maitham Almajedi	Fire Report	
1/16/2017		Ms. Tracey Birkenhauer	Accounting Records	
1/13/2017		Hildegard Neuman	EMS Report	
1/27/2017	Property Debt Research	MaryBeth Frank	Assessing Records	
1/3/2017	The Corriveau Law Firm	The Corriveau Law Firm Joseph Corriveau	Police Records	
1/10/2017	Kirsch,Leach & Associates	Ms. Lisa satawa	Police Records	
1/17/2017	Mike Morse Law Firm	Heather Glazer	Police Records	
Total Requests: 11				Total Dollars: 0

Charter Township of Plymouth
Freedom of Information Report
January 2017

<u>Control #/Dept</u>	<u>Date Rec'd</u>	<u>(F)OIA/(D)iscovery</u>	<u>Description</u>	<u>Requestor</u>	<u>Action Taken/Date</u>
1-1	1/3/2017	F	PTPD 16-10537 Media	Aaron Boria	Completed 1/03/2017
1-2	1/3/2017	D	PTPD 16-7331	Robin Persiconi	Completed 1/03/2017
1-3	1/3/2017	D	PCPD 16-6061 Booking	Aaron Boria	Completed 1/03/2017
1-4	1/3/2017	F	PTPD 16-10805	Shantanu Madaboosi	Completed 1/03/2017
1-5	1/3/2017	F	PTPD 16-10799	Michelle Rudelic	Completed 1/03/2017
1-6	1/4/2017	F	PTPD 16-10646	Ali Bazzi	Completed 1/04/2017
1-7	1/4/2017	D	PTPD 16-10545	Robin Persiconi	Completed 1/05/2017
1-8	1/5/2017	F	42644 Postiff #82	LaSonne Dore	Completed 1/05/2017
1-9	1/5/2017	D	PCPD 16-5498	David Chiappelli	Completed 1/05/2017
1-10	1/6/2017	F	PTPD 17-110	Alexandra Knott	Completed 1/06/2017
1-11	1/10/2017	F	PCPD 16-6538 911/Radio	Scott Weinberg	Completed 1/10/2017
1-12	1/10/2017	F	PTPD 86-21756	Lisa Kirsch Satawa	Completed 1/10/2017
1-13	1/10/2017	F	PTPD 17-238	Janice Jones	Completed 1/10/2017
1-14	1/11/2017	F	PTPD 16-10625	Kelly Sleamon	Completed 1/11/2017
1-15	1/12/2017	F	PTPD 17-238	Daniel Calka	Completed 1/12/2017
1-16	1/13/2017	D	PTPD 16-10436	Ryan Kasak	Completed 1/13/2017
1-17	1/17/2017	D	PTPD 16-9048	Lawrence Elassal	Completed 1/17/2017
1-18	1/18/2017	F	PTPD 16-10608	Mike Morse	Completed 1/18/2017
1-19	1/18/2017	D	PTPD 17-207	Keith Kecskes	Completed 1/18/2017
1-20	1/20/2017	F	PTPD 17-207	Ryan Kelly	Completed 1/18/2017
1-21	1/20/2017	D	PTPD 16-6192	Leah Stempky	Completed 1/23/2017
1-22	1/23/2017	F	PTPD 17-506	Cathy Archibald	Completed 1/23/2017
1-23	1/23/2017	F	PTPD 17-554	Angela Pernak	Completed 1/23/2017
1-24	1/23/2017	F	PCPD 16-5966	Wade McCann	Completed 1/23/2017
1-25	1/24/2017	F	PCPD 16-2498	Don Howard	Completed 1/24/2017
1-26	1/25/2017	F	PTPD 16-4859	Don Howard	Completed 1/25/2017
1-27	1/25/2017	D	PTPD 17-346	Ryan Hill	Completed 1/25/2017
1-28	1/25/2017	F	PTPD 16-6621	Dwight Gibson	Completed 1/26/2017
1-29	1/27/2017	D	PTPD 17-665	Michael Kelly	Completed 1/30/2017
1-30	1/31/2017	F	PTPD 16-6067	Daher Al-Mayahi	Completed 1/31/2017

2/14/2017	
Batch ID	
Check Date	
	TOTAL
GENERAL FUND(101)	(382,277.87)
SWD(226)	105,964.84
IMPROV. REV.(246)	3,452.60
DRUG FORFEITURE(265)	-
GOLF COURSE FUND - (510)	1,218.94
SENIOR TRANSPORATION (588)	8,701.76
WATER/SEWER(592)	478,856.94
TRUST& AGENCY(701)	68,417.55
POLICE BOND FUND (702)	7,700.00
TAX POOL(703)	43,725.33
SPECIAL ASSESS CAPITAL (805)	30,592.92
TOTAL	366,353.01

JOURNALS POSTING REPORT
 POSTING REPORT

ate ber	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
2017	AP	D	36305 Oct 2016	Void Invoice Oct 2016 130933	
0-225.010			SUMMER TAX COLLECTION		406,693.76
0-225.010			SUMMER TAX COLLECTION		271,128.84
0-225.010			SUMMER TAX COLLECTION		106,844.94
0-202.000			ACCOUNTS PAYABLE	784,667.04	
				<u>784,667.04</u>	<u>784,667.04</u>
2017	CD	D	36306 98075 ALL	VOID ALL 98075 to 130933	
0-202.000			ACCOUNTS PAYABLE		784,667.04
0-001.000			CASH	784,667.04	
				<u>784,667.04</u>	<u>784,667.04</u>
				<u><u>1,569,334.08</u></u>	<u><u>1,569,334.08</u></u>

Kushner, Cynthia

From: Clinton, Mark
Sent: Wednesday, February 08, 2017 10:55 AM
To: Glennie, Gail
Cc: Hammye, Amy; Kushner, Cynthia
Subject: Please Void Check #98075

Gail,

I have placed a stop payment on Check #98075 in the amount of \$784,667.04. This check was created by R. Edwards on Nov 18th and mailed to the wrong address.

I will create a requisition for a new check to replace it.

Please void the old check in your system.

Thanks, Mark

5863688-9	98075	02/07/2017	5784,667.04	Received	Stop payment processed	Place Stop	--
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Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

HUBBELL, ROTH, & CLARK, INC. Prof Serv - Sanitary Sewer Separation 592-172-818.000	<i>Prof Serv - Sanitary Sewer Separation</i>	Invoice Amount: Check Date:	\$1,247.00 02/16/2017 1,247.00
A.S.C., INC Alarm Sta#1 101-336-776.000	<i>Al Monitoring 1/1/17-3/31/17 Sta#1</i>	Invoice Amount: Check Date:	\$105.00 02/16/2017 105.00
ALPHAGRAPHS #336 INSPECTION HOTLINE BROCHURES 101-371-727.000	<i>ESTIMATE 22646</i>	Invoice Amount: Check Date:	\$468.40 02/16/2017 468.40
NAPA Auto Parts of Plymouth vehicle supplies 101-336-863.000	<i>Vehicle supplies</i>	Invoice Amount: Check Date:	\$141.50 02/16/2017 141.50
CLIA LABORATORY PROGRAM USER FEES 2017 101-336-727.000	<i>USER FEES 2017</i>	Invoice Amount: Check Date:	\$150.00 02/16/2017 150.00
OVERHEAD DOOR CO. OF WHITMORE LAKE Sta #3 Overhead door 101-336-776.000	<i>Sta #3 overhead door repair</i>	Invoice Amount: Check Date:	\$510.95 02/16/2017 510.95
Lexipol, LLC One year fire policy manual 101-336-727.000	<i>One year fire policy manual</i>	Invoice Amount: Check Date:	\$3,908.00 02/16/2017 3,908.00
MI Assoc. of Fire Chiefs Annual Membership 101-336-727.000	<i>Annual Membership</i>	Invoice Amount: Check Date:	\$85.00 02/16/2017 85.00
R A F T Blue Card Conely & Harrell -March 101-336-960.000	<i>Blue card classes Conely & Harrell March</i>	Invoice Amount: Check Date:	\$800.00 02/16/2017 800.00
SVCICC MADCAD USER GROUP FEE 2017 101-371-958.000	<i>MADCAD 2017 USER GROUP FEE</i>	Invoice Amount: Check Date:	\$247.00 02/16/2017 247.00
W.J.O'NEIL COMPANY NMO HEAT,RTU #2/ RTU #3/ REPLACE LEAKING 101-265-776.000	<i>INV 13509</i>	Invoice Amount: Check Date:	\$1,105.97 02/16/2017 1,105.97
W.J.O'NEIL COMPANY NMO HEAT,RTU #2/ RTU #3/ REPLACE LEAKING 101-265-776.000	<i>INV 13511</i>	Invoice Amount: Check Date:	\$517.15 02/16/2017 517.15
Eastern Michigan University Mack & Harrell S & C-Eastern 101-336-960.000 101-336-960.000	<i>Staff & Command - J. Harrell Feb-Oct Staff & Command - C. Mack Feb-Oct</i>	Invoice Amount: Check Date:	\$6,000.00 02/16/2017 3,000.00 3,000.00
B & R JANITORIAL SUPPLY maint supplies 101-336-776.000 101-336-776.000	<i>degreaser fl cleaner</i>	Invoice Amount: Check Date:	\$104.43 02/16/2017 19.98 80.95

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	101-336-776.000	fuel sc	3.50
B & R JANITORIAL SUPPLY			Invoice Amount: \$59.50
soap disp			Check Date: 02/16/2017
	101-336-776.000	soap dispensors	59.50
CODE SAVVY CONSULTANTS LLC			Invoice Amount: \$515.00
SPRINKLER PLAN REVIEW BOSH DINING REMOD			Check Date: 02/16/2017
	101-371-818.000	INV 1197	515.00
DLT Solutions, LLC			Invoice Amount: \$1,675.20
Quote 4561135 - Desktop Authority Renewal			Check Date: 02/16/2017
	101-290-941.000	DA Pro Maintenance Renewal	1,404.00
	101-290-941.000	USB+Port Security Maintenance Renewal	271.20
HALT FIRE INC			Invoice Amount: \$1,008.95
E4 batteries			Check Date: 02/16/2017
	101-336-863.000	E4 batteries	1,008.95
MARSH POWER TOOLS			Invoice Amount: \$469.00
1755 Tradesman Vise			Check Date: 02/16/2017
	101-691-978.000	1755 Tradesman Vise	469.00
OFFICE DEPOT			Invoice Amount: \$143.22
Office Supplies			Check Date: 02/16/2017
	101-400-727.000	January - Supplies	143.22
OFFICE DEPOT			Invoice Amount: \$154.98
Office Supplies			Check Date: 02/16/2017
	101-400-727.000	January - Supplies	154.98
OFFICE DEPOT			Invoice Amount: \$16.69
Office Supplies			Check Date: 02/16/2017
	101-400-727.000	January - Supplies	16.69
OFFICE DEPOT			Invoice Amount: \$479.99
Conference Cabinet/supplies			Check Date: 02/16/2017
	101-253-727.000	Conference Cabinet	479.99
OFFICE DEPOT			Invoice Amount: \$6.66
Conference Cabinet/supplies			Check Date: 02/16/2017
	101-253-727.000	dab n seal envelope moisteners	6.66
CORRPRO			Invoice Amount: \$745.00
Inspection Service - Water Tank - Schoolcraft R			Check Date: 02/16/2017
	592-443-939.000	Inspection Service 2/1/2017 - 1/31/2018	745.00
WADE-TRIM OPERATIONS SERVICES			Invoice Amount: \$7,581.25
2016/17 - Local Road Initiative			Check Date: 02/16/2017
	101-446-818.000	2016/17 Local Road Initiative	7,581.25
WADE-TRIM OPERATIONS SERVICES			Invoice Amount: \$990.00
Professional Services - Ridgewood Hills			Check Date: 02/16/2017
	805-805-970.340	Professional Services Ridgewood Hills	990.00
WADE-TRIM OPERATIONS SERVICES			Invoice Amount: \$862.50
Professional Services - Hunters Creek			Check Date: 02/16/2017

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION		INVOICE INFORMATION	
	805-805-970.210	<i>Professional Services - Hunters Creek</i>	862.50
WADE-TRIM OPERATIONS SERVICES		Invoice Amount:	\$1,072.50
Prof Servs- Deer Creek Sub		Check Date:	02/16/2017
	805-805-970.290	<i>Professional Services - Deer Creek Sub</i>	1,072.50
WADE-TRIM OPERATIONS SERVICES		Invoice Amount:	\$950.00
Inspection Services - Ridgewood Hills		Check Date:	02/16/2017
	805-805-970.340	<i>Inspection Services - Ridgewood Hills</i>	950.00
PRINTING SYSTEMS INC		Invoice Amount:	\$536.76
General Fund checks quantity 2,750		Check Date:	02/16/2017
	101-253-727.000	<i>General Fund checks quantity 2,750.</i>	501.56
	101-253-727.000	<i>shipping</i>	35.20
NAPA Auto Parts of Plymouth		Invoice Amount:	\$21.22
wiper blades less - \$18.16		Check Date:	02/16/2017
	101-336-863.000	<i>E1 wiper blades/minus credit of return</i>	21.22
B & R JANITORIAL SUPPLY		Invoice Amount:	\$101.81
towels		Check Date:	02/16/2017
	101-336-776.000	<i>c-fold towels</i>	98.31
	101-336-776.000	<i>freight</i>	3.50
IRON MOUNTAIN		Invoice Amount:	\$180.00
Storage		Check Date:	02/16/2017
	101-215-727.000	<i>January 2017 Storage</i>	180.00
KONICA MINOLTA BUSINESS SOLUTIONS		Invoice Amount:	\$163.99
Printer/Copier		Check Date:	02/16/2017
	101-371-727.000	<i>Building Dept use of Copier/Printer</i>	121.88
	101-215-727.000	<i>Clerk Dept use of Copier/Printer</i>	42.11
ORCHARD, HILTZ, & MCCLIMENT, INC.		Invoice Amount:	\$5,625.00
Country Acres - SAD		Check Date:	02/16/2017
	805-805-970.270	<i>Country Acres - SAD</i>	5,625.00
PRINTING SYSTEMS INC		Invoice Amount:	\$40.30
1099 Forms		Check Date:	02/16/2017
	101-215-727.000	<i>Pack of (100) 1099 Forms</i>	40.30
S.E.M.C.O.G.		Invoice Amount:	\$3,207.00
Annual Dues		Check Date:	02/16/2017
	101-290-958.000	<i>Annual Dues to 1-15-18</i>	3,207.00
SUPERIOR MEDICAL WASTE		Invoice Amount:	\$120.00
medical waste		Check Date:	02/16/2017
	101-336-836.000	<i>Waste pick up Sta#1</i>	60.00
	101-336-836.000	<i>Waste pick up Sta#3</i>	60.00
Zep Sales & Service		Invoice Amount:	\$132.25
disin wipes		Check Date:	02/16/2017
	101-336-776.000	<i>disinfectant wipes</i>	132.25
CDW GOVERNMENT INC		Invoice Amount:	\$1,873.30
Barracuda Essentials Adv Email Security		Check Date:	02/16/2017
	101-290-941.000	<i>Barracuda Essent Advanced Email Security</i>	1,873.30

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

PROVANTAGE, LLC SCANSNAP IX500 QUOTE #7208467	101-253-727.000 101-253-727.000	(FUJISO66) PAO3656-BOO5 SCANSNAP IX500 SHIPPING	Invoice Amount: Check Date:	\$439.98 02/16/2017 429.99 9.99
ALPHAGRAPHICS #336 Inspection forms	101-336-727.000	Rou Int FC 2012 Insp 300- 2 part 2 side	Invoice Amount: Check Date:	\$166.21 02/16/2017 166.21
BLOOM ROOFING SYSTEMS INC. ROOF REPAIR	101-265-776.000	WORK ORDER 13868	Invoice Amount: Check Date:	\$422.00 02/16/2017 422.00
High Noon Industries Fire wipes	101-336-836.000 101-336-836.000	Fire Wipes Freight	Invoice Amount: Check Date:	\$324.99 02/16/2017 299.99 25.00
J & B MEDICAL SUPPLY INC medical supplies	101-336-836.000	mas2256 Connect Sensor	Invoice Amount: Check Date:	\$213.18 02/16/2017 213.18
J & B MEDICAL SUPPLY INC medical supplies	101-336-836.000	blue gloves lg	Invoice Amount: Check Date:	\$67.50 02/16/2017 67.50
J & B MEDICAL SUPPLY INC medical supplies	101-336-836.000	blue xl gloves	Invoice Amount: Check Date:	\$74.40 02/16/2017 74.40
NAPA Auto Parts of Plymouth antifreeze & Window wash	101-336-863.000 101-336-863.000	Antifreeze Windshield wash	Invoice Amount: Check Date:	\$110.88 02/16/2017 93.96 16.92
CODE SAVVY CONSULTANTS LLC TDM, LV production pit area	101-371-818.000	INV. 1199	Invoice Amount: Check Date:	\$530.00 02/16/2017 530.00
J & B MEDICAL SUPPLY INC medical supplies	101-336-836.000 101-336-836.000 101-336-836.000 101-336-836.000 101-336-836.000 101-336-836.000 101-336-836.000 101-336-836.000 101-336-836.000	airway sets defrib elec cov 530 elec ekg paper lg gloves xlg gloves sod chl Braun sod chl om unistik	Invoice Amount: Check Date:	\$850.79 02/16/2017 91.72 213.00 136.00 101.65 75.70 75.70 89.28 21.84 45.90
J & B MEDICAL SUPPLY INC medical supplies	101-336-836.000	Nitrile Lg gloves	Invoice Amount: Check Date:	\$135.00 02/16/2017 135.00
J & B MEDICAL SUPPLY INC medical supplies			Invoice Amount: Check Date:	\$135.00 02/16/2017

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	101-336-836.000	Nitrile XXlg gloves	135.00
OFFICE DEPOT			Invoice Amount: \$12.30
Office Supplies			Check Date: 02/16/2017
	101-171-727.000	Rolodex petite file	12.30
Rocket Enterprise, Inc.			Invoice Amount: \$564.00
Flagpole Maintenance @ Baseball Diamond			Check Date: 02/16/2017
	701-100-054.000	Flagpole Maintenance	492.55
	101-691-931.000	Flagpole Maintenance	71.45
THD AT HOME SERVICES			Invoice Amount: \$120.00
PB16-0879 REFUND, CONTRACTOR NO LONGER			Check Date: 02/16/2017
	101-371-965.000	46133 LITCHFIELD, PB-16-0879	120.00
SITE ONE LANDSCAPE SUPPLY			Invoice Amount: \$3.46
Service Chg.			Check Date: 02/16/2017
	101-691-931.000	Srv chg-past due inv. # 78256698	3.46
CODE SAVVY CONSULTANTS LLC			Invoice Amount: \$250.00
PLAN REVIEW FOR MAURES'S TEXTILE			Check Date: 02/16/2017
	101-371-818.000	INV 1160	250.00
CORRIGAN OIL COMPANY			Invoice Amount: \$1,336.58
Fuel			Check Date: 02/16/2017
	592-291-863.000	Gas 87 - Ethanol	1,031.22
	592-291-863.000	Dyed Ultra Low Sulfur #2 Mix	296.57
	592-291-863.000	Fuel Tax Recap	8.79
CORRIGAN OIL COMPANY			Invoice Amount: \$1,492.46
Fuel			Check Date: 02/16/2017
	592-291-863.000	Gas 87 - Ethanol	1,008.35
	592-291-863.000	Dyed Ultra Low Sulfur #2 Mix	475.61
	592-291-863.000	Fuel Tax Recap	8.50
FASTENAL COMPANY			Invoice Amount: \$189.49
Tools			Check Date: 02/16/2017
	592-291-934.000	Drill Doctor	189.49
HYDRO CORP			Invoice Amount: \$1,779.00
Cross Connection Program			Check Date: 02/16/2017
	592-291-804.000	Cross Connection Program	1,779.00
RICOH USA, INC.			Invoice Amount: \$282.55
Service agreement			Check Date: 02/16/2017
	592-172-727.000	Ricoh 1/1/2017 - 3/31/2017	217.80
	101-253-727.000	Ricoh 1/1/2017 - 3/31/2017	64.75
Johnston Lewis Associates, Inc.			Invoice Amount: \$2,085.65
1/1/2017 - 1/1/2018			Check Date: 02/16/2017
	592-172-818.000	Storage Tank Liability	1,986.00
	592-172-818.000	Company fee	99.65
Knox			Invoice Amount: \$2,869.00
lock boxes			Check Date: 02/16/2017
	101-336-776.000	2651 boxes w/brkts,stroke,software & key	2,869.00

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LARSON, OSCAR W. CO.			Invoice Amount:	\$250.00
Inspection			Check Date:	02/16/2017
	592-172-818.000	HS&E quarterly B operator inspection		10.00
	592-172-818.000	Technician		240.00
LARSON, OSCAR W. CO.			Invoice Amount:	\$210.00
Inspection			Check Date:	02/16/2017
	592-172-818.000	HS&E 3rd quarterly B operator inspection		10.00
	592-172-818.000	Technician		200.00
MAPLES ENVIRONMENTAL PEST CONTROL			Invoice Amount:	\$520.00
PEST CONTROL			Check Date:	02/16/2017
	101-265-776.000	QUARTERLY TREATMENT TOWN HALL		185.00
	101-336-776.000	QUARTERLY TREATMENT FIRE STATION1		150.00
	101-305-776.000	QUARTERLY TREATMENT POLICE		185.00
MCNAUGHTON - MCKAY ELECTRIC			Invoice Amount:	\$3,094.00
TechConnect Support - SCADA Maint			Check Date:	02/16/2017
	592-291-785.000	9800 ECHMICON		2,579.84
	592-291-785.000	9800 ECINFAUT		514.16
MICHIGAN LINEN SERVICE			Invoice Amount:	\$500.75
Uniforms			Check Date:	02/16/2017
	592-172-758.000	LUXYTJCW Coat Solid		293.40
	592-172-758.000	R41 Carhartt Bib		190.40
	592-172-758.000	18000 Sweatshirt 2XL		16.95
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
Uniforms			Check Date:	02/16/2017
	592-172-758.000	Uniforms 1/27/2017		84.35
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
Uniforms			Check Date:	02/16/2017
	592-172-758.000	Uniforms 1/20/2017		84.35
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
Uniforms			Check Date:	02/16/2017
	592-172-758.000	Uniforms 1/13/2017		84.35
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
Uniforms			Check Date:	02/16/2017
	592-172-758.000	Uniforms 1/6/2017		84.35
ORCHARD, HILTZ, & MCCLIMENT, INC.			Invoice Amount:	\$6,782.60
Plymouth Commons Road SAD			Check Date:	02/16/2017
	805-805-970.300	Plymouth Commons Road - SAD		6,782.60
PHILLIPS PRO SYSTEMS, LLC			Invoice Amount:	\$180.00
Service Call			Check Date:	02/16/2017
	101-215-851.000	Service Call, 2 hrs. \$90.00 @ hr.		180.00
PITNEY BOWES			Invoice Amount:	\$203.98
Supplies for postage machine			Check Date:	02/16/2017
	101-215-727.000	Red Ink for Postage Meter		203.98
Ray's Painting			Invoice Amount:	\$3,215.00
INTERIOR PAINTING FOR ANMIN AND POLICE A			Check Date:	02/16/2017

**Charter Township of Plymouth
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	<i>101-265-776.000</i>	<i>INV 704 FOR AMIN BLDG</i>	<i>2,665.00</i>
	<i>101-305-776.000</i>	<i>INV 704 POLICE</i>	<i>550.00</i>
JPW Associates, Inc.		Invoice Amount:	\$195.00
Equipment		Check Date:	02/16/2017
	<i>592-291-851.000</i>	<i>Neptune Pocket ProReader Repair</i>	<i>195.00</i>
J & B MEDICAL SUPPLY INC		Invoice Amount:	\$213.18
medical supplies		Check Date:	02/16/2017
	<i>101-336-836.000</i>	<i>ped reuse dir conn sensor mas2256</i>	<i>213.18</i>
		Total Amount to be Disbursed:	\$74,278.80

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A.S.C., INC			Invoice Amount:	\$73.60
10 FOBS- Police Dept. Inv. 41827 11/9/16			Check Date:	02/15/2017
	101-305-727.000	FOBS for Police Dept.		58.60
	101-305-727.000	Freight		15.00
ALLIE BROTHERS UNIFORMS			Invoice Amount:	\$166.96
Uniform Equip/P.S.A. Fitzgerald Inv. 63166 11/23			Check Date:	02/15/2017
	101-325-758.000	Uniform L/S Shirt		47.99
	101-325-758.000	Uniform Dickie		16.99
	101-325-758.000	Uniform Turtleneck		36.99
	101-325-758.000	Uniform Sweater		64.99
NAPA Auto Parts of Plymouth			Invoice Amount:	\$57.49
Tire Valve Inv. 522390 12/14/16			Check Date:	02/15/2017
	101-305-863.000	Part #90-464		57.49
CAMPERZ OUTLET, INC.			Invoice Amount:	\$319.75
Smith and Warren #S140 Breast Badge 10/18/16			Check Date:	02/15/2017
	101-325-758.000	Badges for PSAs		294.75
	101-325-758.000	Shipping		25.00
LEO'S CONEY ISLAND			Invoice Amount:	\$798.00
Prisoner Meals Aug-Oct 2016			Check Date:	02/15/2017
	101-325-963.000	August 6 - October 11, 2016		798.00
MAIN STREET AUTO WASH			Invoice Amount:	\$560.00
Police Dept. Car Washes			Check Date:	02/15/2017
	101-305-863.000	June Car Washes		85.00
	101-305-863.000	July Car Washes		55.00
	101-305-863.000	September Car Washes		195.00
	101-305-863.000	October Car Washes		210.00
	101-305-863.000	November Car Washes		15.00
OFFICEMAX INCORPORATED			Invoice Amount:	\$369.50
Office Supplies - Police Dept. Inv. 650878 11/22/			Check Date:	02/15/2017
	101-305-727.000	Misc. Office Supplies		369.50
OFFICEMAX INCORPORATED			Invoice Amount:	\$506.56
Office Supplies - Police Dept. Inv. 786412 12/9/1			Check Date:	02/15/2017
	101-305-727.000	Misc. Office Supplies		506.56
A T & T GLOBAL SERVICES, INC.			Invoice Amount:	\$269.45
Reprogrammed Pos. 3 and Pot Serv. Inv. MI6868			Check Date:	02/15/2017
	101-325-851.000	Equipment Reprogrammed		269.45
WEST PAYMENT CENTER			Invoice Amount:	\$196.89
Clear Investigations Advanced Inv. 834972185 11			Check Date:	02/15/2017
	101-305-960.000	October 1-31, 2016		196.89
B & R JANITORIAL SUPPLY			Invoice Amount:	\$129.30
cleaning supplies			Check Date:	02/15/2017
	101-336-776.000	Urinal screen		33.60
	101-336-776.000	Urinal screen cerise		22.20
	101-336-776.000	Bowl & Bath cleaner		70.00
	101-336-776.000	Fuel surchg		3.50

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BATTERIES PLUS BULBS batteries	<i>101-336-836.000</i>	<i>2 pk lithium</i>	Invoice Amount: Check Date:	\$9.95 02/15/2017 <i>9.95</i>
BATTERIES PLUS BULBS batteries	<i>101-336-836.000</i> <i>101-336-836.000</i>	<i>1.5V alkaline ray 24</i> <i>1.5V alkaline ray 18PPJ</i>	Invoice Amount: Check Date:	\$14.98 02/15/2017 <i>7.99</i> <i>6.99</i>
FITNESS THINGS, INC. PLYMOUTH stairway & 2-indoor rowers	<i>101-336-978.000</i> <i>101-336-978.000</i> <i>101-336-978.000</i>	<i>Jacobs ladder stairway</i> <i>2712-US concept 2 rowers</i> <i>labor installation</i>	Invoice Amount: Check Date:	\$4,763.30 02/15/2017 <i>2,600.00</i> <i>2,038.30</i> <i>125.00</i>
GRAPH-X Logo	<i>101-336-885.000</i>	<i>laminated vinyl sign</i>	Invoice Amount: Check Date:	\$92.50 02/15/2017 <i>92.50</i>
HALT FIRE INC vehicle parts	<i>101-336-863.000</i>	<i>part #80-3002</i>	Invoice Amount: Check Date:	\$32.94 02/15/2017 <i>32.94</i>
HASTINGS AIR-ENERGY CONTROL Air Energy Ctrl Sta #2	<i>101-336-776.000</i>	<i>Sta #2 Repair to air ctrl system</i>	Invoice Amount: Check Date:	\$250.89 02/15/2017 <i>250.89</i>
OVERHEAD DOOR CO. OF WHITMORE LAKE Sta #1 bay door 11/28/16	<i>101-336-776.000</i>	<i>Sta#1 back bay door repairs</i>	Invoice Amount: Check Date:	\$248.00 02/15/2017 <i>248.00</i>
M H R BILLING SERVICES Monthly billing fee	<i>101-336-727.000</i>	<i>Monthly billing fee</i>	Invoice Amount: Check Date:	\$306.00 02/15/2017 <i>306.00</i>
MARK'S OUTDOOR POWER EQUIPMENT tank cap - never received an invoice	<i>101-336-851.000</i>	<i>Tank cap</i>	Invoice Amount: Check Date:	\$5.84 02/15/2017 <i>5.84</i>
NORTHVILLE CAR WASH, INC. car washes nov & dec 2016 Fire Insp	<i>101-336-863.000</i>	<i>Car washes - Fire Insp</i>	Invoice Amount: Check Date:	\$12.00 02/15/2017 <i>12.00</i>
OFFICE DEPOT office supplies	<i>101-336-727.000</i>	<i>HP cartridge</i>	Invoice Amount: Check Date:	\$74.09 02/15/2017 <i>74.09</i>
OFFICE DEPOT office supplies	<i>101-336-727.000</i> <i>101-336-727.000</i>	<i>HP cartridge</i> <i>paperclips</i>	Invoice Amount: Check Date:	\$38.34 02/15/2017 <i>36.49</i> <i>1.85</i>
CODE SAVVY CONSULTANTS LLC PLAN REVIEW TROY DESIGN (TDM) FIRE ALARM	<i>101-371-818.000</i>	<i>INV 1187</i>	Invoice Amount: Check Date:	\$1,690.00 02/15/2017 <i>1,690.00</i>

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FASTENAL COMPANY			Invoice Amount:	\$42.80
Hydrant Parts			Check Date:	02/15/2017
	592-291-934.000	4.5x..032 ThinCutWhl		29.61
	592-291-934.000	NYLOCK Z		5.39
	592-291-934.000	HCSZ		7.80
FIFER INVESTIGATIONS, LLC			Invoice Amount:	\$1,211.00
Background Investigations - Police Service Aide -			Check Date:	02/15/2017
	101-325-818.000	Applicant Kyle Spaulding		1,075.00
	101-325-818.000	Social Security Employment History		136.00
INTERNATIONAL CONTROLS & EQUIPMENT			Invoice Amount:	\$183.00
Repairs			Check Date:	02/15/2017
	592-172-776.000	Repairs for DPW Slide Gates		165.00
	592-172-776.000	Clutch pads		18.00
MICHIGAN LINEN SERVICE			Invoice Amount:	\$84.35
Uniforms			Check Date:	02/15/2017
	592-172-758.000	Uniforms 12/30/2016		84.35
HD SUPPLY WATERWORKS, LTD.			Invoice Amount:	\$61.20
Utility staking			Check Date:	02/15/2017
	592-172-963.000	Flo Blue WB Marking Paint		18.00
	592-172-963.000	Flo Green WB Inverted Mar		43.20
HD SUPPLY WATERWORKS, LTD.			Invoice Amount:	\$148.30
Utility staking			Check Date:	02/15/2017
	592-172-963.000	Flo Blue WB Marking Paint		36.00
	592-291-934.000	A-51 Gallon Hydrant Oil		99.80
	592-172-963.000	Freight		12.50
PLYMOUTH RUBBER & TRANSMISSION			Invoice Amount:	\$100.46
Vactor parts			Check Date:	02/15/2017
	592-291-851.000	Fittings for pressure washer & Vactor		100.46
PLYMOUTH RUBBER & TRANSMISSION			Invoice Amount:	\$75.64
air drop E2			Check Date:	02/15/2017
	101-336-863.000	Air drop for E2`		75.64
NAPA Auto Parts of Plymouth			Invoice Amount:	\$39.99
3 amp auto maintainer U3			Check Date:	02/15/2017
	101-336-863.000	3 amp auto maintainer		39.99
HAYES, JASON			Invoice Amount:	\$500.00
Detective Bureau Clothing Reimbursement 2016			Check Date:	02/15/2017
	101-305-758.000	Detective Bureau Clothing Reimbursement		500.00
KONICA MINOLTA BUSINESS SOLUTIONS			Invoice Amount:	\$69.36
Maint. Agreement - Bizhub C364E Inv. 900297505			Check Date:	02/15/2017
	101-305-851.000	10/26/16 - 11/25/16 coverage dates		69.36
NORTHVILLE CAR WASH, INC.			Invoice Amount:	\$30.00
December Car Washes			Check Date:	02/15/2017
	101-305-863.000	December car washes		30.00
SURE-FIT LAUNDRY CO.			Invoice Amount:	\$22.50
Prisoner Blanket Cleaning Inv. 373397 12/8/16			Check Date:	02/15/2017

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	101-325-851.000	Blanket Cleaning	22.50
SURE-FIT LAUNDRY CO.			Invoice Amount: \$31.50
Prisoner Blanket Cleaning Inv. 373774 12/15/16			Check Date: 02/15/2017
	101-325-851.000	Blanket Cleaning	31.50
SURE-FIT LAUNDRY CO.			Invoice Amount: \$20.25
Prisoner Blanket Cleaning Inv. 374468 12/29/16			Check Date: 02/15/2017
	101-325-851.000	Blanket Cleaning	20.25
WEST PAYMENT CENTER			Invoice Amount: \$196.89
Clear Investigations Advanced Inv. 835150890 12			Check Date: 02/15/2017
	101-305-960.000	November 1-30, 2016	196.89
HYDRO CORP			Invoice Amount: \$1,649.00
Cross Connection Control Program			Check Date: 02/15/2017
	592-291-804.000	Cross Connection Control Program	1,649.00
MUNICIPAL WEB SERVICES			Invoice Amount: \$40.00
Constant Contact Subscription			Check Date: 02/15/2017
	101-201-851.000	List Serve - Constant Contact Subscript.	40.00
Wadsworth Solutions Northwest			Invoice Amount: \$9,702.00
UPS Battery Rplcmnt-Quote 1-3JUFFKV			Check Date: 02/15/2017
	101-201-978.000	MGE UPS Battery Replacement-	9,252.00
	101-201-978.000	Estimated Shipping Cost	450.00
BATTERIES PLUS BULBS			Invoice Amount: \$194.95
12 Volt Lithium Battery Inv. 481-106149-01 12/13			Check Date: 02/15/2017
	101-325-727.000	Battery for Defibrillator in Dispatch	194.95
BIO-CARE INC			Invoice Amount: \$390.00
FF Physicals			Check Date: 02/15/2017
	101-336-835.000	Physicals for FD personnel	390.00
OCCUPATIONAL HEALTH CENTERS OF MI			Invoice Amount: \$101.50
Comm. Center Applicant Pre-Employment Physical			Check Date: 02/15/2017
	101-325-818.000	Applicant Kyle Spaulding	101.50
CINTAS CORPORATION - 300			Invoice Amount: \$164.33
Mat service for P.D. Inv. 300655752 12/27/16			Check Date: 02/15/2017
	101-305-776.000	Mats for pd	164.33
DE WOLF & ASSOCIATES			Invoice Amount: \$745.00
Communications Training Officer Program Inv. 13			Check Date: 02/15/2017
	101-325-960.000	PSA Turley 12-12-16 - 12-16-16	745.00
HINES PARK LINCOLN MERCURY			Invoice Amount: \$160.27
Vehicle Repair/C41292 Inv. R76127 12/7/16			Check Date: 02/15/2017
	101-305-863.000	Body Repair (left Molding)	160.27
HUMANE SOCIETY OF HURON VALLEY			Invoice Amount: \$175.00
Stray Impound Services - October, 2016 Inv. 102			Check Date: 02/15/2017
	101-305-819.000	Stray Impound Services	175.00
HUMANE SOCIETY OF HURON VALLEY			Invoice Amount: \$25.00
Stray Impound Services - November, 2016 Inv. 1			Check Date: 02/15/2017

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<i>101-305-819.000</i>	<i>Stray Impound Services</i> 25.00
HUMANE SOCIETY OF HURON VALLEY	Invoice Amount: \$125.00
Stray Impound Services - December, 2016 Inv. 1	Check Date: 02/15/2017
<i>101-305-819.000</i> <i>Stray Impound Services</i>	125.00
Michigan Meter, a Ferguson enterpr	Invoice Amount: \$6,818.00
Quote # B001934 - 8" Meter Install	Check Date: 02/15/2017
<i>592-172-780.000</i> <i>8 HPT MTR ECDR</i>	3,693.00
<i>592-172-780.000</i> <i>LF 8 FLG</i>	3,125.00
A T & T GLOBAL SERVICES, INC.	Invoice Amount: \$514.50
Equipment Repaired in Communications Center In	Check Date: 02/15/2017
<i>101-325-851.000</i> <i>Administrative line not working</i>	514.50
SURE-FIT LAUNDRY CO.	Invoice Amount: \$27.00
Prisoner Blanket Cleaning Inv. 374145 12/22/16	Check Date: 02/15/2017
<i>101-325-851.000</i> <i>Blanket Cleaning</i>	27.00
TOUCH OF CLASS CLEANERS	Invoice Amount: \$1,020.90
Uniform Dry Cleaning / Police Dept. Sworn Person	Check Date: 02/15/2017
<i>101-305-758.000</i> <i>Cleaning from 8/2/16 - 12/30/16</i>	1,020.90
TOWN LOCKSMITH	Invoice Amount: \$15.00
Keys made by Sgt. Kudra Inv. 23758 12/19/16	Check Date: 02/15/2017
<i>101-305-727.000</i> <i>Police Dept. keys made</i>	15.00
TRAILWOOD GARDEN CLUB	Invoice Amount: \$111.72
2016 Flowers for Township	Check Date: 02/15/2017
<i>101-265-776.000</i> <i>C/O KATE KERR TRAILWOOD GARDEN CLUB</i>	111.72
ASSA ABLOY ENTRANCE SYSTEMS US, INC	Invoice Amount: \$410.75
DOOR REPAIR AT TWP PARK	Check Date: 02/15/2017
<i>101-691-931.000</i> <i>INV SEI 1066903 - 2016 REPAIRS</i>	410.75
DON'S SMALL ENGINE	Invoice Amount: \$27.55
Misc	Check Date: 02/15/2017
<i>101-691-931.000</i> <i>Line Trimmer parts</i>	27.55
GOODYEAR WHOLESALE	Invoice Amount: \$2,044.80
Police Dept. Tires Inv. 43875958 11/17/16	Check Date: 02/15/2017
<i>101-305-863.000</i> <i>P245/55R18 Tires</i>	2,044.80
WEINGARTZ	Invoice Amount: \$82.94
Misc.	Check Date: 02/15/2017
<i>101-691-931.000</i> <i>Inv 20128382-00</i>	82.94
BLACKWELL FORD INC.	Invoice Amount: \$102.34
Vehicle Repair/106437 Inv. 117612 12/08/16	Check Date: 02/15/2017
<i>101-305-863.000</i> <i>Oil change/battery</i>	102.34
BLACKWELL FORD INC.	Invoice Amount: \$1,112.09
Vehicle Repair/C41291 Inv. 118617 12-12-16	Check Date: 02/15/2017
<i>101-305-863.000</i> <i>Replace 3 bearings and sensor</i>	1,112.09
BLACKWELL FORD INC.	Invoice Amount: \$82.45
Vehicle Repair/280600 Inv. 117643 12-8-16	Check Date: 02/15/2017

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	<i>101-305-863.000</i>	<i>Oil Change/check oil leak</i>	<i>82.45</i>
BLACKWELL FORD INC.			Invoice Amount: \$169.19
Vehicle Repair/106438 Inv. 116751 11/22/16			Check Date: 02/15/2017
	<i>101-305-863.000</i>	<i>Oil change/repair</i>	<i>169.19</i>
BLACKWELL FORD INC.			Invoice Amount: \$90.38
Vehicle Repair/C41292 Inv. 116355 11/15/16			Check Date: 02/15/2017
	<i>101-305-863.000</i>	<i>Replace left head lamp bulb</i>	<i>90.38</i>
BLACKWELL FORD INC.			Invoice Amount: \$486.53
Vehicle Repair/A39477 Inv. 114983 10/20/16			Check Date: 02/15/2017
	<i>101-305-863.000</i>	<i>L/R Wheel Bearing</i>	<i>486.53</i>
KONICA MINOLTA BUSINESS SOLUTIONS			Invoice Amount: \$76.35
Maint. Agreement - Bizhub C364E Inv. 900309735			Check Date: 02/15/2017
	<i>101-305-851.000</i>	<i>11/26/16 - 12/25/16 coverage dates</i>	<i>76.35</i>
KONICA MINOLTA BUSINESS SOLUTIONS			Invoice Amount: \$119.76
Maintenance 12/1/2016 - 12/31/16			Check Date: 02/15/2017
	<i>101-171-727.000</i>	<i>C454e Copier Maintenance</i>	<i>25.15</i>
	<i>101-201-851.000</i>	<i>Maint.</i>	<i>4.79</i>
	<i>101-400-851.000</i>	<i>Maint.</i>	<i>5.99</i>
	<i>226-226-727.000</i>	<i>Maint.</i>	<i>5.99</i>
	<i>592-172-727.000</i>	<i>Maint</i>	<i>77.84</i>
STANTE EXCAVATING INC			Invoice Amount: \$10,059.43
Water Main Repair 9198 Canton Center Rd.			Check Date: 02/15/2017
	<i>592-291-932.000</i>	<i>Emergency Water Main Repair</i>	<i>10,059.43</i>
Total Amount to be Disbursed:			\$50,647.30

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CHANGAN US RESEARCH & DEVELOPMENT WIN TAX REFUND I-78-998-01-9801-107 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$487.85 02/08/2017 <i>487.85</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-007-02-0136-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$2,355.36 02/08/2017 <i>2,355.36</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-017-05-0103-002 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$645.53 02/08/2017 <i>645.53</i>
COMMUNITY FINANCIAL Win Tax Refund R-78-018-04-0046-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$182.20 02/08/2017 <i>182.20</i>
OWENS, STEVEN Win Tax Refund R-78-018-05-0002-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$47.44 02/08/2017 <i>47.44</i>
LARKIN, JAMES - CAROL Win Tax Refund R-78-018-05-0005-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$48.29 02/08/2017 <i>48.29</i>
MICHAEL ZAKOOR Win Tax Refund R-78-022-03-0597-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$670.81 02/08/2017 <i>670.81</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-033-04-0061-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$2,388.34 02/08/2017 <i>2,388.34</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-042-02-0044-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,577.74 02/08/2017 <i>1,577.74</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-051-01-0002-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,595.21 02/08/2017 <i>1,595.21</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-052-03-0088-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,423.58 02/08/2017 <i>1,423.58</i>
LERETA, LLC Win Tax Refund R-78-053-02-0051-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,774.36 02/08/2017 <i>1,774.36</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-057-02-0008-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,558.31 02/08/2017 <i>1,558.31</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-057-04-0224-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,189.37 02/08/2017 <i>1,189.37</i>

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CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-058-02-0157-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$810.95 02/08/2017 <i>810.95</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-059-03-0210-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$123.31 02/08/2017 <i>123.31</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-060-03-0046-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,006.08 02/08/2017 <i>1,006.08</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-061-03-0085-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,275.47 02/08/2017 <i>1,275.47</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-063-01-0157-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$688.80 02/08/2017 <i>688.80</i>
LERETA LLC Win Tax Refund R-78-063-02-0079-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$691.33 02/08/2017 <i>691.33</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-063-05-0046-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$375.00 02/08/2017 <i>375.00</i>
LERETA, LLC Win Tax Refund R-78-065-02-0051-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$333.57 02/08/2017 <i>333.57</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-065-02-0054-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$333.57 02/08/2017 <i>333.57</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-066-01-0057-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,732.19 02/08/2017 <i>1,732.19</i>
CORELOGIC REAL ESTATE TAX SERVICE Win Tax Refund R-78-066-02-0072-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$746.28 02/08/2017 <i>746.28</i>
LEO SOAVE DEVELOPMENTS LLC SUM MTT REFUND R-78-034-03-0002-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i> <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$2,117.65 02/08/2017 <i>2,086.62</i> <i>31.03</i>
HONIGMAN MILLER SCHWARTZ COHN WIN MTT REFUND R-78-062-01-0005-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i> <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$1,990.24 02/08/2017 <i>1,978.36</i> <i>11.88</i>
HONIGMAN MILLER SCHWARTZ COHN AND G SUM MTT REFUND R-78-062-01-0005-000 <i>703-000-202.000</i> <i>ACCOUNTS PAYABLE</i>	Invoice Amount: Check Date:	\$7,762.55 02/08/2017 <i>7,598.90</i>

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<i>703-000-202.000</i>	<i>ACCOUNTS PAYABLE</i>	<i>163.65</i>
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Total Amount to be Disbursed: \$35,931.38

**Charter Township of Plymouth
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VENDOR INFORMATION**INVOICE INFORMATION**

WESTERN WAYNE CONSERVATION		Invoice Amount:	\$4,220.05
SUM TAX MTT REFUND R-78-003-99-0001-000		Check Date:	02/08/2017
703-000-202.000	ACCOUNTS PAYABLE		4,114.56
703-398-000.000	TAX EXPENSE		105.49
WESTERN WAYNE CONSERVATION		Invoice Amount:	\$1,093.80
WIN TAX MTT REFUND R-78-003-99-0001-000		Check Date:	02/08/2017
703-000-202.000	ACCOUNTS PAYABLE		1,071.23
703-398-000.000	TAX EXPENSE		22.57
WESTERN WAYNE CONSERVATION		Invoice Amount:	\$1,969.63
SUM TAX MTT REFUND R-78-003-99-0002-000		Check Date:	02/08/2017
703-000-202.000	ACCOUNTS PAYABLE		1,920.39
703-398-000.000	TAX EXPENSE		49.24
WESTERN WAYNE CONSERVATION		Invoice Amount:	\$510.47
WIN TAX MTT REFUND R-78-003-99-0002-000		Check Date:	02/08/2017
703-000-202.000	ACCOUNTS PAYABLE		499.96
703-398-000.000	TAX EXPENSE		10.51
Total Amount to be Disbursed:			\$7,793.95

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VENDOR INFORMATION**INVOICE INFORMATION**

35TH DISTRICT COURT POLICE BOND 1/31/2017	<i>702-100-087.000</i>	<i>6147</i>	Invoice Amount: Check Date:	\$300.00 02/08/2017 <i>300.00</i>
35TH DISTRICT COURT POLICE BOND 2/2/17	<i>702-100-087.000</i>	<i>6149</i>	Invoice Amount: Check Date:	\$300.00 02/08/2017 <i>300.00</i>
35TH DISTRICT COURT POLICE BOND 2/3/17	<i>702-100-087.000</i>	<i>6150</i>	Invoice Amount: Check Date:	\$300.00 02/08/2017 <i>300.00</i>
35TH DISTRICT COURT POLICE BOND 2/6/2017	<i>702-100-087.000</i>	<i>5651</i>	Invoice Amount: Check Date:	\$1,000.00 02/08/2017 <i>500.00</i>
	<i>702-100-087.000</i>	<i>5652</i>		<i>300.00</i>
	<i>702-100-087.000</i>	<i>5653</i>		<i>200.00</i>
			Total Amount to be Disbursed:	\$1,900.00

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VENDOR INFORMATION**INVOICE INFORMATION**

VENDOR INFORMATION		INVOICE INFORMATION	
CORPORATE CLEANING GROUP INC		Invoice Amount:	\$405.00
Monthly Janitorial DPW Sept. 2016		Check Date:	02/08/2017
	592-172-776.000		345.00
	101-265-858.000	DPW Sept. 2016	60.00
		Senior Center Sept. 2016	
DTE ENERGY		Invoice Amount:	\$5,911.76
DTE Service - Municipal Street Light - Dec 2016		Check Date:	02/08/2017
	101-446-920.000		5,911.76
		DTE - DEC 2016 Municipal Street Light	
Great Lakes Water Authority		Invoice Amount:	\$309,200.60
GLWA Dec 2016 Water		Check Date:	02/08/2017
	592-441-741.000		309,200.60
		GLWA - Dec 2016 Water	
CHARTER TWSP OF PLYMOUTH		Invoice Amount:	\$1,340.01
Plymouth Township - Water/Sewer -Dec. 2016 (la		Check Date:	02/08/2017
	101-171-921.000	Supervisor	33.81
	101-201-921.000	Information Services	18.09
	101-209-921.000	Assessors	9.68
	101-215-921.000	Clerk	29.38
	101-253-921.000	Treasurer	12.27
	101-265-854.000	Senior Center	52.67
	101-305-921.000	Police	97.10
	101-325-921.000	Communications	40.42
	101-336-921.000	Fire	410.82
	101-371-921.000	Building	21.29
	101-400-921.000	Community Development	11.92
	101-691-921.000	Park	308.60
	226-226-921.000	Solid Waste	2.80
	592-172-921.000	Admin / General Expense	153.68
	510-510-737.000	Golf Course	86.59
	592-444-745.000	Power and Pumping	50.89
		Total Amount to be Disbursed:	\$316,857.37

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VENDOR INFORMATION**INVOICE INFORMATION**

BUONO, DUANE JANUARY 2017 MECHANICAL INSP PAY <i>101-371-818.000</i>	<i>JANUARY 2017 MECH</i>	Invoice Amount: Check Date:	\$6,361.00 02/08/2017 <i>6,361.00</i>
FELLRATH, PATRICK Mileage Reimbursement <i>592-172-727.000</i>	<i>Mileage Reimbursement</i>	Invoice Amount: Check Date:	\$63.67 02/08/2017 <i>63.67</i>
HEILEMAN, JAMES JANUARY 2017 ELEC INSP PAY <i>101-371-818.000</i>	<i>JANUARY 2017 ELECTRICAL INSP PAY</i>	Invoice Amount: Check Date:	\$2,686.75 02/08/2017 <i>2,686.75</i>
MUNSON, STEVE JANUARY 2017 PLUMBING INSPECTOR PAY <i>101-371-818.000</i>	<i>JAN 2017 PLBG INSP PAY</i>	Invoice Amount: Check Date:	\$1,292.25 02/08/2017 <i>1,292.25</i>
VERIZON WIRELESS Verizon - Park Cell Phone January 2017 <i>101-691-853.000</i>	<i>Park Cell phone January 2017</i>	Invoice Amount: Check Date:	\$54.05 02/08/2017 <i>54.05</i>
HONKE, ANITA Medicare Part B Feb 2017 <i>101-336-714.000</i> <i>101-336-714.000</i>	<i>Medicare Part B Feb 2017</i> <i>January 2017 adjustment</i>	Invoice Amount: Check Date:	\$114.20 02/08/2017 <i>110.00</i> <i>4.20</i>
KNUPP, FRED L. Medicare Part B Feb 2017 <i>101-336-714.000</i>	<i>Feb 2017</i>	Invoice Amount: Check Date:	\$104.90 02/08/2017 <i>104.90</i>
MAAS, CARLAS Medicare Part B Feb 2017 <i>101-336-714.000</i>	<i>Medicare Part B Feb 2017</i>	Invoice Amount: Check Date:	\$149.20 02/08/2017 <i>149.20</i>
BASIC Annual Section 124 Plan Renewal Fee 2017 <i>101-336-714.000</i> <i>592-172-716.000</i> <i>101-691-714.000</i>	<i>2017 Fire</i> <i>2017 DPW</i> <i>2017 park</i>	Invoice Amount: Check Date:	\$600.00 02/08/2017 <i>100.00</i> <i>400.00</i> <i>100.00</i>
BASIC Quarterly Fee for Secion 125 Flexplan administrati <i>101-336-714.000</i> <i>592-172-716.000</i> <i>101-305-714.000</i> <i>101-325-714.000</i> <i>101-171-714.000</i> <i>101-201-714.000</i> <i>101-215-714.000</i> <i>101-265-714.000</i>	<i>Fire</i> <i>DPW</i> <i>Police</i> <i>Dispatch</i> <i>Human Resources</i> <i>Information Services</i> <i>Clerk</i> <i>Bldg.</i>	Invoice Amount: Check Date:	\$262.65 02/08/2017 <i>30.90</i> <i>46.35</i> <i>108.15</i> <i>15.45</i> <i>15.45</i> <i>15.45</i> <i>15.45</i> <i>15.45</i>
ASSOCIATED NEWSPAPERS OF MICHIGAN Firefighter/Seasonal Park Employee Ads <i>101-215-813.000</i> <i>101-215-813.000</i>	<i>Firefighter/Paramedic Ad</i> <i>Seasonal Park Employee Ad</i>	Invoice Amount: Check Date:	\$84.00 02/08/2017 <i>70.00</i> <i>14.00</i>
ASSOCIATED NEWSPAPERS OF MICHIGAN Overflow Sewage Ad		Invoice Amount: Check Date:	\$21.88 02/08/2017

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	<i>101-215-727.000</i>	<i>Sewage Overflow Second Notice</i>		<i>21.88</i>
ASSOCIATED NEWSPAPERS OF MICHIGAN			Invoice Amount:	\$24.61
Board of Trustee Mtng Dates			Check Date:	02/08/2017
	<i>101-215-727.000</i>	<i>BOT Mtng Dates</i>		<i>24.61</i>
TOWN LOCKSMITH			Invoice Amount:	\$500.00
New cylinders and locks at voting precinct			Check Date:	02/08/2017
	<i>101-262-727.000</i>	<i>Labor and materials - Living Word Church</i>		<i>500.00</i>
			Total Amount to be Disbursed:	\$12,319.16

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Aristeo Construction BD Bond Refund	<i>701-100-202.701</i>	<i>BBD16-0004 - PB15-1075</i>	Invoice Amount: Check Date:	\$1,000.00 02/01/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund	<i>701-100-202.701</i>	<i>BBD16-0013 - PB16-0055</i>	Invoice Amount: Check Date:	\$1,000.00 02/01/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund	<i>701-100-202.701</i>	<i>BBD16-0019 - PB16-0061</i>	Invoice Amount: Check Date:	\$1,000.00 02/01/2017 <i>1,000.00</i>
K & Z Development BD Bond Refund	<i>701-100-202.701</i>	<i>BBD16-0028 - PB16-0120</i>	Invoice Amount: Check Date:	\$1,000.00 02/01/2017 <i>1,000.00</i>
Aristeo Construction BD Bond Refund	<i>701-100-202.701</i>	<i>BBD16-0037 - PB16-0259</i>	Invoice Amount: Check Date:	\$1,000.00 02/01/2017 <i>1,000.00</i>
Delta Industrial BD Bond Refund	<i>701-100-202.701</i>	<i>BBD16-0046 - PB16-0422</i>	Invoice Amount: Check Date:	\$1,000.00 02/01/2017 <i>1,000.00</i>
Toll Brothers BD Bond Refund	<i>701-100-202.701</i>	<i>BBD16-0050 - PB16-0470</i>	Invoice Amount: Check Date:	\$1,000.00 02/01/2017 <i>1,000.00</i>
Summit Company BD Bond Refund	<i>701-100-202.701</i>	<i>BP15-0072 - PB15-0347</i>	Invoice Amount: Check Date:	\$1,000.00 02/01/2017 <i>1,000.00</i>
Belaggio Homes Inc BD Bond Refund	<i>701-100-202.701</i>	<i>BP15-0075 - PB15-0518</i>	Invoice Amount: Check Date:	\$1,000.00 02/01/2017 <i>1,000.00</i>
Aristeo Construction BD Bond Refund	<i>701-100-202.701</i>	<i>BP15-0111 - PB15-0963</i>	Invoice Amount: Check Date:	\$1,000.00 02/01/2017 <i>1,000.00</i>
			Total Amount to be Disbursed:	\$10,000.00

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VENDOR INFORMATION			INVOICE INFORMATION
35TH DISTRICT COURT			Invoice Amount: \$300.00
POLICE BOND 1/24/2017			Check Date: 02/01/2017
	<i>702-100-087.000</i>	<i>6139</i>	<i>300.00</i>
35TH DISTRICT COURT			Invoice Amount: \$2,700.00
POLICE BOND 1/23/2017			Check Date: 02/01/2017
	<i>702-100-087.000</i>	<i>6130</i>	<i>500.00</i>
	<i>702-100-087.000</i>	<i>6131</i>	<i>100.00</i>
	<i>702-100-087.000</i>	<i>6132</i>	<i>500.00</i>
	<i>702-100-087.000</i>	<i>6134</i>	<i>500.00</i>
	<i>702-100-087.000</i>	<i>6136</i>	<i>300.00</i>
	<i>702-100-087.000</i>	<i>6137</i>	<i>300.00</i>
	<i>702-100-087.000</i>	<i>6138</i>	<i>500.00</i>
35TH DISTRICT COURT			Invoice Amount: \$800.00
POLICE BOND 1/25/2017			Check Date: 02/01/2017
	<i>702-100-087.000</i>	<i>6140</i>	<i>800.00</i>
			Total Amount to be Disbursed: \$3,800.00

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A T & T			Invoice Amount:	\$24.76
FS#3 Meterline January 2017			Check Date:	02/01/2017
	101-336-921.000	Meterline FS # 3 - January 2017		24.76
COMCAST			Invoice Amount:	\$144.35
Comcast High Speed Internet 2-17 Port Street			Check Date:	02/01/2017
	101-290-941.000	Comcast High Speed Internet Port Street		134.85
	101-290-941.000	Late Fee		9.50
COMCAST			Invoice Amount:	\$61.89
Monthly Cable and Internet Township Hall			Check Date:	02/01/2017
	101-290-941.000	Jan 13, 2017		61.89
Imagecraft			Invoice Amount:	\$171.54
Names Badges for Board, Dep. Clerk & Exec. Asst			Check Date:	02/01/2017
	101-171-703.000	(18) Name Badges w/shipping		171.54
JOHN HANCOCK LIFE INSURANCE CO.			Invoice Amount:	\$4,080.10
EMPLOYEE W/H PAYROLL 1/20/17			Check Date:	02/02/2017
	592-100-231.000	BARTLETT		94.24
	588-100-231.000	BOYCE		75.38
	101-100-231.000	COOBATIS		175.77
	101-100-231.000	CULVER		100.45
	592-100-231.000	COURTER		125.54
	592-100-231.000	FELLRATH		197.03
	101-100-231.000	HALLER		91.08
	101-100-231.000	HAMMYE		108.94
	101-100-231.000	JANKS		184.10
	592-100-231.000	KRUEGER		99.00
	101-100-231.000	KUSHNER		157.69
	101-100-231.000	LEWIS		169.89
	592-100-231.000	MELOW		293.08
	592-100-231.000	NELSON		78.24
	592-100-231.000	OVERAITIS		94.24
	101-100-231.000	PAWLOWSKI		65.24
	101-100-231.000	PICKERT		100.45
	101-100-231.000	RADTKE		73.93
	101-100-231.000	SCHOLTEN		94.24
	101-100-231.000	SMITH, C		100.45
	592-100-231.000	SNELL		100.00
	592-100-231.000	THOMAS		89.56
	101-100-231.000	TIDERINGTON T		220.58
	101-100-231.000	WALLACE		120.90
	592-100-231.000	WORTH		70.72
	592-100-231.000	Pumphrey Z		70.72
	101-100-231.000	Bonadeo Mark		80.36
	101-100-231.000	Brams		111.54
	101-100-231.000	Clinton		195.02
	101-100-231.000	Groth, S		132.50
	101-100-231.000	Heise		214.20
	101-100-231.000	Vorva		195.02
JOHN HANCOCK LIFE INSURANCE CO.			Invoice Amount:	\$14,325.85
EMPLOYER MATCH PAYROLL 1/20/17			Check Date:	02/02/2017
	592-291-714.040	BARTLETT		282.72
	588-588-714.010	BOYCE		226.13
	101-171-714.010	COOBATIS		527.30

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-336-714.020	CULVER	301.35
592-291-714.040	COURTER	376.61
592-291-714.010	FELLRATH	591.10
101-305-714.010	GORDON	278.66
101-265-714.010	HAACK	231.41
101-336-714.020	HALLER	273.23
101-253-714.010	HAMMYE	326.82
101-201-714.010	JANKS	552.31
101-336-714.010	JOWSEY	242.44
592-291-714.040	KRUEGER	297.00
101-215-714.010	KUSHNER	473.08
592-172-714.010	LATAWIEC	264.94
101-215-714.010	LECLAIR	306.56
101-371-714.010	LEWIS	509.68
592-291-714.040	MELOW	297.00
592-291-714.040	NELSON	234.72
592-291-714.040	OVERAITIS	282.72
101-371-714.010	PALMARCHUK	278.66
101-305-714.010	PAWLOWSKI	242.44
101-336-714.020	PICKERT	301.35
101-371-714.010	PUMPHREY	306.56
101-400-714.010	RADTKE	221.80
592-291-714.010	SCHOLTEN	282.72
101-336-714.020	SMITH, C	301.35
592-172-714.010	SNELL	242.44
592-291-714.040	THOMAS	268.68
101-305-714.010	TIDERINGTON T	661.75
592-172-714.010	VISEL	275.96
101-171-714.010	WALLACE	362.69
592-291-714.040	Worth	212.16
592-291-714.040	Pumphrey Z	212.16
101-336-714.020	Bonadeo Mark	241.08
592-172-714.010	Martin, Carol	242.44
101-325-714.010	Bonadeo, Karen	250.99
101-171-714.010	Brams	334.62
101-253-714.010	Clinton	585.06
101-171-714.010	Heise	642.60
101-215-714.010	Groth, Sandra	397.50
101-215-714.010	Vorva	585.06

PLYMOUTH POSTMASTER

Postage

592-172-730.000

Permit #218 January 2017

Invoice Amount: \$2,000.00**Check Date: 02/01/2017**

2,000.00

KCI

Printing and Postage for 2017 Pers. Prop. Statem

101-290-730.000

Print & Post for 2017 Pers. Prop. Stmts

Invoice Amount: \$309.19**Check Date: 02/01/2017**

309.19

ALPHAGRAPHICS #336

Business cards

101-400-727.000

Business cards - Planning Dept. 1-2017

Invoice Amount: \$75.00**Check Date: 02/01/2017**

75.00

ASSOCIATED NEWSPAPERS OF MICHIGAN

Employment Ad

101-215-813.000

Classified-Firefighter Eligibility List

Invoice Amount: \$44.33**Check Date: 02/01/2017**

44.33

ASSOCIATED NEWSPAPERS OF MICHIGAN

Public Notice

Invoice Amount: \$21.88**Check Date: 02/01/2017**

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	101-215-813.000	Public Notice Sewage Backup	21.88
ADP INC		Invoice Amount:	\$378.05
Payroll processing - period ending 1/15/17		Check Date:	02/01/2017
	101-290-941.000	Payroll processing 1/15/17	378.05
Clinton, Mark		Invoice Amount:	\$149.00
Treasurer Clinton reimbursment for MTA meeting		Check Date:	02/01/2017
	101-253-960.000	Reimbursment for MTA meeting	149.00
COMCAST		Invoice Amount:	\$164.35
Monthly Cable and Internet Township Hall - Feb.		Check Date:	02/01/2017
	101-290-941.000	February 2017 Service	164.35
CONSUMERS ENERGY		Invoice Amount:	\$12,286.90
Consumer monthly Dec 2016-Jan 2017		Check Date:	02/01/2017
	101-171-921.000	Supervisor	666.63
	101-201-921.000	Info Services	356.70
	101-209-921.000	Assessing	190.82
	101-215-921.000	Clerk	579.33
	101-253-921.000	Treasurer	241.96
	101-265-854.000	Twp. Hall	522.71
	101-305-921.000	Police	1,914.46
	101-325-921.000	Dispatch	796.96
	101-336-921.000	Fire	2,571.46
	101-371-921.000	Building	419.68
	101-400-921.000	Community Development	235.10
	101-691-921.000	Park	744.94
	226-226-921.000	Solid Waste	55.25
	592-172-921.000	DPW	2,577.50
	510-510-737.000	Golf Course	236.63
	592-444-745.000	DPW	176.77
DTE ENERGY		Invoice Amount:	\$275.85
Baseball Diamonds Dec-January 2017		Check Date:	02/01/2017
	101-691-921.000	Baseball Diamonds Dec. - January 2017	275.85
DTE ENERGY		Invoice Amount:	\$22.23
DTE Service Miller Park - Dec-Jan 2017		Check Date:	02/01/2017
	101-691-921.000	Miller Park Electric Dec-Jan 2017	22.23
DTE ENERGY		Invoice Amount:	\$452.26
Hilltop Golf Course Maintenance Shed-Dec-Jan 20		Check Date:	02/01/2017
	510-510-737.000	Hilltop Golf Course Clubhouse	419.03
	510-510-737.000	Hilltop Golf Course Shed	33.23
DTE ENERGY		Invoice Amount:	\$33.46
DTE Service Oct - Jan. 2017 12250 Beck Road		Check Date:	02/01/2017
	510-510-737.000	DTE 12250Beck Road Oct-Jan 2017	33.46
GFL Environmental USA, Inc.		Invoice Amount:	\$1,145.00
TWP FACILITIES - FEB 2017 Fees		Check Date:	02/01/2017
	101-691-931.000	TWP PARK TRASH/RECYCLE/YARDWASTE	445.00
	101-336-776.000	FIRE STN 3 TRASH	45.00
	101-691-931.000	LK PNT SOCCER PARK TRASH	90.00
	101-265-776.000	TWP HALL TRASH/RECYCLE	225.00
	592-172-776.000	DPW TRASH	90.00
	510-510-737.000	HILL TOP GOLF COURSE TRASH/RECYCLE	205.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

VENDOR INFORMATION			INVOICE INFORMATION
	<i>101-336-776.000</i>	<i>FIRE STN 2 TRASH</i>	<i>45.00</i>
MICHIGAN FIRE INSPECTORS SOCIETY			Invoice Amount: \$30.00
Membership renewal Conroy			Check Date: 02/01/2017
	<i>101-336-727.000</i>	<i>Fire Inspector renewal Wm Conroy</i>	<i>30.00</i>
MICHIGAN CONFERENCE OF TEAMSTERS			Invoice Amount: \$10,242.40
Health insurance Feb 2017			Check Date: 02/01/2017
	<i>592-172-716.000</i>	<i>Bartlett, James</i>	<i>1,463.20</i>
	<i>592-172-716.000</i>	<i>Krueger, Randy</i>	<i>1,463.20</i>
	<i>592-172-716.000</i>	<i>Melow, Steven</i>	<i>1,463.20</i>
	<i>592-172-716.000</i>	<i>Overaitis, Joseph</i>	<i>1,463.20</i>
	<i>592-172-716.000</i>	<i>Scholten, James</i>	<i>1,463.20</i>
	<i>592-172-716.000</i>	<i>Thomas, James</i>	<i>1,463.20</i>
	<i>592-172-716.000</i>	<i>Nelson, David</i>	<i>1,463.20</i>
NATIONAL VISION ADMINISTRATORS LLC			Invoice Amount: \$1,258.52
Coverage Feb 2017			Check Date: 02/01/2017
	<i>101-305-714.000</i>	<i>Antal</i>	<i>13.34</i>
	<i>101-336-714.000</i>	<i>Atkins</i>	<i>13.34</i>
	<i>101-305-714.000</i>	<i>Bartram</i>	<i>9.23</i>
	<i>101-325-714.000</i>	<i>Berezak</i>	<i>5.12</i>
	<i>101-305-714.000</i>	<i>Brothers</i>	<i>13.34</i>
	<i>592-172-716.000</i>	<i>Bruce</i>	<i>9.23</i>
	<i>101-336-714.000</i>	<i>Bukis</i>	<i>13.34</i>
	<i>101-305-714.000</i>	<i>Cheston</i>	<i>13.34</i>
	<i>101-305-714.000</i>	<i>Cloma</i>	<i>13.34</i>
	<i>101-325-714.000</i>	<i>Clark</i>	<i>13.34</i>
	<i>101-305-714.000</i>	<i>Coffell</i>	<i>13.34</i>
	<i>101-336-714.000</i>	<i>Conely</i>	<i>13.34</i>
	<i>101-336-714.000</i>	<i>Conroy</i>	<i>9.23</i>
	<i>101-171-714.000</i>	<i>Coobatis</i>	<i>9.23</i>
	<i>592-172-716.000</i>	<i>Courter</i>	<i>13.34</i>
	<i>101-325-714.000</i>	<i>Crowe</i>	<i>9.23</i>
	<i>101-336-714.000</i>	<i>Culver</i>	<i>13.34</i>
	<i>101-325-714.000</i>	<i>Fell</i>	<i>13.34</i>
	<i>592-172-716.000</i>	<i>Fellrath</i>	<i>13.34</i>
	<i>101-305-714.000</i>	<i>Fetner</i>	<i>13.34</i>
	<i>101-305-714.000</i>	<i>Fetter</i>	<i>5.12</i>
	<i>101-336-714.000</i>	<i>Fox</i>	<i>13.34</i>
	<i>101-305-714.000</i>	<i>Fritz</i>	<i>9.23</i>
	<i>101-305-714.000</i>	<i>Gordon</i>	<i>13.34</i>
	<i>101-336-714.000</i>	<i>Gross</i>	<i>13.34</i>
	<i>101-265-714.000</i>	<i>Haack</i>	<i>9.23</i>
	<i>101-336-714.000</i>	<i>Haller</i>	<i>13.34</i>
	<i>101-253-714.000</i>	<i>Hammye</i>	<i>13.34</i>
	<i>101-336-714.000</i>	<i>Harrell</i>	<i>5.12</i>
	<i>101-305-714.000</i>	<i>Hayes</i>	<i>9.23</i>
	<i>101-305-714.000</i>	<i>Hinkle</i>	<i>5.12</i>
	<i>101-305-714.000</i>	<i>Hoffman</i>	<i>13.34</i>
	<i>101-325-714.000</i>	<i>Innes</i>	<i>9.23</i>
	<i>101-201-714.000</i>	<i>Janks</i>	<i>13.34</i>
	<i>101-336-714.000</i>	<i>Jowsey</i>	<i>9.23</i>
	<i>101-305-714.000</i>	<i>King</i>	<i>13.34</i>
	<i>101-305-714.000</i>	<i>Krebs</i>	<i>13.34</i>
	<i>101-305-714.000</i>	<i>Kudra</i>	<i>13.34</i>
	<i>101-215-714.000</i>	<i>Kushner</i>	<i>13.34</i>
	<i>592-172-716.000</i>	<i>Latawiec</i>	<i>9.23</i>

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION
INVOICE INFORMATION

101-215-714.000	LeClair	5.12
101-371-714.000	Lewis	13.34
101-305-714.000	Linton	13.34
101-336-714.000	Mack	9.23
101-336-714.000	Mallari	13.34
101-336-714.000	Mangan	5.12
101-336-714.000	Mann	13.34
101-305-714.000	McParland	9.23
101-371-714.000	Palmarчук	9.23
101-305-714.000	Pawlowski	5.12
101-336-714.000	Phillips	13.34
101-336-714.000	Pickert	5.12
101-371-714.000	Pumphrey	13.34
101-305-714.000	Ripp	5.12
101-325-714.000	Rodriguez	5.12
101-305-714.000	Rozum	9.23
101-305-714.000	Rupard	5.12
101-305-714.000	Schemanske	5.12
101-305-714.000	Seipenko	13.34
101-336-714.000	Smith, C	13.34
101-325-714.000	Smith, S	13.34
101-305-714.000	Smitherman	9.23
592-172-716.000	Snell	9.23
101-336-714.000	Tefend	13.34
101-305-714.000	Tiderington	5.12
101-305-714.000	Tiderington	13.34
101-325-714.000	Turley	9.23
101-336-714.000	Villet	13.34
592-172-716.000	Visel	13.34
101-171-714.000	Wallace	9.23
101-305-714.000	Warring	5.12
592-172-716.000	Anderson C	9.23
101-305-714.000	Anderson E	9.23
592-172-716.000	Anulewicz	9.23
101-290-714.000	Barney	5.12
101-336-714.000	Belsky	9.23
101-305-714.000	Berry C	9.23
101-336-714.000	Eldridge	9.23
592-172-716.000	Fidh	9.23
101-336-714.000	Groth	9.23
101-336-714.000	Haar	13.34
101-336-714.000	Hahn	9.23
592-172-716.000	Hollis	5.12
101-336-714.000	Honke	5.12
101-305-714.000	Jarvis	5.12
101-336-714.000	Jury	13.34
101-336-714.000	King M	9.23
101-371-714.000	Kloc	9.23
101-336-714.000	Knupp	9.23
101-691-714.000	Kozian	9.23
101-305-714.000	Lego	13.34
101-336-714.000	Maas	5.12
101-290-714.000	Massengill	5.12
101-336-714.000	Maycock	9.23
101-336-714.000	McDurmon	5.12
101-371-714.000	McIlhargey	9.23
101-336-714.000	Miller C	5.12
101-336-714.000	Mothersbaugh	9.23

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-209-714.000	Pyykkonen	5.12
101-336-714.000	Rainey	13.34
101-305-714.000	Rapson	9.23
101-290-714.000	Richardson	9.23
101-325-714.000	Rockwell	9.23
101-336-714.000	Russo	9.23
592-172-716.000	Smith C	5.12
101-305-714.000	Smith R	9.23
101-691-714.000	Smith Timothy C	5.12
101-336-714.000	Valensky	9.23
101-336-714.000	Vanvleck	9.23
101-336-714.000	Warren	9.23
101-336-714.000	Wendel	5.12
101-336-714.000	Westfall	13.34
101-290-714.000	Whitmore	9.23
101-305-714.000	Wilson	9.23
101-305-714.000	Wood	5.12
101-305-714.000	Bonadeo, Karen	13.34
101-305-714.000	Lauria	5.12
592-172-716.000	Fitzgerald	13.34
101-171-714.000	Boyce	13.34
101-305-714.000	Bonadeo Mark	13.34
592-172-716.000	Martin, Carol	5.12
101-253-714.000	Edwards, Ron	9.23
101-253-714.000	Clinton, Mark	13.34
101-171-714.000	Brams, Susan	5.12
101-305-714.000	Maples, Jeffry	13.34
101-305-714.000	Cox, John	5.12
101-305-714.000	Bosworth	13.34
101-305-714.000	Haskin	(5.12)
101-305-714.000	Bosworh (new coverage adjustment)	13.34

WCA ASSESSING

Appraisal Services Rendered February 2017

101-209-818.000
101-209-818.000

Appraisal Services Rendered
Co-Star Services

Invoice Amount:**\$18,622.42****Check Date:****02/01/2017**

18,465.75
156.67

Total Amount to be Disbursed:**\$66,319.33**

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

X-IO TECHNOLOGIES			Invoice Amount:	\$1,069.20
Software Maintenance Renewal			Check Date:	02/01/2017
	101-290-941.000	ISE Software Maint 11/1/16 - 10/31/17		1,069.20
BRUCE, MARY			Invoice Amount:	\$360.00
Contract Work			Check Date:	02/01/2017
	592-172-818.000	SAW Grant Meeting 11/17/16		360.00
SCHULTZ AND YOUNG, P.C.			Invoice Amount:	\$648.14
Dec 2016 Legal Expenses			Check Date:	02/01/2017
	101-336-826.000	Fire		38.13
	101-305-826.000	Police		419.38
	101-325-828.000	Dispatch		190.63
Great Lakes Water Authority			Invoice Amount:	\$20,248.03
GLWA December 2016 IWC			Check Date:	02/01/2017
	592-441-743.000	December 2016 IWC Charges		20,248.03
A T & T LONG DISTANCE			Invoice Amount:	\$87.27
Dec 2016 Long Distance Allocation			Check Date:	02/01/2017
	101-201-853.000	-Info services		5.97
	101-209-853.000	Assessing		3.56
	101-371-853.000	Building		9.93
	101-336-853.000	Fire		15.68
	101-171-853.000	Supervisor		9.29
	101-253-853.000	Treasurer		7.92
	101-215-853.000	Clerk		4.63
	101-400-853.000	Community Development		3.70
	101-325-853.000	Dispatch		5.98
	101-265-854.000	Township Hall		1.42
	101-691-853.000	Park		1.13
	226-226-853.000	Solid Waste		0.20
	592-172-853.000	DPW		1.97
	101-305-853.000	Police		15.89
VANTAGEPOINT TRANSFER AGENTS 803492			Invoice Amount:	\$20,600.00
Retiree Health Care Contribution - 2016			Check Date:	02/01/2017
	101-215-714.000	Kushner C		700.00
	101-305-714.000	Bartram, B		700.00
	101-305-714.000	Fetter, J		700.00
	101-305-714.000	Haskin, D		700.00
	101-305-714.000	Hinkle, M		700.00
	101-305-714.000	Schmanske, J		700.00
	101-305-714.000	Smitherman, J		700.00
	101-305-714.000	Warring		700.00
	101-325-714.000	Rodriguez, T		700.00
	101-336-714.000	Culver		1,000.00
	101-336-714.000	Haller		1,000.00
	101-336-714.000	Pickert		1,000.00
	101-336-714.000	Smith, Christopher		1,000.00
	101-400-714.000	Radke		700.00
	101-691-714.000	Mitchell		550.00
	592-172-716.000	Latawiec		700.00
	592-172-716.000	Snell		700.00
	592-172-716.000	Visel		700.00
	592-172-716.000	Nelson		700.00
	592-172-716.000	scholten		700.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

<i>101-336-714.000</i>	<i>Bonadeo, Mark</i>	<i>450.00</i>
<i>101-325-714.000</i>	<i>Fitzgerald</i>	<i>700.00</i>
<i>101-305-714.000</i>	<i>Bonadeo, Karen</i>	<i>700.00</i>
<i>101-325-714.000</i>	<i>Bosworth</i>	<i>300.00</i>
<i>588-588-714.000</i>	<i>Boyce</i>	<i>500.00</i>
<i>101-171-714.000</i>	<i>Brams</i>	<i>150.00</i>
<i>101-305-714.000</i>	<i>Cox</i>	<i>375.00</i>
<i>101-215-714.000</i>	<i>Groth, Sandra</i>	<i>150.00</i>
<i>101-253-714.000</i>	<i>Hammye</i>	<i>150.00</i>
<i>101-305-714.000</i>	<i>Maples</i>	<i>375.00</i>
<i>588-588-714.000</i>	<i>Martin, Carol</i>	<i>300.00</i>
<i>592-172-716.000</i>	<i>Pumphrey, Z</i>	<i>700.00</i>
<i>592-172-716.000</i>	<i>Worth, Joshua</i>	<i>700.00</i>

CHARTER TWSP OF PLYMOUTH

Senior Transportation - Nov. 2016

*588-588-586.020**Senior Transit Nov. 2016***Invoice Amount:****\$3,849.65****Check Date:****02/01/2017***3,849.65***CHARTER TWSP OF PLYMOUTH**

Senior Transportation - Dec. 2016

*588-588-586.020**Senior Transit DEC. 2016***Invoice Amount:****\$2,519.57****Check Date:****02/01/2017***2,519.57***Total Amount to be Disbursed:****\$49,381.86**

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

Livonia Builders Grandover Park LLC BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Dembs Development BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Dembs Development BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$20,000.00 01/25/2017 <i>20,000.00</i>
Better Health Food Store BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
EMC CONSTRUCTION BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Kroger (Gas Station) BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
K & Z DEVELOPMENT LLC BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
K & Z DEVELOPMENT LLC BD Bond Refund <i>701-100-202.701 Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

Livonia Builders Grandover Park LLC BD Bond Refund	<i>701-100-202.701</i>	<i>Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund	<i>701-100-202.701</i>	<i>Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund	<i>701-100-202.701</i>	<i>Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund	<i>701-100-202.701</i>	<i>Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund	<i>701-100-202.701</i>	<i>Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund	<i>701-100-202.701</i>	<i>Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund	<i>701-100-202.701</i>	<i>Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Livonia Builders Grandover Park LLC BD Bond Refund	<i>701-100-202.701</i>	<i>Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
Spence Brothers BD Bond Refund	<i>701-100-202.701</i>	<i>Refund from BD to AP</i>	Invoice Amount: Check Date:	\$1,000.00 01/25/2017 <i>1,000.00</i>
			Total Amount to be Disbursed:	\$41,000.00

**Charter Township of Plymouth
AP Invoice Listing - Board Report**

VENDOR INFORMATION**INVOICE INFORMATION**

35TH DISTRICT COURT			Invoice Amount:	\$400.00
POLICE BOND 1/10/2017			Check Date:	01/25/2017
	<i>702-100-087.000</i>	<i>6294</i>		<i>300.00</i>
	<i>702-100-087.000</i>	<i>6295</i>		<i>100.00</i>
35TH DISTRICT COURT			Invoice Amount:	\$1,100.00
POLICE BOND 1/17/2017			Check Date:	01/25/2017
	<i>702-100-087.000</i>	<i>6296</i>		<i>200.00</i>
	<i>702-100-087.000</i>	<i>6297</i>		<i>300.00</i>
	<i>702-100-087.000</i>	<i>6298</i>		<i>300.00</i>
	<i>702-100-087.000</i>	<i>6299</i>		<i>200.00</i>
	<i>702-100-087.000</i>	<i>6300</i>		<i>100.00</i>
34TH DISTRICT COURT			Invoice Amount:	\$300.00
POLICE BOND 1/19/2017			Check Date:	01/25/2017
	<i>702-100-087.000</i>	<i>6128</i>		<i>300.00</i>
35TH DISTRICT COURT			Invoice Amount:	\$200.00
POLICE BOND 1/19/2017			Check Date:	01/25/2017
	<i>702-100-087.000</i>	<i>6127</i>		<i>200.00</i>
			Total Amount to be Disbursed:	\$2,000.00

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VENDOR INFORMATION**INVOICE INFORMATION**

ALERUS FINANCIAL Defined Contribution - 01/06/2017		Invoice Amount: Check Date:	\$1,907.70 01/25/2017
101-325-714.050	Define Contribution -Dispatch (Employer)		861.24
101-100-231.000	Employee Cont -all		546.02
101-100-231.000	Define Contribution-Police (ER)		500.44
A T & T Video Arraignment January 2017		Invoice Amount: Check Date:	\$623.43 01/25/2017
101-325-853.000	Video Arrignment Dec 2016		623.43
ADP INC Payroll processing 1/1/17		Invoice Amount: Check Date:	\$621.13 01/25/2017
101-290-941.000	Payroll processing 1/1/17		621.13
A.S.C., INC Quarterly Billing-Soccer Park 1/1/17 - 3-31-17		Invoice Amount: Check Date:	\$468.00 01/25/2017
101-691-818.000	Quarterly Billing 1/1/17 - 3-31-17		468.00
A.S.C., INC SA-Alarm- - 1/1/17 - 3-31-17		Invoice Amount: Check Date:	\$105.00 01/25/2017
101-265-776.000	SA-Alarm 1/1/17--3/31/17		50.04
101-305-776.000	SA-Alarm- 1/1/17--3/31/17		32.24
101-336-776.000	SA-Alarm- 1/1/17--3/31/17		13.42
592-172-776.000	SA-Alarm- 1/1/17--3/31/17		9.30
BLUE CROSS/BLUE SHIELD OF MICHIGAN Retiree Health February 2017		Invoice Amount: Check Date:	\$4,821.39 01/25/2017
101-336-714.000	Belsky		535.71
101-336-714.000	Honke		535.71
101-336-714.000	Knupp		535.71
101-336-714.000	Maas		535.71
101-336-714.000	Mothersbaugh		535.71
101-336-714.000	MothersbaughS		535.71
101-336-714.000	Belsky B		535.71
101-336-714.000	Hagopian G		535.71
101-336-714.000	Knupp :		535.71
CORPORATE CLEANING GROUP INC Monthly Janitorial DPW January 2017		Invoice Amount: Check Date:	\$405.00 01/25/2017
592-172-776.000	DPW		405.00
CORPORATE CLEANING GROUP INC January 2017 Services		Invoice Amount: Check Date:	\$2,484.50 01/25/2017
101-305-776.000	Janitorial Service Jan 2017		2,079.00
101-305-776.000	Janitorial Service - Special 1-3 & 1-5		318.00
101-325-818.000	Janitorial Service-Haz Mat Cleans 12-19		87.50
GFL Environmental USA, Inc. TWP FACILITIES - JAN 2017 Fees		Invoice Amount: Check Date:	\$1,145.00 01/25/2017
101-691-931.000	TWP PARK TRASH/RECYCLE/YARDWASTE		445.00
101-336-776.000	FIRE STN 3 TRASH		45.00
101-691-931.000	LK PNT SOCCER PARK TRASH		90.00
101-265-776.000	TWP HALL TRASH/RECYCLE		225.00
592-172-776.000	DPW TRASH		90.00
510-510-737.000	HILL TOP GOLF COURSE TRASH/RECYCLE		205.00
101-336-776.000	FIRE STN 2 TRASH		45.00

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VENDOR INFORMATION**INVOICE INFORMATION**

VENDOR INFORMATION			INVOICE INFORMATION
MICHIGAN FIRE INSPECTORS SOCIETY			Invoice Amount: \$30.00
Membership renewal Conroy			Check Date: 01/25/2017
	<i>101-336-727.000</i>	<i>Fire Inspector renewal Wm Conroy</i>	<i>30.00</i>
MICHIGAN FIRE INSPECTORS SOCIETY			Invoice Amount: \$200.00
2017 Winter seminar Conroy & Atkins			Check Date: 01/25/2017
	<i>101-336-960.000</i>	<i>2017 Seminar-Lansing for Atkins</i>	<i>170.00</i>
	<i>101-336-960.000</i>	<i>2017 Membership-D. Atkins</i>	<i>30.00</i>
KCI			Invoice Amount: \$4,320.57
Postage for 2017 Assessment Change Notices (11			Check Date: 01/25/2017
	<i>101-290-730.000</i>	<i>Postage for 2017Assesement Change Notic</i>	<i>4,320.57</i>
WOW! BUSINESS			Invoice Amount: \$47.23
Internet Friendship Station			Check Date: 01/25/2017
	<i>101-265-854.000</i>	<i>Service Charge and Late Fees</i>	<i>47.23</i>
WOW! BUSINESS			Invoice Amount: \$118.25
Internet Friendship Station - Jan 2017			Check Date: 01/25/2017
	<i>101-265-854.000</i>	<i>Internet Friendship Station - 1-17</i>	<i>118.25</i>
COMCAST			Invoice Amount: \$194.85
Cable Service January 2017			Check Date: 01/25/2017
	<i>101-691-931.000</i>	<i>Lakepointe Soccer fields</i>	<i>64.95</i>
	<i>101-336-921.000</i>	<i>FS#3</i>	<i>64.95</i>
	<i>101-325-853.000</i>	<i>Video arraignment</i>	<i>64.95</i>
JOHN HANCOCK LIFE INSURANCE CO.			Invoice Amount: \$4,096.27
EMPLOYEE W/H PAYROLL 1/6/17			Check Date: 01/19/2017
	<i>592-100-231.000</i>	<i>BARTLETT</i>	<i>92.40</i>
	<i>101-100-231.000</i>	<i>COOBATIS</i>	<i>175.77</i>
	<i>101-100-231.000</i>	<i>CULVER</i>	<i>100.45</i>
	<i>592-100-231.000</i>	<i>COURTER</i>	<i>125.54</i>
	<i>592-100-231.000</i>	<i>FELLRATH</i>	<i>197.03</i>
	<i>101-100-231.000</i>	<i>HALLER</i>	<i>91.08</i>
	<i>101-100-231.000</i>	<i>HAMMYE</i>	<i>108.94</i>
	<i>101-100-231.000</i>	<i>JANKS</i>	<i>184.10</i>
	<i>592-100-231.000</i>	<i>KRUEGER</i>	<i>97.04</i>
	<i>101-100-231.000</i>	<i>KUSHNER</i>	<i>157.69</i>
	<i>101-100-231.000</i>	<i>LEWIS</i>	<i>169.89</i>
	<i>592-100-231.000</i>	<i>MELOW</i>	<i>291.12</i>
	<i>592-100-231.000</i>	<i>NELSON</i>	<i>76.72</i>
	<i>592-100-231.000</i>	<i>OVERAITIS</i>	<i>92.40</i>
	<i>101-100-231.000</i>	<i>PAWLOWSKI</i>	<i>65.24</i>
	<i>101-100-231.000</i>	<i>PICKERT</i>	<i>100.45</i>
	<i>101-100-231.000</i>	<i>RADTKE</i>	<i>105.62</i>
	<i>101-100-231.000</i>	<i>SCHOLTEN</i>	<i>92.40</i>
	<i>101-100-231.000</i>	<i>SMITH, C</i>	<i>100.45</i>
	<i>592-100-231.000</i>	<i>SNELL</i>	<i>100.00</i>
	<i>592-100-231.000</i>	<i>THOMAS</i>	<i>87.80</i>
	<i>101-100-231.000</i>	<i>TIDERINGTON T</i>	<i>220.58</i>
	<i>101-100-231.000</i>	<i>WALLACE</i>	<i>120.90</i>
	<i>592-100-231.000</i>	<i>WORTH</i>	<i>69.32</i>
	<i>592-100-231.000</i>	<i>Pumphrey Z</i>	<i>69.32</i>
	<i>101-100-231.000</i>	<i>Bonadeo Mark</i>	<i>80.36</i>
	<i>588-100-231.000</i>	<i>Boyce</i>	<i>75.38</i>
	<i>101-100-231.000</i>	<i>Brams</i>	<i>111.54</i>

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<i>101-100-231.000</i>	<i>Clinton</i>	<i>195.02</i>
<i>101-100-231.000</i>	<i>Groth</i>	<i>132.50</i>
<i>101-100-231.000</i>	<i>Heise</i>	<i>214.20</i>
<i>101-100-231.000</i>	<i>Vorva</i>	<i>195.02</i>

JOHN HANCOCK LIFE INSURANCE CO.

EMPLOYER MATCH PAYROLL 1/6/17

Invoice Amount: \$14,250.67
Check Date: 01/19/2017

<i>592-291-714.040</i>	<i>BARTLETT</i>	<i>277.20</i>
<i>101-171-714.010</i>	<i>COOBATIS</i>	<i>527.30</i>
<i>101-336-714.020</i>	<i>CULVER</i>	<i>301.35</i>
<i>592-291-714.040</i>	<i>COURTER</i>	<i>376.61</i>
<i>592-291-714.010</i>	<i>FELLRATH</i>	<i>591.10</i>
<i>101-305-714.010</i>	<i>GORDON</i>	<i>270.56</i>
<i>101-265-714.010</i>	<i>HAACK</i>	<i>224.66</i>
<i>101-336-714.020</i>	<i>HALLER</i>	<i>273.23</i>
<i>101-253-714.010</i>	<i>HAMMYE</i>	<i>326.82</i>
<i>101-201-714.010</i>	<i>JANKS</i>	<i>552.31</i>
<i>101-336-714.010</i>	<i>JOWSEY</i>	<i>235.35</i>
<i>592-291-714.040</i>	<i>KRUEGER</i>	<i>291.12</i>
<i>101-215-714.010</i>	<i>KUSHNER</i>	<i>473.08</i>
<i>592-172-714.010</i>	<i>LATAWIEC</i>	<i>243.68</i>
<i>101-215-714.010</i>	<i>LECLAIR</i>	<i>297.68</i>
<i>101-371-714.010</i>	<i>LEWIS</i>	<i>509.68</i>
<i>592-291-714.040</i>	<i>MELOW</i>	<i>291.12</i>
<i>592-291-714.040</i>	<i>NELSON</i>	<i>230.16</i>
<i>592-291-714.040</i>	<i>OVERAITIS</i>	<i>277.20</i>
<i>101-371-714.010</i>	<i>PALMARCHUK</i>	<i>270.56</i>
<i>101-305-714.010</i>	<i>PAWLOWSKI</i>	<i>235.35</i>
<i>101-336-714.020</i>	<i>PICKERT</i>	<i>301.35</i>
<i>101-371-714.010</i>	<i>PUMPHREY</i>	<i>297.68</i>
<i>101-400-714.010</i>	<i>RADTKE</i>	<i>316.85</i>
<i>592-291-714.010</i>	<i>SCHOLTEN</i>	<i>276.85</i>
<i>101-336-714.020</i>	<i>SMITH, C</i>	<i>301.35</i>
<i>592-172-714.010</i>	<i>SNELL</i>	<i>235.35</i>
<i>592-291-714.040</i>	<i>THOMAS</i>	<i>263.40</i>
<i>101-305-714.010</i>	<i>TIDERINGTON T</i>	<i>661.75</i>
<i>592-172-714.010</i>	<i>VISEL</i>	<i>267.98</i>
<i>101-171-714.010</i>	<i>WALLACE</i>	<i>362.69</i>
<i>588-588-714.010</i>	<i>Boyce</i>	<i>226.13</i>
<i>592-291-714.040</i>	<i>Worth</i>	<i>204.96</i>
<i>592-291-714.040</i>	<i>Pumphrey Z</i>	<i>204.96</i>
<i>101-336-714.020</i>	<i>Bonadeo Mark</i>	<i>241.08</i>
<i>592-172-714.010</i>	<i>Martin, Carol</i>	<i>223.65</i>
<i>101-325-714.010</i>	<i>Bonadeo, Karen</i>	<i>243.68</i>
<i>101-171-714.010</i>	<i>Brams</i>	<i>334.62</i>
<i>101-253-714.010</i>	<i>Clinton</i>	<i>585.06</i>
<i>101-171-714.010</i>	<i>Heise</i>	<i>642.60</i>
<i>101-215-714.010</i>	<i>Groth, Sandra</i>	<i>397.50</i>
<i>101-215-714.010</i>	<i>Vorva</i>	<i>585.06</i>

KNIGHT TECHNOLOGY GROUP, INC.

Switch Replacements, Server and FW Upgrades

101-290-941.000

Invoice Amount: \$2,100.00

Check Date: 01/25/2017

Switch Replacements, Server & FW Upgrades

2,100.00

KNIGHT TECHNOLOGY GROUP, INC.

Firewall Monitor - Inv 8726

101-290-941.000

Invoice Amount: \$150.00

Check Date: 01/25/2017

Firewall Monitoring Jan 2017

150.00

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ALERUS FINANCIAL			Invoice Amount:	\$1,907.70
Defined Contribution - 1/20/17			Check Date:	01/25/2017
	101-325-714.050	Define Contribution -Dispatch (Employer)		861.24
	101-100-231.000	Employee Cont -all		546.02
	101-100-231.000	Define Contribution-Police (ER)		500.44
A T & T			Invoice Amount:	\$1,850.97
ATT Bill- Jan 2017			Check Date:	01/25/2017
	101-201-853.000	Information Services		100.17
	101-209-853.000	Assessing		62.43
	101-371-853.000	Building		111.06
	101-336-853.000	Fire		376.28
	101-305-853.000	Police		294.53
	101-171-853.000	Supervisor		133.68
	101-253-853.000	Treasurer		86.66
	101-215-853.000	Clerk		134.14
	101-400-853.000	Community Development		161.33
	101-325-853.000	Dispatch		142.67
	226-226-853.000	Solid Waste		14.16
	592-172-853.000	Water/Sewer		127.40
	592-291-805.000	Water/Sewer		47.22
	101-265-854.000	Township Hall		16.94
	101-691-853.000	Park		42.30
ADP INC			Invoice Amount:	\$3,028.20
Payroll processing 1/9/17			Check Date:	01/25/2017
	101-290-941.000	Payroll processing 1/9/17		3,028.20
BLUE CARE NETWORK OF MICHIGAN			Invoice Amount:	\$12,900.11
BCN - February 2017 Coverage			Check Date:	01/25/2017
	101-305-714.000	Gordon		1,443.98
	101-265-714.000	Haack		1,337.63
	101-336-714.000	Jowsey		1,337.63
	592-172-716.000	Latawiec		1,337.63
	101-215-714.000	LeClair		559.68
	101-371-714.000	Palmarchuk		1,337.63
	101-305-714.000	Pawlowski		559.68
	592-172-716.000	Snell		1,337.63
	592-172-716.000	Visel		1,443.98
	592-172-716.000	Fidh		822.48
	101-209-714.000	Pyykkonen		822.48
	592-172-716.000	Carol Martin		559.68
BLUE CARE NETWORK OF MICHIGAN			Invoice Amount:	\$11,320.71
BCN February 2017 Coverage			Check Date:	01/25/2017
	592-172-716.000	Anderson C		648.34
	592-172-716.000	Anulewicz		648.34
	101-305-714.000	Berry C		648.34
	101-336-714.000	Groth		933.83
	101-305-714.000	Jarvis		372.40
	101-371-714.000	Kloc		324.17
	101-290-714.000	Massengill		324.17
	101-336-714.000	Maycock		372.40
	101-371-714.000	McIlhargey		648.34
	101-336-714.000	Miller C		372.40
	101-290-714.000	Richardson		648.34
	101-325-714.000	Rockwell		648.34

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101-336-714.000	Vanvleck	372.40
101-336-714.000	Warren	372.40
101-290-714.000	Whitmore	648.34
101-290-714.000	Brooks	648.34
101-290-714.000	Hood	324.17
101-290-714.000	Nalepka	648.34
101-290-714.000	Rorabacher	648.34
101-336-714.000	Hahn	372.40
101-336-714.000	King S	372.40
101-400-714.000	Barney Shirley	324.17

BLUE CARE NETWORK OF MICHIGAN

February 2017 Coverage

Invoice Amount: \$75,587.60
Check Date: 01/25/2017

101-305-714.000	Antal	1,259.84
101-325-714.000	Berezak	488.31
101-305-714.000	Cheston	1,259.84
101-305-714.000	Cloma	1,259.84
101-336-714.000	Conely	1,259.84
101-336-714.000	Conroy	1,167.06
592-172-716.000	Courter	1,259.84
101-325-714.000	Crowe	1,167.06
101-336-714.000	Culver	1,259.84
101-325-714.000	Fell	1,259.84
592-172-716.000	Fellrath	1,259.84
101-305-714.000	Febner	1,259.84
101-305-714.000	Fetter	488.31
101-336-714.000	Fox	1,259.84
101-305-714.000	Fritz	1,259.84
101-336-714.000	Haller	1,259.84
101-336-714.000	Harrell	488.31
101-305-714.000	Haskin	488.31
101-305-714.000	Hayes	1,167.06
101-305-714.000	Hinkle	488.31
101-325-714.000	Innes	1,167.06
101-201-714.000	Janks	1,259.84
101-305-714.000	King	1,259.84
101-305-714.000	Krebs	1,259.84
101-371-714.000	Lewis	1,259.84
101-336-714.000	Mack	1,167.06
101-336-714.000	Mangan	488.31
101-305-714.000	McParland	1,167.06
101-336-714.000	Phillips	1,259.84
101-336-714.000	Pickert	488.31
101-305-714.000	Ripp	488.31
101-325-714.000	Rodriguez	488.31
265-300-714.000	Rozum	1,167.06
101-305-714.000	Rupard	488.31
101-305-714.000	Schemanske	488.31
101-305-714.000	Seipenko	1,259.84
101-336-714.000	Smith	1,259.84
101-325-714.000	Smith	1,259.84
101-305-714.000	Smitherman	1,259.84
101-336-714.000	Tefend	1,259.84
101-305-714.000	Tiderington	488.31
101-325-714.000	Turley	1,167.06
101-336-714.000	Villet	1,259.84
101-171-714.000	Wallace	1,167.06
101-305-714.000	Warring	488.31

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-336-714.000	Eldridge	1,714.32
101-336-714.000	Haar	1,850.61
101-336-714.000	Hahn	717.29
101-336-714.000	Jury	717.29
101-336-714.000	King M	717.29
101-305-714.000	Lego	1,850.61
101-336-714.000	Maycock	717.29
101-336-714.000	McDurmon	717.29
101-336-714.000	Rainey	1,850.61
101-305-714.000	Rapson	1,714.32
101-336-714.000	Russo	1,714.32
101-336-714.000	Valensky	1,714.32
101-336-714.000	Warren	717.29
101-336-714.000	Wendel	717.29
101-336-714.000	Westfall	1,850.61
101-305-714.000	Wilson	1,714.32
101-305-714.000	Wood	717.29
101-305-714.000	Hoffman M	1,259.84
101-325-714.000	Fitzgerald	1,259.84
101-336-714.000	Gross	1,259.84
101-336-714.000	Bonadeo	1,259.84
101-171-714.000	Brams	488.31
101-253-714.000	Clinton	1,259.84
101-325-714.000	Bosworth	1,259.84
101-305-714.000	Cox	488.31
101-305-714.000	Haskin	(488.31)

DELTA DENTAL PLAN OF MI

Dental 2/01/2017 - 2/28/2017

Invoice Amount: \$10,434.78
Check Date: 01/25/2017

101-305-714.000	Antal	117.82
101-336-714.000	Atkins	117.82
101-305-714.000	Bartram	69.22
101-325-714.000	Berezak	37.41
101-305-714.000	Brothers	117.82
592-172-716.000	Bruce	69.22
101-336-714.000	Bukis	117.82
101-305-714.000	Cheston	117.82
101-325-714.000	Clark	117.82
101-305-714.000	Coffell	117.82
101-336-714.000	Conely	117.82
101-336-714.000	Conroy	69.22
101-171-714.000	Coobatis	69.22
592-172-716.000	Courter	117.82
101-325-714.000	Crowe	69.22
101-336-714.000	Culver	117.82
101-253-714.000	Edwards	(98.20)
101-325-714.000	Fell	117.82
592-172-716.000	Fellrath	117.82
101-305-714.000	Fetner	117.82
101-305-714.000	Fetter	37.41
101-336-714.000	Fox	117.82
101-305-714.000	Fritz	69.22
101-305-714.000	Gordon	117.82
101-336-714.000	Gross	117.82
101-265-714.000	Haack	69.22
101-336-714.000	Haller	117.82
101-253-714.000	Hammye	117.82
101-336-714.000	Harrell	37.41

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION
INVOICE INFORMATION

101-305-714.000	Hayes	69.22
101-305-714.000	Hinkle	37.41
101-305-714.000	Hoffman	117.82
101-325-714.000	Innes	69.22
101-201-714.000	Janks	117.82
101-336-714.000	Jowsey	69.22
101-305-714.000	King C	117.82
101-305-714.000	Krebs	117.82
101-305-714.000	Kudra	117.82
592-172-716.000	Latawiec	69.22
101-215-714.000	LeClair	37.41
101-371-714.000	Lewis	117.82
101-305-714.000	Linton	117.82
101-336-714.000	Mack	69.22
101-336-714.000	Mallari	117.82
101-336-714.000	Mangan	37.41
101-336-714.000	Mann	117.82
101-305-714.000	McParland	69.22
101-371-714.000	Palmarчук	69.22
101-305-714.000	Pawlowski	37.41
101-336-714.000	Phillips	117.82
101-336-714.000	Pickert	37.41
101-371-714.000	Pumphrey	117.82
101-305-714.000	Ripp	37.41
101-325-714.000	Rodriguez	37.41
101-305-714.000	Rupard	37.41
101-305-714.000	Schemanske	37.41
101-305-714.000	Seipenko	117.82
101-336-714.000	Smith, Chris	117.82
101-325-714.000	Smith, Stephanie	117.82
101-305-714.000	Smitherman	69.22
592-172-716.000	Snell	69.22
101-336-714.000	Tefend	117.82
101-305-714.000	Tiderington, Scott	37.41
101-305-714.000	Tiderington, Tom	117.82
101-325-714.000	Turley	69.22
101-336-714.000	Villet	117.82
592-172-716.000	Visel	117.82
101-171-714.000	Wallace	69.22
101-305-714.000	Warring	37.41
101-305-714.000	Lauria	37.41
592-172-716.000	Anderson C	69.22
101-305-714.000	Anderson E	69.22
592-172-716.000	Anulewicz	69.22
101-290-714.000	Barney	37.41
101-336-714.000	Belsky	69.22
101-305-714.000	Berry C	69.22
101-336-714.000	Eldridge	69.22
592-172-716.000	Fidh	69.22
101-336-714.000	Groth	69.22
101-336-714.000	Haar	69.22
101-336-714.000	Hahn, Donald	69.22
592-172-716.000	Hollis, T	37.41
101-336-714.000	Honke	37.41
101-305-714.000	Jarvis	37.41
101-336-714.000	Jury	117.82
101-336-714.000	King M	69.22
101-371-714.000	Kloc	69.22

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-336-714.000	Knupp	69.22
101-691-714.000	Kozian	69.22
101-305-714.000	Lego	117.82
101-336-714.000	Maas	37.41
101-290-714.000	Massengill	37.41
101-336-714.000	Maycock	69.22
101-336-714.000	McDurmon	37.41
101-371-714.000	McIlhargey	69.22
101-336-714.000	Miller C	37.41
101-336-714.000	Mothersbaugh	69.22
101-209-714.000	Pyykkonen	37.41
101-336-714.000	Rainey	117.82
101-305-714.000	Rapson	69.22
101-290-714.000	Richardson	69.22
101-325-714.000	Rockwell	69.22
101-336-714.000	Russo	69.22
592-172-716.000	Smith Cheryl	37.41
101-305-714.000	Smith Robert	69.22
101-691-714.000	Smith Timothy C	37.41
101-336-714.000	Valensky	69.22
101-336-714.000	Vanvieck	69.22
101-336-714.000	Warren	69.22
101-336-714.000	Wendel	37.41
101-336-714.000	Westfall	69.22
101-290-714.000	Whitmore	69.22
101-305-714.000	Wilson	69.22
101-305-714.000	Wood	37.41
101-336-714.000	Hahn Kyle	37.41
101-336-714.000	Kohl, Robert	37.41
101-336-714.000	Randall Jeffrey	117.82
101-325-714.000	Fitzgerald	117.82
101-305-714.000	Assessment fee-State Claims Tax	63.27
101-305-714.000	Bonadeo, Karen	117.82
101-336-714.000	Bonadeo, Mark	117.82
588-588-714.000	Boyce, Kim	117.82
588-588-714.000	Martin, Carol	37.41
101-305-714.000	Cox	37.41
101-305-714.000	Maples	117.82
101-171-714.000	Brams, Susan	74.82
101-325-714.000	Bosworth, Andrea	236.64
101-253-714.000	Clinton, Mark	138.44
101-253-714.000	Edwards, Ron	69.22
101-305-714.000	Haskin,	(37.41)
101-305-714.000	Cloma	117.82
101-215-714.000	Kushner	117.82
101-305-714.000	Rozum	69.22

FORMCENTER

ADP 3-Ring Binders for Human Resources

101-171-727.000	ADP 3 Ring Binder
101-171-727.000	Shipping

Invoice Amount: \$30.37
Check Date: 01/25/2017

18.00
12.37

GFL Environmental USA, Inc.

01/03/2017 DPW RESIDENTIAL RECYCLE CENTE

226-226-810.000	1/3/17 PAPER RECYCLE
226-226-810.000	1/3/17 PLASTIC RECYCLE

Invoice Amount: \$390.00
Check Date: 01/25/2017

195.00
195.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

I.A.F.F. - LOCAL 1496		Invoice Amount:	\$1,940.00
IAFF Union Dues - January 2017		Check Date:	01/25/2017
101-100-232.020	Atkins, Daniel L.		100.00
101-100-232.020	Bukis, Peter J.		100.00
101-100-232.020	Conely, Patrick		100.00
101-100-232.020	Conroy, William J.		140.00
101-100-232.020	Culver, Ean G.		100.00
101-100-232.020	Fox, David R.		100.00
101-100-232.020	Gross, Scott Paul		100.00
101-100-232.020	Haller, Christopher M.		100.00
101-100-232.020	Harrell, James M.		100.00
101-100-232.020	Mack, Christopher		100.00
101-100-232.020	Mallari, Jeffery G.		100.00
101-100-232.020	Mangan, Gregory		100.00
101-100-232.020	Mann, Charles H.		100.00
101-100-232.020	Pickert, Douglas		100.00
101-100-232.020	Randall, Jeffrey		100.00
101-100-232.020	Smith, Christopher B.		100.00
101-100-232.020	Tefend, Ricky L.		100.00
101-100-232.020	Villet, Guy		100.00
101-100-232.020	Bonadeo, Mark		100.00
M E R S		Invoice Amount:	\$97,532.26
MERS - Jan. 2017 Employee AND Employer		Check Date:	01/25/2017
101-100-231.030	January COAM - Employee Contrib.		3,494.63
101-100-231.030	January POAM - Employee Contrib		11,087.16
101-100-231.020	January FIRE - Employee Contrib		9,671.39
101-100-231.050	January DISPATCH - Employee Contrib		5,066.77
101-305-714.030	January COAM - Employer Contrib		15,521.31
101-305-714.030	January POAM - Employer Contrib		16,334.00
101-336-714.020	January FIRE - Employer Contrib		30,412.00
101-325-714.050	January DISPATCH - Employer Contrib		5,945.00
State of Michigan		Invoice Amount:	\$670.82
UIA - Employer Billing for Benefit Charges		Check Date:	01/25/2017
101-290-722.000	UIA -Employer Billing for Benefit Charge		670.82
NATIONWIDE RET SOL USCM/MIDWEST		Invoice Amount:	\$13,639.34
Pay Period End 1/15/17		Check Date:	01/25/2017
101-100-239.000	ANTAL		307.69
101-100-239.000	ATKINS		550.00
592-100-239.000	BARTLETT		40.00
101-100-239.000	BEREZAK		200.00
101-100-239.000	BONADEO		200.00
101-100-239.000	BONO		100.00
101-100-239.000	BROTHERS		275.00
101-100-239.000	BULMER		100.00
101-100-239.000	CHESTON		300.00
101-100-239.000	CIOMA		335.00
101-100-239.000	CLARK		20.00
101-100-239.000	COFFELL		125.00
101-100-239.000	CONROY		10.00
101-100-239.000	COOBATTS		650.00
592-100-239.000	COURTER		150.00
101-100-239.000	CULVER		50.00
101-100-239.000	CURMI, CHARLES		415.65
101-100-239.000	DEVOTO		360.00
101-100-239.000	FELL		225.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

101-100-239.000	FETNER	100.00
101-100-239.000	FOX	100.00
101-100-239.000	FRITZ	200.00
101-100-239.000	HARRELL	200.00
101-100-239.000	HOFFMAN	500.00
101-100-239.000	JANKS	200.00
101-100-239.000	JOWSEY	30.00
101-100-239.000	KREBS	250.00
592-100-239.000	KRUEGER	150.00
101-100-239.000	KUDRA	200.00
592-100-239.000	LATAWIEC	175.00
101-100-239.000	LECLAIR	275.00
101-100-239.000	LEWIS	20.00
101-100-239.000	LINTON	150.00
101-100-239.000	MACK	250.00
101-100-239.000	MALLARI	200.00
101-100-239.000	MANGAN	130.00
592-100-239.000	MELOW	67.00
592-100-239.000	OVERAITIS	50.00
101-100-239.000	PAWLOWSKI	200.00
101-100-239.000	PHILLIPS	35.00
101-100-239.000	PICKERT	100.00
101-100-239.000	PUMPHREY	150.00
101-100-239.000	RANDALL	300.00
101-100-239.000	RIPP	200.00
101-100-239.000	RODRIGUEZ	50.00
101-100-239.000	ROZUM	250.00
101-100-239.000	RUPARD	200.00
101-100-239.000	SEIPENKO	200.00
592-100-239.000	SNELL	100.00
101-100-239.000	TEFEND	150.00
101-100-239.000	TIDERINGTON, S	100.00
101-100-239.000	VILLET	100.00
592-100-239.000	VISEL	100.00
101-100-239.000	WALLACE	200.00
101-100-239.000	Bartram, Brad	75.00
101-100-239.000	Smitherman, J	75.00
101-100-239.000	Conely	100.00
101-100-239.000	Turley	20.00
101-100-239.000	Kushner	923.00
101-100-239.000	Hayes	150.00
101-100-239.000	Maples	50.00
101-100-239.000	FITZGERALD	30.00
101-100-239.000	TIDERINGTON, T	1,139.00
101-100-239.000	HAMMYE, A	782.00
101-100-239.000	McParland, Jeff	200.00

Total Amount to be Disbursed:

\$269,321.85

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION****ASSOCIATED NEWSPAPERS OF MICHIGAN**

Police Auction Ad Inv. 42977 11/17/16

101-305-727.000

Ad published on November 17, 2016.

Invoice Amount:**\$75.00****Check Date:****01/25/2017**
75.00**NATIONWIDE RET SOL USCM/MIDWEST**

Pay Period End 1/1/17

Invoice Amount:**\$13,339.33****Check Date:****01/25/2017**

101-100-239.000	ANTAL	307.69
101-100-239.000	ATKINS	550.00
592-100-239.000	BARTLETT	40.00
101-100-239.000	BEREZAK	200.00
101-100-239.000	BONADEO	200.00
101-100-239.000	BONO	100.00
101-100-239.000	BROTHERS	275.00
101-100-239.000	BULMER	100.00
101-100-239.000	CHESTON	300.00
101-100-239.000	CIOMA	335.00
101-100-239.000	CLARK	20.00
101-100-239.000	COFFELL	125.00
101-100-239.000	CONROY	10.00
101-100-239.000	COOBATIS	650.00
592-100-239.000	COURTER	150.00
101-100-239.000	CULVER	50.00
101-100-239.000	CURMI, CHARLES	415.64
101-100-239.000	DEVOTO	360.00
101-100-239.000	FELL	225.00
101-100-239.000	FETNER	100.00
101-100-239.000	FOX	100.00
101-100-239.000	FRITZ	200.00
101-100-239.000	HARRELL	200.00
101-100-239.000	HOFFMAN	500.00
101-100-239.000	JANKS	200.00
101-100-239.000	JOWSEY	30.00
101-100-239.000	KREBS	250.00
592-100-239.000	KRUEGER	150.00
101-100-239.000	KUDRA	175.00
592-100-239.000	LATAWIEC	175.00
101-100-239.000	LECLAIR	275.00
101-100-239.000	LEWIS	20.00
101-100-239.000	LINTON	150.00
101-100-239.000	MACK	250.00
101-100-239.000	MALLARI	200.00
101-100-239.000	MANGAN	130.00
592-100-239.000	MELOW	67.00
592-100-239.000	OVERAITIS	50.00
101-100-239.000	PAWLOWSKI	200.00
101-100-239.000	PHILLIPS	35.00
101-100-239.000	PICKERT	100.00
101-100-239.000	PUMPHREY	150.00
101-100-239.000	RANDALL	300.00
101-100-239.000	RIPP	125.00
101-100-239.000	RODRIGUEZ	50.00
101-100-239.000	ROZUM	250.00
101-100-239.000	RUPARD	200.00
101-100-239.000	SEIPENKO	200.00
592-100-239.000	SNELL	100.00
101-100-239.000	TEFEND	150.00
101-100-239.000	TIDERINGTON, S	100.00
101-100-239.000	VILLET	100.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

592-100-239.000	VISEL	100.00
101-100-239.000	WALLACE	200.00
101-100-239.000	Bartram, Brad	75.00
101-100-239.000	Smitherman, J	75.00
101-100-239.000	Conely	100.00
101-100-239.000	Turley	20.00
101-100-239.000	Kushner	923.00
101-100-239.000	Hayes	150.00
101-100-239.000	Maples	50.00
101-100-239.000	FITZGERALD	30.00
101-100-239.000	TIDERINGTON, T	1,139.00
101-100-239.000	HAMMYE, A	782.00

CHARTER TWSP OF PLYMOUTH

November Credit Card Purchases

Invoice Amount:**\$6,318.12****Check Date:****01/25/2017**

101-305-727.000	5 Pad Locks (Antal)	29.40
101-305-727.000	Lexis-Nexis Renewal (Antal)	71.10
101-305-727.000	Notary Fees for permits (Brothers)	67.40
101-215-960.000	MICPA Govt. Acct. Seminar/Kushner	209.00
101-215-727.000	AICPA Membership (kushner)	255.00
101-215-727.000	MGFOA Dues (Kushner)	120.00
101-215-960.000	GFOA Annual Conference Reg. (Kushner)	380.00
101-691-727.000	Survey Monkey (Coobatts)	300.00
101-336-727.000	FEDEX IAFF CBA 5 bks bound (Coobatts)	69.70
592-172-727.000	Sears.com Drill Bits (DPW) (Bob Courter)	49.51
592-172-861.000	Benjamin Media Continuing ED (Fellrath)	495.00
592-172-958.000	APWA Member for Ann Wallace (Fellrath)	117.00
101-371-727.000	Cabela's (Winter Gear) (Haack)	580.43
101-265-858.000	Target - Senior Center supplies (Haack)	46.53
101-265-858.000	Target - Senior Cen. Stationery (Haack)	147.99
101-265-858.000	Graybar -General Lighting (Haack)	19.58
101-265-776.000	Graybar - GE Lighting (Haack)	39.56
101-265-858.000	Graybar - GE Lighting (Haack)	11.72
101-265-858.000	Graybar - GE Lighting (Haack)	40.08
101-265-776.000	Home Depot - Twp. Grounds (Haack)	121.11
101-265-858.000	Town Locksmith - Friendship Sta. (Haack)	54.65
101-290-963.000	Sam's Club - Cupcakes 11-18 - (Haack)	14.98
101-305-776.000	Carousel Cleaning - Carpets PD (Haack)	730.00
101-262-727.000	Sam's Club - Food/Elec. Workers (Hammye)	191.00
101-209-727.000	Target - Coffee Maker & Pens (Hammye)	131.64
101-262-727.000	Meijer - Food/Elec. Workers (Hammye)	23.37
246-246-970.150	Home Depot wood for small bridge (Kidd)	182.17
246-246-970.150	Home Depot - nails & other (Kidd)	209.35
246-246-970.150	Home Depot- small tools for trail (Kidd)	158.61
246-246-970.150	Home Depot-gloves,etc. (Kidd)	173.73
246-246-970.150	Home Depot-nails for bridge & bar (Kidd)	70.84
246-246-970.150	Home Depot Saw Stand - trail (Kidd)	199.00
246-246-970.150	Home Depot-return (Kidd)	(15.27)
101-371-727.000	Work n Gear-winter safety gear(McDonald)	82.80
101-265-776.000	Acme Tools (Bosch level) (Lewis)	196.62
101-265-776.000	Technologyk.com (glass scratch remove)	38.10
101-265-776.000	Amazon - glass repair (Lewis)	43.04
101-371-727.000	FEDEX - zoning code binding (Pumphrey)	29.10
101-336-863.000	Hme Depot (FD paint & nuts) (Mack)	27.80
101-336-776.000	Home Depot- FD Bleach & Trash Can (Mack)	34.35
101-336-776.000	Home Depot-FD Ladders (Mann)	52.93
101-336-727.000	Amazon - tough cord for rescue (Mann)	35.47
101-336-863.000	Home Depot - Outlet Cover (Mann)	2.94

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	246-246-970.150	Home Depot- 10 foot rail refund	(607.38)
	101-336-960.000	SE MI Fire Chiefs Mtg. Attend (Phillips)	80.00
	246-246-970.150	Home Depot-Concrete & Hardware (Rapson)	354.54
	246-246-970.150	Home Depot-small tools for trail (Rapson)	638.39
	246-246-970.150	Home Depot Refund concrete tubes (Rapson)	(168.88)
	101-336-776.000	KMart - Glassware & Pans -ST 3 - (Tefend	83.98
	101-171-727.000	Engraving Connection - Plaque (Wallace)	100.14
BLACKWELL FORD INC.		Invoice Amount:	\$774.29
Senior Bus maintenance Inv # 117459		Check Date:	01/25/2017
	588-588-863.000	Senior Bus Maintenance-ElDorado14 psgr	774.29
KONICA MINOLTA BUSINESS SOLUTIONS		Invoice Amount:	\$5.66
Printer/Copier - Assessor		Check Date:	01/25/2017
	101-209-727.000	December 2016 Assessor	5.66
WCA ASSESSING		Invoice Amount:	\$350.77
WCA Assessing - Special Biling - Full Tribunal Lim		Check Date:	01/25/2017
	101-209-826.000	Special Billing 12-16 (see above)	350.77
WCA ASSESSING		Invoice Amount:	\$213.55
WCA Assessing Dec 2016 Legal Services		Check Date:	01/25/2017
	101-209-826.000	Legal Services 12-2016	213.55
Goretski Construction Company		Invoice Amount:	\$14,310.32
Plymouth Commons Road Rehab		Check Date:	01/25/2017
	805-805-970.300	Plymouth Commons Road Rehab	14,310.32
FEDEX		Invoice Amount:	\$21.75
Package Shipped Inv. 5-627-40050 11/30/16		Check Date:	01/25/2017
	101-305-727.000	Shipped to Sterling Heights PD/Rupard	21.75
FEDEX		Invoice Amount:	\$23.78
Package Shipped Inv. 5-634-20531 12/7/16		Check Date:	01/25/2017
	101-305-727.000	Shipped to US Propertion by Records	23.78
Douglas Pickert		Invoice Amount:	\$76.32
Replace pullover damaged on a run 2669		Check Date:	01/25/2017
	101-336-758.000	pullover replacement D. Pickert	76.32
JOHN HANCOCK LIFE INSURANCE CO.		Invoice Amount:	\$(39,285.48)
Credit for Non-Vested Employee Contribution Ret		Check Date:	01/21/2017
	101-171-714.000	Pension Non-Rep	(15,262.92)
	101-215-714.000	Pension Non-Rep	(13,384.43)
	101-691-714.000	Pension Non-Rep	(10,638.13)
FOX, DAVID		Invoice Amount:	\$1,200.00
School 2016		Check Date:	01/25/2017
	101-336-960.000	Reimbursement of tuition 2016	1,200.00
MANGAN, GREG		Invoice Amount:	\$1,200.00
Tuition Reim - Mangan		Check Date:	01/25/2017
	101-336-960.000	Tuition Reimbursement - G. Mangan	1,200.00
RANDALL, JEFFREY		Invoice Amount:	\$1,200.00
tuition reimbursement		Check Date:	01/25/2017
	101-336-960.000	Tuition reimbursement 2016	1,200.00

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

WESTERN TWNSPS UTILITIES AUTHORITY WTUA DEC 2016 592-441-742.000 592-441-743.000 592-443-937.000	<i>Monthly Charges</i> <i>IPP-IWC</i> <i>Country Club Pump Station</i>	Invoice Amount: Check Date:	\$314,758.45 01/25/2017 309,454.90 4,697.42 606.13
GHD, Inc. Saw Grant 592-172-973.080	<i>SAW Grant</i>	Invoice Amount: Check Date:	\$22,153.66 01/25/2017 22,153.66
HEMMING,POLACZYK,CRONIN,SMITH, Legal Services Dec 2016 (Kevin Bennett) 101-305-826.000 101-801-826.000 101-290-826.000 101-290-826.000 592-172-830.000 101-290-828.000 592-172-830.000	<i>Ordinance Prosecutions</i> <i>Community Development</i> <i>Admin</i> <i>Misc.</i> <i>Water and Sewer</i> <i>Cable</i> <i>Public Services</i>	Invoice Amount: Check Date:	\$11,077.78 01/25/2017 4,392.15 1,981.88 3,268.12 5.00 406.88 78.75 945.00
RIZZO ENVIRONMENTAL SERVICES DEC 2016 RESIDENTIAL YARD WASTE DISPOSAL 226-226-810.000	<i>DEC 2016 YARD WASTE DISPOSAL IN TONS</i>	Invoice Amount: Check Date:	\$3,646.08 01/25/2017 3,646.08
RIZZO ENVIRONMENTAL SERVICES 11/23/2016 DPW RESIDENTIAL RECYCLE CENTE 226-226-810.000 226-226-810.000	<i>11/23/16 PAPER RECYCLE</i> <i>11/23/16 PLASTIC RECYCLE</i>	Invoice Amount: Check Date:	\$390.00 01/25/2017 195.00 195.00
RIZZO ENVIRONMENTAL SERVICES DPW RECYCLE CENTER 226-226-810.000	<i>12/16/16 - PAPER RECYCLE</i>	Invoice Amount: Check Date:	\$195.00 01/25/2017 195.00
RIZZO ENVIRONMENTAL SERVICES DEC 2016 - RESIDENTIAL COLLECTION 226-226-810.000 226-226-810.000 226-226-810.000	<i>DEC 2016 TRASH</i> <i>DEC 2016 RECYCLING</i> <i>DEC 2016 YARD WASTE</i>	Invoice Amount: Check Date:	\$101,265.36 01/25/2017 65,443.60 18,255.32 17,566.44
SEHI COMPUTER PRODUCTS Ink cart 592-172-727.000	<i>20# Bond 24x150</i>	Invoice Amount: Check Date:	\$90.56 01/25/2017 90.56
ETNA SUPPLY Quote dated 10/18/16 592-291-934.000 592-291-934.000 592-291-934.000 592-291-934.000 592-291-934.000	<i>Mueller 107 Parts</i> <i>5 1/2" Lower shaft</i> <i>H-74 Upper stem</i> <i>H-79 5 1/2" Lower stem</i> <i>H-75 Safety stem</i>	Invoice Amount: Check Date:	\$3,218.60 01/25/2017 1,625.04 509.12 264.92 500.24 319.28
ETNA SUPPLY Quote dated 10/18/16 592-291-934.000	<i>H-79 6' Lower stem</i>	Invoice Amount: Check Date:	\$266.02 01/25/2017 266.02
ETNA SUPPLY Quote dated 10/18/16		Invoice Amount: Check Date:	\$277.08 01/25/2017

Charter Township of Plymouth AP Invoice Listing - Board Report

VENDOR INFORMATION**INVOICE INFORMATION**

	592-291-934.000	H-103 Upper stem	277.08
ETNA SUPPLY			Invoice Amount: \$139.96
Quote dated 10/18/16			Check Date: 01/25/2017
	592-291-934.000	H-95 Safety sleeve	139.96
ETNA SUPPLY			Invoice Amount: \$532.04
Quote dated 10/18/16			Check Date: 01/25/2017
	592-291-934.000	H-104 Lower stem	532.04
ETNA SUPPLY			Invoice Amount: \$87.28
Hydrant repair			Check Date: 01/25/2017
	592-291-934.000	Mueller improved 1' extension stem	87.28
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount: \$4,978.50
Engineering Fees - Oct 2016			Check Date: 01/25/2017
	101-400-818.000	Plymouth Marketplace 72646	1,513.50
	701-100-014.000	Ravines of Plymouth 72651	90.00
	701-100-014.000	Bosch-Parking Lot Expansion 72657	42.50
	701-100-014.000	Undercover Self Storage 72658	65.00
	592-172-818.000	123 Net 44190 Plymouth Oaks Blvd 72659	360.00
	592-172-818.000	US Signal - Halyard Dr Expansion 72660	237.50
	701-100-014.000	MMTC Bldg Addition 72656	45.00
	701-100-014.000	Reserve Site Condo (fka Enclave) 72655	337.50
	701-100-014.000	Rayyan Center 72654	1,792.50
	701-100-014.000	Jogue Bldg Addition 72653	315.00
	701-100-014.000	Bosch Phase II Engineering 72652	45.00
	701-100-014.000	Andover Forest Engineer Review 72650	135.00
SPALDING DEDECKER ASSOCIATES, INC.			Invoice Amount: \$19,408.00
Engineering Fees - Nov 2016			Check Date: 01/25/2017
	101-400-818.000	November 2016 Monthly Retainer 72864	500.00
	592-172-818.000	DTE Energy Beck & 5 mile 72865	180.00
	592-172-818.000	Comcast 72866	147.50
	592-172-818.000	Comcast 72866	115.00
	592-172-818.000	123 Net - 44190 Plymouth Oaks Blvd 72868	675.00
	592-172-818.000	TDS Metrocom MC 72869	57.50
	701-100-014.000	Lake Point Bible Church 72870	1,025.00
	701-100-014.000	Absopure Falcon Center 72871	1,342.50
	701-100-014.000	Bosch Parking Lot Expansion 72872	465.00
	246-246-970.150	Plymouth Twp Park Playscape 72874	2,257.50
	701-100-014.000	Reserve Site Condo (fka Enclave) 72875	652.50
	701-100-014.000	Rayyan Center 72876	9,447.50
	701-100-014.000	Jogue Bldg Addition 72877	517.50
	701-100-014.000	Bosch Phase II Engineering 72878	517.50
	701-100-014.000	Ravines of Plymouth 72879	90.00
	101-400-818.000	Oerlikon Metco 72883	628.00
	101-400-818.000	Absopure Water Tank 72884	700.00
	101-400-818.000	Andover Phase 2 72873	90.00
		Total Amount to be Disbursed:	\$482,307.78



F.1

CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: 02/14/17

ITEM: 2017 Community Development Block Grant Allocation Public Hearing

PRESENTER: Patrick Fellrath, Director of Public Services
Sarah Visel, Solid Waste & Public Service Coordinator

OTHER INDIVIDUALS IN ATTENDANCE: None anticipated.

BACKGROUND: Preliminary indications from the Wayne County Community Wellness, Wayne County Community Development Block Grant Program, are that the estimated 2017 funding allocation for the Township will be \$91,519. This allocation is based on the County's best estimate. Final allocation is established by congress and, therefore, could be reduced or increased. Additionally, as required, we can only request 15% of the total allocation to be directed into public service programs; however, after all applications are received and reviewed, the County may allow for a larger percentage to be placed into our public service programs.

ACTION REQUESTED: Hold a public hearing to afford the public the opportunity to place before the Board any proposed use of the 2017 Community Development Block Grant Funds.

BUDGET/ACCOUNT NUMBER: 101-851-971-000

RECOMMENDATION: N/A

PROPOSED RESOLUTION: N/A

ATTACHMENTS: 2017 Allocation Table

**CHARTER TOWNSHIP OF PLYMOUTH
 NOTICE OF PUBLIC HEARING
 PROPOSED USE OF THE
 2017 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS
 FEBRUARY 14, 2017
 7:00 PM**

Notice is hereby given that the first of two (2) public hearings concerning the Community Development Block Grant (CDBG) Program will be held by the Charter Township of Plymouth Board of Trustees at 7:00 PM in the Town Hall Meeting Room of Plymouth Township Hall located at 9955 N. Haggerty Road on Tuesday, February 14, 2017.

The purpose of the public hearing will be to afford the public the opportunity to place before the board any proposed use of the 2017 CDBG funds.

Preliminary indications from the Wayne County Community Development Block Grant program are that the estimated 2017 funding allocation for the Township will be approximately \$91,519. Wayne County requires that our request for public service projects not exceed 15 % of the total allocation. Based on that special requirement the projects are proposed as follows:

**ESTIMATED 2017 ALLOCATION BASED ON 15%
 PUBLIC SERVICE CAP**

	Allocation
PUBLIC SERVICES	\$13,726
Senior Services	\$6,863
Council on Aging	\$4,639
Senior Alliance	\$2,224
Senior Transportation	\$6,863
ADMINISTRATION	\$9,151
BRICK & MORTAR	\$68,642
ADA Township Facility Improvements	\$68,642
TOTAL ALLOCATION	\$91,519

A second public hearing will be held on Tuesday, February 28, 2017 after which the Board of Trustees of the Charter Township of Plymouth will determine the use of the 2017 funds.

Any written comments regarding the proposed use of the 2017 funds should be directed to Sarah Visel, Solid Waste and Public Service Coordinator, Charter Township of Plymouth, 9955 N. Haggerty Road, Plymouth, MI and must be received by Friday, February 24, 2017.

Jerry Vorva
 Clerk, Charter Township of Plymouth

Published: Thursday, February 2, 2017

ALLOCATION TABLE
CDBG PY 2017

PROJECT	2016 FINAL ALLOCATION AS APPROVED BY WAYNE COUNTY		2017 ESTIMATED ALLOCATION 15 % PUBLIC SERVICE MAXIMUM	
	<i>Dollar Amount</i>	<i>% of total</i>	<i>Dollar Amount</i>	<i>% of total</i>
<u>PUBLIC SERVICE PROGRAMS</u>				
Senior Services	\$7,590.00	7.5%	\$6,863.00	7.5%
Council on Aging	\$5,366.00	5.3%	\$4,639.00	5.1%
Senior Alliance	\$2,224.00	2.2%	\$2,224.00	2.4%
Senior Transportation	\$7,590.00	7.5%	\$6,863.00	7.5%
Senior Transportation	\$7,590.00	7.5%	\$6,863.00	7.5%
TOTAL PUBLIC SERVICES	\$15,180.00	15%	\$13,726.00	15%
<u>ADMINISTRATION PROGRAMS</u>				
Administration	\$10,190.00	10%	\$9,151.00	10%
<u>BRICKS & MORTAR PROGRAMS</u>				
2016 ADA Township Park Improvement Project 2017 ADA Township Facility Improvements Project	\$75,820.90	75%	\$68,642.00	75%
TOTAL ALLOCATION	\$101,190.90	100%	\$91,519.00	100%

UPDATED 1/24/17



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: February 14, 2017

ITEM: Engagement Letter dated February 7, 2017 and Professional Services Agreement between Plante-Moran and the Charter Township of Plymouth for forensic services in connection with the Hilltop Golf Course (“Hilltop”).

PRESENTER: Kurt Heise, Supervisor

BACKGROUND:

As part of the commitment made by the members of the Charter Township of Plymouth Board of Trustees to be open and transparent in examining and reviewing practices and services for an overall review of their relevance and necessity to the residents of Plymouth Township, we are attempting to complete a thorough and exhaustive review of the “Golf Course”.

ACTION REQUESTED: Approve

RECOMMENDATION: Approve the recommendation as submitted.

PROPOSED MOTION: I move to approve the recommendation as submitted by the Supervisor to enter into the Professional Services Agreement with Plante-Moran to provide consulting, assembly and forensic services to the Township in connection with the Hilltop Golf Course and to authorize the Supervisor to sign same.

Moved by: _____ Seconded by: _____

ROLL CALL:

AYES:

NAYS:

Motion Passes _____ Fails _____



Plante & Moran, PLLC
27400 Northwestern Highway
P.O. Box 307
Southfield, MI 48037-0307
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

February 7, 2017

Mr. Kurt Heise
Township Supervisor
Charter Township of Plymouth
9955 N. Haggerty Rd.
Plymouth, MI 48170

Dear Mr. Heise:

This letter and the accompanying Professional Services Agreement, which is hereby incorporated as part of this engagement letter, confirms our understanding of the nature, limitations, and terms of the services Plante & Moran, PLLC ("PM") will provide to the Charter Township of Plymouth (the "Township") to provide these services.

Scope of Services

We will provide consulting, assembly, and forensic services to the Township in connection with the Hilltop Golf Course ("Hilltop"). These services will be performed by Martin Olejnik, CPA, Eric Conforti, CPA, CFE, and such other individuals as are appropriate in the circumstances.

Consulting & Assembly Services:

We will obtain data relating to the Golf Course Enterprise Fund in order for you to develop a financial forecast pertaining to future revenues, expenses, and cash flows. Data to be obtained will include:

1. Historical financial statement balances.
2. Required future capital outflows.
3. Inflation and other assumptions to be utilized in the projection.

We will assemble, from information management provides, Hilltop Golf Course's forecasted statements of financial position and related forecasted statements of operations and cash flows, and summaries of significant assumptions and accounting policies for the years ending December 31, 2014 through December 31, 2020. These forecasted financial statements and the assumptions on which they are based are the responsibility of Township's management.

We will not issue a written report as a result of this engagement. The forecast is intended for internal use only and you agree not to distribute the forecasted financial statements assembled in the course of this engagement to any third party or to make reference to Plante & Moran, PLLC in connection with any forecasted financial statements. If you require forecasted financial statements or other financial information for third party use, those services will be detailed in a separate engagement letter.

Forensic Services:

We will obtain select data from the accounting software utilized by Hilltop, in addition to select data from the accounting software utilized by the Township. We will perform the following forensic data tests on the available data:

1. Comparison of Hilltop's vendors' addresses to the Hilltop's employees' addresses.
2. Comparison of Hilltop's vendors' addresses to the Township's employees' addresses.
3. Comparison of Hilltop's vendors' addresses to the Township's vendors' addresses.
4. Prepare a summary of Hilltop's vendors paid, by vendor, for fiscal years 2015 and 2016.

At the conclusion of our work, we will prepare a written report summarizing our findings. During the course of this engagement, we will review select transaction information. We will inform you if we identify transactions or other matters that may warrant further investigation.

It is understood that should testimony be required that relates to the facts and subject matter of our consulting services, Martin Olejnik and/or Eric Conforti will be available to testify in depositions and at trial. It is understood that PM will not serve as an expert should this matter result in litigation.

Fees and Payment Terms

Our fee for this engagement, subject to the terms and conditions of the accompanying Professional Services Agreement, will be based on the actual time that the PM team incurs, plus related costs we incur. The current rates for the primary PM project team approximate a blended hourly rate of \$180.

As you probably realize, our primary cost is salaries that are paid currently. Accordingly, our invoices, which will be rendered as services are provided, are due when received. In the event an invoice is not paid timely, a late charge in the amount of 1.25 percent per month will be added, beginning 30 days after the date of the invoice.

If you are in agreement with our understanding of this engagement as set forth in this engagement letter and the accompanying Professional Services Agreement, please sign the enclosed copy of this letter and return it to us with the accompanying Professional Services Agreement.

Thank you for the opportunity to serve you.

Very truly yours,

PLANTE & MORAN, PLLC



Martin Olejnik, CPA

Kurt Heise
Charter Township of Plymouth
February 7, 2017
Page 3

Agreed and Accepted

We accept this engagement letter and the accompanying Professional Services Agreement, which set forth the entire agreement between the Charter Township of Plymouth and Plante & Moran, PLLC with respect to the services specified in the "Scope of Services" section of this engagement letter. This agreement may be amended by written agreement between Plante & Moran, PLLC and the Charter Township of Plymouth.

Charter Township of Plymouth

Kurt Heise
Township Supervisor

Date

Professional Services Agreement – Consulting and Assembly Services
Addendum to Plante & Moran, PLLC Engagement Letter Dated February 7, 2017

This Professional Services Agreement is part of the engagement letter for our consulting services dated February 7, 2017 between Plante & Moran, PLLC (referred to herein as "PM") and Charter Township of Plymouth (referred to herein as the "Township").

1. **Nature of Consulting Services** – PM will perform the procedures listed in the Scope of Services section of the engagement letter to assist the Township's management in fulfilling its responsibilities. PM's procedures will be based on information and records provided to PM by the Township. PM will rely on such underlying information and records and PM's procedures will not include audit or verification of the information and records provided in connection with its procedures. PM personnel will be responsible for completing these procedures, summarizing the results, and reporting its findings to management. Consequently, PM makes no representation regarding the sufficiency of these procedures for purposes of fulfilling management's oversight responsibilities or for any other purpose.

The procedures PM will perform will not include or result in issuance of an opinion on the design or operating effectiveness of the Township's internal controls, any Township financial statements or any other items. PM will, however, advise and make recommendations on the effectiveness of internal controls that are the subject of PM's procedures. This engagement also will not include preparation or review of any tax returns or consulting regarding tax matters. If the Township requires financial statements or other financial information for third-party use, or if the Township requires tax preparation or consulting services, a separate engagement letter will be required. Accordingly, the Township agrees not to associate or make reference to PM in connection with any financial statements or other financial information of the Township. In addition, PM's engagement is not designed and cannot be relied upon to disclose errors, fraud or illegal acts that may exist outside the subject matter of PM's project activities. However, PM will inform the Township of any such matters that come to PM's attention.

At the conclusion of PM's consulting activities, PM will provide the Township with a written report as described in the engagement letter. PM's report will be restricted solely to use by management of the Township and the Township agrees that PM's report will not be distributed to any outside parties for any purpose other than to carry out legal responsibilities of the Township. PM will have no responsibility to update PM's report for any events or circumstances that occur or become known subsequent to the date of that report.

2. **Management Responsibilities – Consulting Services** – The consulting services PM will provide are inherently advisory in nature. PM has no responsibility for any management decisions or management functions in connection with its engagement to provide these services. Further, the Township acknowledges that the Township is responsible for all such management decisions and management functions; for evaluating the adequacy and results of the services PM will provide and accepting responsibility for the results of those services; and for establishing and maintaining internal controls, including monitoring ongoing activities, in connection with the engagement. The Township has designated Kurt Heise, Supervisor, to oversee the services PM will provide.
3. **Financial Forecast Assembly Procedures and Objective** – Forecasted financial statements present, to the best of management's knowledge and belief, the golf course's expected financial position, results of operations and cash flows, based on the Township's assumptions about conditions it expects to exist and the courses of action it expects to take.

Assembly of a financial forecast consists solely of assembling the forecasted financial statements based on information provided by management. Our services are advisory in nature and will not include evaluating the support for management's assumptions and we will not express a conclusion or any form of assurance on the assembled forecasted financial statements, the assumptions on which they are based or the achievability of the forecasted results. Our services will not constitute a compilation or examination of these forecasted financial statements in accordance with Statements on Standards for Attestation Engagements established by the American Institute of Certified Public Accountants, and PM will not express an opinion or provide any form of assurance on the forecast assembled.

Accordingly, you represent and agree that the use of the forecasted financial statements assembled in the course of this engagement will be limited to members of management of the Township and you will not distribute or make available the forecasted financial statements assembled in the course of this engagement to any third party or to make reference to Plante & Moran, PLLC in connection with any forecasted financial statements or other financial information of the Township. If, for any reason, PM is prevented from assembling the forecast, PM may terminate its engagement.

4. **Limitations of Financial Forecast** – A financial forecast is intended to present, to the best of management's knowledge and belief, the company's forecasted financial position and results of operations and cash flows for the forecast period. It is based on management's assumptions, reflecting conditions it expects would exist and courses of action it expects would be taken during the forecast period. There will be differences between the forecasted and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.
5. **Management Responsibilities – Assembly Services** – Township management is responsible for representations in the forecasted financial statements about its plans and expectations and disclosure of significant information that might affect the ultimate realization of the forecasted results. Management is responsible for the completeness and accuracy of the information presented and disclosed in the forecasted financial statements. Management also agrees that it is responsible for all implicit and explicit representations regarding the assumptions and the conditions it expects would exist and courses of action it expects would be taken during the forecasted period. Management understands and agrees that the assumptions must have a reasonably objective basis and reflect conditions it expects would exist and the courses of action it expects it would take.

Township personnel will provide PM with information that PM may request from management for the purpose of the assembly, in a timely and orderly manner. This includes access to all information of which management is aware that is relevant to the preparation and fair presentation of the forecast, such as records, documentation, and other information. This includes retrieval of records and preparation of schedules and analyses of forecasted amounts. A written request for information to be provided will be submitted under separate cover and supplemented by additional written and oral requests as necessary during the course of PM's compilation. In addition, the Township will provide PM with all information in its possession that has a material impact on any forecast balance or underlying assumption that information will be complete, truthful, and accurate.

Management is responsible for making all management decisions and performing all management functions relating to the forecast, underlying assumptions and related notes and for accepting full responsibility for such decisions, even if PM provides advice as to the assumptions applied. The Township has designated Kurt Heise, Supervisor, to oversee the services PM will provide.

6. **Management Representations – Assembly Services**– During the course of the assembly, PM will request information and explanations from the Township officers, management, and other personnel regarding accounting and financial matters, including information regarding assumptions, expected conditions, and expected courses of action.

PM's assembly procedures will be significantly affected by the information and explanations PM receives from management and, accordingly, false representations further increase the likelihood that material error or fraud will go undetected by PM's procedures. Accordingly, the Township acknowledges and agrees that it will instruct each person providing information, explanations, or representations to a PM staff member to provide true and complete information, to the best of his or her knowledge and belief. It is also agreed that any deliberate misrepresentation by any director, officer, or member of management, or any other person acting under the direction thereof ("Client Personnel"), intended to influence, coerce, manipulate, or mislead PM in the conduct of its compilation of the forecast will be considered a material breach of this agreement. In addition, as a condition of its engagement, the Township agrees to indemnify and hold PM and its partners, affiliates, and employees harmless from any and all claims, including associated attorneys' fees and costs, resulting from or based on material misstatements in the Township financial forecast resulting in whole or in part from deliberate false or misleading representations, whether oral or written, made to PM by Client Personnel.

7. **Accounting and Financial Records** – The Township agrees that it is responsible for providing PM with information needed for the assembly of the financial forecast that is complete and accurate. Where PM has provided estimates of the timing of its work and completion of PM's engagement, those estimates are dependent on the Township providing PM with all such records needed to assemble the forecast on a timely basis once requested. In the event that such records, schedules, and analyses are not complete or accurate, PM may have to reschedule its work, including the dates on which PM expects to complete its on-site procedures.

In any circumstance where PM's work is rescheduled due to the Township's failure to provide information as described in the preceding paragraph, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of its work. Because rescheduling field work imposes additional costs on PM, in any circumstance where PM has provided estimated fees, those estimated fees may be adjusted for the additional time PM incurs as a result of rescheduling its work. These fee adjustments will be determined in accordance with the Fee Adjustments provision of this agreement.

8. **Subsequent Discovery of Facts** – After the conclusion of the assembly engagement, PM has no obligation to make any further or continuing inquiry or perform any other procedures with respect to the financial forecast being assembled
9. **Confidentiality, Ownership and Retention of Workpapers** – During the course of this engagement, PM and PM staff may have access to proprietary information of the Township, including, but not limited to, information regarding trade secrets, business methods, plans, or projects. PM acknowledges that such information, regardless of its form, is confidential and proprietary to the Township, and PM will not use such information for any purpose other than this consulting engagement or disclose such information to any other person or entity without the prior written consent of the Township.

In some circumstances, PM may use local or international third-party service providers or PM affiliates to assist with this engagement. In order to enable these service providers to assist PM in this capacity, PM must disclose information to these service providers that is relevant to the services they provide. Disclosure of such information shall not constitute a breach of the provisions of this agreement.

In the interest of facilitating PM's services to the Township, PM may communicate or exchange data by internet, e-mail, facsimile transmission or other methods. While PM will use its best efforts to keep such communications and transmissions secure in accordance with PM's obligations under applicable laws and professional standards, the Township recognizes and accepts that PM has no control over the unauthorized interception of these communications or transmissions once they have been sent, and consent to PM's use of these electronic devices during this engagement.

Professional standards require that PM create and retain certain workpapers for engagements of this nature. All workpapers created in the course of this engagement are and shall remain the property of PM. PM will maintain the confidentiality of all such workpapers as long as they remain in PM's possession.

Both the Township and PM acknowledge, however, that PM may be required to make its workpapers available to regulatory authorities or by court order or subpoena in a legal, administrative, arbitration or similar proceeding in which PM is not a party. Disclosure of confidential information in accordance with requirements of regulatory authorities or pursuant to court order or subpoena shall not constitute a breach of the provisions of this agreement. In the event that a request for any confidential information or workpapers covered by this agreement is made by regulatory authorities or pursuant to a court order or subpoena, PM agrees to inform the Township in a timely manner of such request and to cooperate with the Township should the Township attempt, at its cost, to limit such access. This provision will survive the termination of this agreement.

PM reserves the right to destroy, and it is understood that PM will destroy, workpapers created in the course of this engagement in accordance with PM's record retention and destruction policies, which are designed to meet all relevant regulatory requirements for retention of workpapers. PM has no obligation to maintain workpapers other than for its own purposes or to meet those regulatory requirements.

Upon the Township's written request, PM may, at its sole discretion, allow others to view any workpapers remaining in PM's possession if there is a specific business purpose for such a review. PM will evaluate each written request independently. The Township acknowledges and agrees that PM will have no obligation to provide such access or to provide copies of its workpapers, without regard to whether access had been granted with respect to any prior requests.

10. **Fee Quotes** – In any circumstance where PM has provided estimated fees, fixed fees or not to exceed fees ("Fee Quotes"), these Fee Quotes are based on the Township's personnel providing PM staff the assistance necessary to satisfy the Township's responsibilities under the scope of services. This assistance includes availability and cooperation of those Township personnel relevant to PM's project activities and providing needed information to PM in a timely and orderly manner. In the event that undisclosed or unforeseeable facts regarding these matters causes the actual work required for this engagement to vary from PM's Fee Quotes, those Fee Quotes will be adjusted for the additional time PM incurs as a result.

In any circumstance where PM's work is rescheduled, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadline related to the completion of PM's work. Because rescheduling its work imposes additional costs on PM, in any circumstance where PM has provided Fee Quotes, those Fee Quotes may be adjusted for additional time PM incurs as a result of rescheduling its work.

PM will endeavor to advise the Township in the event these circumstances occur; however, it is acknowledged that the exact impact on the Fee Quote may not be determinable until the conclusion of the engagement. Such fee adjustments will be determined in accordance with the Fee Adjustments provision of this agreement.

11. **Payment Terms** – PM's invoices for professional services are due upon receipt unless otherwise specified in this engagement letter. PM's fees are neither negotiable nor contingent on the outcome of the matters to which PM's consulting services pertain. In the event any of PM invoices are not paid in accordance with the terms of this agreement, PM may elect, at PM's sole discretion, to suspend work until PM receives payment in full for all amounts due or terminate this engagement. In the event that work is suspended, for nonpayment or other reasons, and subsequently resumed, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of PM's consulting work or issuance of PM's consulting report upon resumption of PM's work.
12. **Fee Adjustments** – Any fee adjustments for reasons described in this agreement will be determined based on the actual time expended by PM staff at the current hourly rates, plus all reasonable and necessary travel and related costs PM incurs, and included as an adjustment to PM's invoices related to this engagement. The Township acknowledges and agrees that payment for all such fee adjustments will be made in accordance with the payment terms provided in this agreement.
13. **Termination of Engagement** –This agreement may be terminated by either party upon written notice. Upon notification of termination, PM's services will cease and PM's engagement will be deemed to have been completed. The Township will be obligated to compensate PM for all time expended and to reimburse PM for related costs PM incurs through the date of termination of this engagement.
14. **Hold Harmless and Indemnification** – As a condition of this engagement, the Township agrees to hold PM, and all of its partners and staff, harmless against any losses, claims, damages, or liabilities, to which PM may become subject in connection with services performed in the engagement, unless a court having jurisdiction shall have determined in a final judgment that such loss, claim, damage, or liability resulted primarily from the willful misconduct or gross negligence of PM, or one of its partners or staff. This hold harmless includes the agreement to reimburse PM for any legal or other expenses incurred by PM, as incurred, in connection with investigating or defending any such losses, claims, damages, or liabilities. This provision shall survive any termination of this engagement.
15. **Conflicts of Interest** – PM's engagement acceptance procedures include a check as to whether any conflicts of interest exists that would prevent acceptance of this engagement. No such conflicts have been identified. The Township understands and acknowledges that PM may be engaged to provide professional services, now or in the future, unrelated to this engagement to parties whose interests may not be consistent with interests of the Township.
16. **Governing Law** – This agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

End of Professional Services Agreement – Consulting and Assembly Services



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: February 14, 2017

ITEM: First Reading of Amendment 19, Ethics Ordinance.

BACKGROUND:

Trustee Dempsey has compiled a draft copy of an ethics ordinance that was presented to the Board of Trustees at a study session for discussion and input in an effort to finalize an ethics ordinance for the Charter Township of Plymouth.

ACTION REQUESTED: Approve first reading.

RECOMMENDATION: Approve the first reading of Amendment 19, Ethics Ordinance to the Charter Township of Plymouth Code of Ordinances #1016.

ATTACHMENT(S): Proposed Ethics Ordinance

PROPOSED RESOLUTION: I move to approve the first reading of the proposed Ethics Ordinance, Amendment #19, to the Charter Township of Plymouth Code of Ordinances #1016 and further to schedule the second reading and adoption to occur on February 28, 2017 at the regularly scheduled Board of Trustees Meeting.

Moved by: _____ Seconded by: _____

ROLL CALL:

CC _____, RD _____, GH _____, JV _____, KH _____, MC _____, JD _____

STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH

ETHICS ORDINANCE

Amendment 19
ORDINANCE NO. 1016

AN ORDINANCE OF THE CODE OF ORDINANCES OF THE CHARTER TOWNSHIP OF PLYMOUTH PROVIDING FOR TITLE; PROVIDING FOR SCOPE, PURPOSE AND INTENT; PROVIDING FOR DEFINITIONS; PROVIDING FOR STANDARDS OF CONDUCT; PROVIDING FOR STANDARDS REGARDING: PERSONAL OPINIONS, PUBLIC RESOURCES, PERSONAL PROFIT, INCOMPATIBILITY AND CONFLICTS OF INTEREST, AND PERSONAL AND FINANCIAL INTERESTS; PROVIDING FOR REFERENCE TO THE STATE CONFLICT OF INTEREST ACT, THE VALIDITY OF CONTRACTS, OF CONTRACTS, AND VOTING ON, MAKING, OR PARTICIPATING IN GOVERNMENTAL DECISIONS; PROVIDING FOR ANTI-NEPOTISM STANDARDS; PROVIDING FOR STANDARDS REGARDIN REPRESENTATION BEFORE GOVERNMENTAL BODY; PROVIDING FOR TRANSACTIONAL DISCLOSURE AND ANNUAL DISCLOSURE STATEMENTS; PROVIDING FOR FILING AND DISPOSITION OF COMPLAINTS; PROVIDING FOR PROVIDING FOR REPEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR SAVINGS CLAUSE; AND PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

THE CHARTER TOWNSHIP OF PLYMOUTH ORDAINS:

Ordinance No. 1016, the Ethics Ordinance, is hereby adopted to read as follows:

SECTION I. TITLE.

This ordinance shall be known and may be referred to as the Charter Township of Plymouth Ethics Ordinance. This Ordinance shall be placed in Chapter II of the Code of Ordinances for the Charter Township of Plymouth.

SECTION II. ETHICS ORDINANCE.

1. Scope, purpose and intent.

The purpose of this ordinance is to set forth standards of conduct for the elected and appointed officials of the Charter Township of Plymouth and, to the extent not otherwise governed by applicable collective bargaining agreements or the personnel manual, its employees. The citizens of the Charter Township of Plymouth are entitled to fair, ethical, and accountable local government that affords them full confidence in its integrity. Furthermore, the effective functioning of democratic government requires that public officials comply with both the letter and the spirit of the laws and policies affecting the operations of government, that public officials

be independent, impartial, and fair in their judgment and actions, that public office be used only for public good and not for personal gain, and that public deliberations and processes be conducted openly, unless such deliberations and processes are lawfully closed to the public, in an atmosphere of respect and civility.

The ordinance also provides references to certain state statutes that regulate the conduct of officers and employees of local government.

2. Definitions

For purposes of this ordinance, the following words are defined as follows:

EMPLOYEE. A person employed by the Township, whether on a full-time or part-time basis.

GIFT. Any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, travel, lodging, and honoraria for speaking engagements related to or attributable to government employment or the official position of an officer or employee.

GOVERNMENT CONTRACT. A contract in which the Charter Township of Plymouth acquires goods or services, or both, from another person or entity, but the term does not include a contract pursuant to which a person serves as an employee or appointed officer of the Charter Township of Plymouth.

GOVERNMENTAL DECISION. A determination, action, vote, or disposition upon a motion, proposal, recommendation, resolution, ordinance, or measure on which a vote by an officer or official is required and by which a public entity formulates or effectuates public policy.

IMMEDIATE FAMILY. A person and a person's spouse and the person's children and step-children, by blood or adoption, who reside with that person.

OFFICER OR OFFICIAL. A person who holds office, by election or appointment, within the Charter Township of Plymouth, regardless of whether the officer is compensated for service in his or her official capacity.

OFFICIAL ACTION. A decision, recommendation, approval, disapproval, or other action or failure to act which involves the use of discretionary authority.

PROHIBITED SOURCE. Any person or entity who:

(1) is seeking official action: (i) by an officer; or (ii) by an employee or by the officer or another employee directing that employee;

(2) does business or seeks to do business: (i) with the officer; or (ii) with an employee or with the officer or another employee directing that employee;

(3) conducts activities regulated: (i) by the officer; or (ii) by an employee or by the officer or another employee directing that employee; or

(4) has interests that may be substantially affected by the performance or nonperformance of the official duties of the officer or employee.

3. Standards of Conduct

(A) Except as permitted by this ordinance, no officer or official of the Charter Township of Plymouth shall intentionally solicit or accept any gift from any prohibited source or which is otherwise prohibited by law or ordinance.

(B) Subdivision (A) is not applicable to the following:

(1) Opportunities, benefits, and services that are available on the same conditions as for the general public.

(2) Anything for which the officer or official pays the fair market value.

(3) Any contribution that is lawfully made under the Campaign Finance Laws of the State of Michigan.

(4) A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister, and including the father, mother, grandfather, or grandmother of an individual's spouse and the individual's fiancé or fiancée.

(5) Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (i) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (ii) whether, to the actual knowledge of the recipient, the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (iii) whether, to the actual knowledge of the recipient, the individual who gave the gift also at the same time gave the same or similar gifts to other officers or employees.

(6) Food or refreshments not exceeding \$50 per person in value on a single calendar day, provided that the food or refreshments are: (i) consumed on the premises from which they were purchased or prepared; or (ii) catered. For purposes of this Section, "catered" means food or refreshments that are purchased ready to consume which are delivered by any means.

(7) Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of an officer or employee) if the benefits have not been offered or enhanced because of the official position or employment of the officer or official and are customarily provided to others in similar circumstances.

(8) Intra-governmental and inter-governmental gifts. For the purpose of this ordinance, "intra-governmental gift" means any gift given to an officer or official from another officer, official, or employee of the Charter Township of Plymouth, and "inter-governmental gift" means any gift given to an officer or official by an officer, official, or employee of another governmental entity.

(9) Bequests, inheritances, and other transfers at death.

(10) Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$50.

Each of the exceptions listed in this Subdivision is mutually exclusive and independent of every other.

(C) An officer or official does not violate this ordinance if he or she promptly takes reasonable action to return a gift from a prohibited source.

(D) An officer or official shall not divulge to an unauthorized person confidential information acquired in the course of service as the officer or official in advance of the time prescribed by the Charter Township of Plymouth for its authorized release to the public. Suppression of or refusal to provide public records of the Charter Township of Plymouth is governed by the FOIA, the Records Retention Schedule of the Charter Township of Plymouth as approved by the State Archivist, and MCL 750.491 (Public records; removal, mutilation or destruction; penalty).

4. Personal Opinion

An officer or official shall not represent his or her personal opinion as that of the Charter Township of Plymouth.

5. Public Resources

An officer or official shall use personnel resources, property, and funds under the officer's or official's official care and control judiciously and solely in accordance with prescribed constitutional, statutory, and regulatory procedures and not for personal gain or benefit.

6. Personal Profit

An officer or official shall not engage in a business transaction in which the officer or official may profit from his or her official position or authority or benefit financially from confidential information which the officer or official has obtained or may obtain by reason of that position or authority. Instruction which is not done during regularly scheduled working hours, except for annual leave or vacation time, shall not be considered a business transaction pursuant to this section if the instructor does not have any direct dealing with or influence on the employing or contracting facility associated with his or her course of employment with the Charter Township of Plymouth.

7. Incompatibility and Conflicts of Interest

Except as otherwise provided in Const 1963, statute, or in Subsection 9, an officer or official shall not engage in or accept employment or render services for a private or public interest when that employment or service is incompatible or in conflict with the discharge of the officer's or official's official duties or when that employment may tend to impair his or her independence of judgment or action in the performance of official duties. The simultaneous holding of more than one public position under certain circumstances is contrary to the requirements of the Incompatible Public Offices Act, MCL 15.181 *et seq.* However, the simultaneous holding of certain public positions is specifically authorized by the Michigan Constitution of 1963 or state statute.

8. Personal and financial interests

Except as provided in Subsection 9, an officer or official shall not participate in the negotiation or execution of contracts, making of loans, granting of subsidies, fixing of rates, issuance of permits or certificates, or other regulation or supervision relating to a business entity in which the officer or official has a financial or personal interest.

The Conflict of Interest Act, 1968 PA 317, MCL 15.321 *et seq.*, governs the solicitation by and participation in government contracts by officers and officials of the Charter Township of Plymouth and preempts all local regulations of such conduct. However, the Conflict of Interest Act does not apply to contracts between the Charter Township of Plymouth and its officers and officials which are based on the Charter Township of Plymouth's powers to appoint officers and officials and hire employees.

Section 2 of the State Ethics Act, 1973 PA 196, MCL 15.342, sets forth the standards listed in Subsections 3 to 8 of this Ordinance. However, no sanctions are imposed for violation

of these standards by officers and officials of local units of government. Hence there is no need for this ordinance to impose sanctions for the violation of these standards of conduct.

9. State Conflict of Interest Act, Validity of Contracts, and Voting on, Making, or Participating in Governmental Decisions

(1) This ordinance shall not in any manner vary or change the requirements of 1968 PA 317, being sections 15.321 to 15.330 of the Michigan Compiled Laws which governs the solicitation by and participation in government contracts by officers and officials of the Charter Township of Plymouth and preempts all local regulation of such conduct.

(2) This ordinance is intended as a code of ethics for the Charter Township of Plymouth's officers and officials. A contract in respect to which a public officer or official acts in violation of this ordinance shall not be considered to be void or voidable unless the contract is a violation of a statute which specifically provides for the remedy.

(3) Subject to subdivision (4), Subsections 7 and 8 shall not apply, and an officer or official shall be permitted to vote on, make, or participate in making a governmental decision if all of the following occur:

(a) The requisite quorum necessary for official action on the governmental decision by the Charter Township of Plymouth to which the officer or official has been elected or appointed is not available because the participation of the officer or official in the official action would otherwise violate Subsections 7 and 8.

(b) The officer or official is not paid for working more than 25 hours per week for the Charter Township of Plymouth.

(c) The officer or official promptly discloses any personal, contractual, financial, business, or employment interest he or she may have in the governmental decision, and the disclosure is made part of the public record of the official action on the governmental decision.

(4) If a governmental decision involves the awarding of a contract, Subsections 7 and 8 shall not apply, and an officer or official shall be permitted to vote on, make, or participate in making the governmental decision if all of the following occur:

(a) All of the conditions of subdivision (3) are fulfilled.

(b) The officer or official will directly benefit from the contract in an amount less than \$250.00 or less than 5% of the public cost of the contract, whichever is less.

(c) The officer or official files a sworn affidavit containing the information described in subdivision (4)(b) with the Charter Township of Plymouth making the governmental decision.

(d) The affidavit required by subdivision (4)(c) is made a part of the public record of the official action on the governmental decision.

10. Political Activities of Public Employee or Public Officer or Official

(1) Employees of local units of government running for office, political campaigning by employees, and limitations on officers and officials and employees seeking support from other employees for those campaigning for public office and for or against ballot proposals are regulated by the Political Activities by Public Employees Act, MCL 15.401 *et seq.* Complaints may be filed pursuant to MCL 15.406. Violation of the provisions of this Act by employees and appointed officers are subject to appropriate disciplinary action, up to and including termination by the appointing authority. Violations of the ordinance are also subject to the sanctions provided herein.

(2) Michigan Campaign Finance Act, MCL 169.201 *et seq.* Complaints regarding compliance with this Act may be filed with the Michigan Department of State.

11. Anti-nepotism

Unless the Charter Township of Plymouth shall, by a two-thirds (2/3) vote, which shall be recorded as part of its official proceedings, determine that the best interests of the Charter Township of Plymouth shall be served and the individual considered by such a vote has met the qualifications for appointive office or employment, the following relatives of any elected or appointed officer or official are disqualified from holding any appointed office or employment during the term for which said elected or appointed officer or official was elected or appointed: spouse, child, parent, grandchild, grandparent, brother, sister, half-brother, half-sister, or the spouse of any of them. This Section shall in no way disqualify such relatives or their spouses who are bona fide appointed officers, officials, or employees of the Charter Township of Plymouth at the time of the election or appointment of said officer or official to elective Charter Township of Plymouth office.

12. Representation Before Governmental Body

An officer or official of the Charter Township of Plymouth shall not represent any other person in any matter that the person has before the Charter Township of Plymouth when the officer or official appoints or otherwise supervises the board, commission, officer, official, or employee responsible for handling the matter.

13. Transactional Disclosure

Whenever an officer or official is required to recuse himself or herself under this ordinance, he or she:

- (a) shall immediately refrain from participating further in the matter;

(b) shall promptly inform his or her superior, if any; and

(c) shall promptly file with the Township Clerk of the Charter Township of Plymouth a signed Affidavit of Disclosure disclosing the reason for recusal. The Township Clerk shall send copies of the Affidavit of Disclosure to all of the members of the governing body of the Charter Township of Plymouth, and the Affidavit of Disclosure shall be attached to the minutes of its next meeting.

The Clerk shall create and make available to officers and/or officials an Affidavit of Disclosure – Transactional Form.

14. Annual Disclosure Statement

The following elected and appointed officers and officials shall file an annual disclosure statement: members of the Board of Trustees; members of the Board of Review, the Brownfield Redevelopment Authority, the Civil Service Commission, the Downtown Development Authority, the Planning Commission, the Zoning Board of Appeals, and any board or commission created by the Board of Trustees after the adoption of this ordinance. The annual disclosure statement shall disclose the following financial interest of the officer or official or his or her immediate family in any company, business, or entity that has contracted with the Charter Township of Plymouth or which has sought licensure or approvals from the Charter Township of Plymouth in the two calendar years prior to the filing of the statement:

(a) Any interest as a partner, member, employee, or contractor in or for a co-partnership or other unincorporated association;

(b) Any interest as a beneficiary or trustee in a trust;

(c) Any interest as a director, officer, employee, or contractor in or for a corporation, or as a member employee, or contractor for a limited liability company; and

(d) Legal or beneficial ownership of 1% or more of the total outstanding stock of a corporation.

(e) Any pending litigation involving the Charter Township of Plymouth.

The annual disclosure statement shall include a summary listing each business transaction with the Charter Township of Plymouth involving a financial interest described in this section of the Charter Township of Plymouth officer or official and/or the immediate family of the officer or official during the two prior calendar years. If there is no reportable financial interest or transaction applicable to the officer or official and/or the immediate family of the officer or official, the annual disclosure statement shall contain a certification to that effect.

The Clerk shall create and make available to the elected and appointed officers and officials an Affidavit of Disclosure – Annual Form.

The Township Clerk shall provide an annual notice to each officer or official stating the requirement and date by which to file the disclosure statement.

15. Filing and Disposition of Complaints

(A) As deemed appropriate in its discretion, the Board of Trustees of the Charter Township of Plymouth shall:

(1) Upon receipt of a signed, notarized, written complaint against an officer or official, investigate, conduct hearings and deliberations, conduct or issue referrals for disciplinary hearings, and refer violations of this ordinance or state or federal criminal statutes to the attention of the appropriate attorney with a request for the filing of the appropriate criminal prosecution or civil infraction enforcement.

(2) Receive information from the public pertaining to its investigations and seek additional information and documents from officers, officials, and employees of the Charter Township of Plymouth.

(3) Request the attendance of witnesses and the production of books and papers pertinent to an investigation. It is the obligation of all officers, officials, and employees of the Charter Township of Plymouth to cooperate with the Board of Trustees of the Charter Township of Plymouth during the course of its investigations.

(B) Complaints alleging a violation of this ordinance shall be filed with the Township Clerk of the Charter Township of Plymouth. Within 3 business days after the receipt by the Township Clerk of a complaint, the Township Clerk shall send by certified mail, return receipt requested, a notice to the respondent that a complaint has been filed against him or her, together with a copy of the complaint. Within 3 business days after receipt by the Township Clerk of a complaint, the Township Clerk shall send by certified mail, return receipt requested, a notice of confirmation of receipt of the complaint, together with a copy of the complaint, to the complainant. The notices sent to the respondent and the complainant shall also advise them of the date, time, and place of the Board of Trustees of the Charter Township of Plymouth hearing to determine the sufficiency of the complaint and to establish whether probable cause exists that the respondent named in the complaint violated this ordinance. The Township Clerk shall also concurrently send copies of the foregoing complaint and notices to the members of the Board of Trustees of the Charter Township of Plymouth.

(C) (1) The Board of Trustees of the Charter Township of Plymouth shall conduct a hearing to review the sufficiency of the complaint and, if the complaint is deemed sufficient to allege a violation of this ordinance, to determine whether there is a reasonable basis to believe that the respondent has violated this ordinance based on the evidence presented by the complainant and any additional evidence provided to the Board of Trustees of the Charter

Township of Plymouth at the hearing pursuant to its investigatory powers. The complainant and respondent may be represented by counsel at the hearing. Within a reasonable period of time after the completion of the hearing, which may be conducted in one or more sessions at the discretion of the Board of Trustees of the Charter Township of Plymouth, the Board of Trustees of the Charter Township of Plymouth shall issue notice to the complainant and the respondent of the Board of Trustees of the Charter Township of Plymouth's ruling on the sufficiency of the complaint and, if necessary, as to whether they find that there is a reasonable basis to believe that the respondent has violated this ordinance.

(2) If the complaint is deemed sufficient to allege a violation of this ordinance, and the Board of Trustees of the Charter Township of Plymouth finds that there is a reasonable basis to believe that the respondent has violated this ordinance, then the Board of Trustees may: (a) issue a formal statement of censure for a serious violation or a formal letter of reproof for misconduct that is less serious, or (b) if the case warrants it, refer the matter to the appropriate agency for possible criminal prosecution or civil litigation.

(D) Sections 2b-2e of the State Ethics Act, MCL 15.341 *et seq.*, set forth protections for officers, officials, and employees who act as whistleblowers regarding the conduct of the Charter Township of Plymouth's officers and officials. Additional whistleblower protections are set forth in the Whistleblowers' Protection Act, 1980 PA 469, MCL 15.361 *et seq.*

(E) A complaint must be filed with the Township Clerk within 2 years of the date the offense is alleged to have occurred.

(F) The Clerk shall create and make available to officers, officials, employees, and the public an ethics complaint form.

SECTION III. REPEAL.

The Ethics Ordinance in effect at the time of the effective date of this Ordinance, which was read by the Township Board for the second time on September 8, 2015 and numbered as Amendment 15 to Ordinance 1016, is hereby repealed in its entirety. All other Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance, except as herein provided, are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

SECTION IV. SEVERABILITY.

If any section, subsection, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portion thereof.

SECTION V. SAVINGS CLAUSE.

The repeal or amendment herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending litigation or prosecution of any right established or occurring prior to the effective date of this Ordinance.

SECTION VI. PUBLICATION.

The Clerk for the Charter Township of Plymouth shall cause this Ordinance to be published in the manner required by law.

SECTION VIII. EFFECTIVE DATE.

This Ordinance shall take full force and effect upon publication.

CERTIFICATION

The foregoing Ordinance was duly adopted by the Charter Township of Plymouth Board Trustees at its regular meeting called and held on the _____ day of _____, 2017, and was ordered to be given publication in the manner required by law.

Jerry Vorva, Clerk

Introduced: _____
Published: _____
Adopted: _____
Effective upon Publication: _____



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: February 14, 2017

ITEM: Public Meeting Rules for Board of Trustee Meetings

PRESENTER: Trustee Jack Dempsey

BACKGROUND:

Historically, it has been the practice of each newly elected Board to establish rules of conduct and procedures for the conduct of all Board meetings. In some cases, former rules have been carried over.

This Board has reviewed a draft copy of proposed rules as compiled by Trustee Dempsey and have been amended after input was provided by Board Members.

ACTION REQUESTED: Approve

RECOMMENDATION: Approve

ATTACHMENT(S): Board of Trustee Public Meeting Rules, 4 Page Document

MODEL RESOLUTION: I move to approve the proposed “Board of Trustees Public Meeting Rules” as presented, to serve as the standard by which meetings will be conducted by this Board, effective immediately.

Moved by: _____ Seconded by: _____

ROLL CALL:

CC _____, RD _____, GH _____, JV _____, KH _____, MC _____, JD _____

**Charter Township of Plymouth
Board of Trustees Public Meeting Rules**

These procedures apply to the conducting of all Board meetings, including providing the opportunity for public comment and Board decorum.

1. MEETING TIMING

All meetings shall begin at 7:00 p.m. Eastern Time. The Board, by majority vote, may set a different starting time for a meeting.

2. MEETING PACKET

At least three days before each meeting, the Clerk shall electronically transmit to each member a meeting packet, including a proposed agenda and background information on agenda items, and publish the packet on the Township website. Action items shall customarily be accompanied by a draft motion or resolution that is to be placed before the Board.

3. STUDY SESSION MEETINGS

Whenever a study session is convened, the Board shall inquire into and discuss issues involving the Township, but no formal Board action shall be taken. The Supervisor shall prepare the agenda for each study session, and any other member may propose agenda items. If no agenda is prepared or no items are submitted, the meeting shall be cancelled. Study sessions may be cancelled at any time by the Supervisor.

4. REGULAR MEETINGS

4.1 Agenda

The Supervisor shall prepare the agenda for each regular meeting. Any member seeking to place a matter on the published agenda shall notify the Supervisor of such item by 12 o'clock noon on the Thursday preceding the meeting. The published agenda may be amended at the meeting, but no new items may be added without unanimous consent of the members present and voting.

4.2 Consent Items

All items under this heading will be acted upon as presented. These items will not be discussed individually unless a request is made to remove an item for discussion. A request will automatically remove the item from the Consent portion of the agenda, and the item shall be considered separately.

4.3 Consideration of Actions, Motions, and Resolutions

Except in the case of an emergency ordinance, or with unanimous consent of the members present and voting, an action shall not be taken and a motion or resolution shall not be finally approved by the Board at the same meeting at which it is initially introduced.

5. SPECIAL MEETINGS

Special meetings of the Board shall be conducted in accordance with MCL 42.7(4). Notice of special meetings must be provided in accordance with MCL 15.265(4).

6. CHAIRPERSON/PRESIDENT PRO TEM

The Supervisor shall moderate and chair all Board meetings. If the Supervisor is absent from a meeting, the Board shall appoint one of its members president pro tem for that meeting in accordance with MCL 42.5(2).

7. PUBLIC PARTICIPATION

7.1 Opportunity for Participation

Each meeting agenda shall include at least one opportunity for members of the public to offer oral and/or written input, comment, or information and to pose questions to the Board. The chairperson shall respond to questions, or request or allow another member to respond. The chairperson may exercise discretion to allow additional opportunities for public comment during the meeting. The chairperson may limit each person's time for comment to a specified duration in the interest of a productive meeting and to enable others to be heard. The chairperson shall be solely responsible for maintaining order.

7.2 Public Hearings

When a public hearing is required before Board action may be taken, the agenda shall include the public hearing as a separate and early considered item. The chairperson may limit each person's time to speak at the public hearing to a specified duration in the interest of a productive hearing and to enable others to be heard.

7.3 Time Limit

In no case shall a time limit be imposed on a person's remarks or comments that is less than three (3) minutes.

7.4 Exclusion from Meeting

A person shall not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting. MCL 15.263(6).

8. BOARD DECORUM

Each member of the Board has the duty to listen courteously to, and avoid interrupting, the members of the public in the delivery of their comments as a function of the responsibility as a public servant to treat all persons with dignity, respect, and impartiality and without prejudice or discrimination. Each member shall act during meetings so as to foster collegial Board deliberations. The chairperson shall call attention to any breach and request compliance with the duty to act with decorum.

9. RECORD OF MEETINGS

9.1 Recording Responsibility

The Clerk shall be responsible for preparing and maintaining the official record and minutes of each Board meeting. In the absence of the Clerk, pursuant to MCL 41.69, the Deputy Clerk shall be responsible for preparing and maintaining the official record and minutes of the Board meeting, but the Deputy Clerk shall not have a vote. If neither the Clerk nor the Deputy Clerk are available, the Supervisor shall designate a recording secretary for that meeting.

9.2 Minutes

The minutes shall describe all of the actions taken by the Board at the meeting. In addition, the minutes shall list persons who addressed the Board during general public comment periods and the topic of their remarks. The Board shall make any corrections in the minutes at the next meeting after the meeting to which the minutes refer. The corrected minutes shall be made available to the Board no later than the next subsequent meeting.

9.3 Record of Discussion

The Clerk shall maintain a written record of the discussion or comments of the Board members and the public. The Clerk shall be responsible for having an electronic video and aural recording made of each meeting, and such recording shall be maintained in the office of the Clerk. Such recordings shall not be edited.

9.4 Request for Remarks to be Included

Any member may request to have his or her remarks included in the minutes. If there are no objections by any member, the remarks shall be included. If there is an objection, the Board shall decide the matter by majority vote of those present. Such remarks shall be transcribed exactly by the Clerk from the electronic recording.

9.5 Draft Minutes

Minutes prepared by the Clerk, but not yet approved by the Board, shall be available for public inspection not more than eight (8) business days following the meeting. Minutes approved by the Board shall be available for public inspection within five (5) business days of the meeting at which they were approved. Once made available for public inspection, the document also shall be published on the Township website.

10. COMPLIANCE WITH LAW

The Board shall comply with all applicable statutory authority regarding their meetings including the Charter Township Act of 1947, as amended, and the Open Meetings Act, as amended. In any situation involving a conflict with these rules, statutory authority shall govern.



**CHARTER TOWNSHIP OF PLYMOUTH
REQUEST FOR BOARD ACTION**

MEETING DATE: February 14, 2017

ITEM: Annual Wayne County Road Permit Applications

PRESENTER: Patrick J. Fellrath, P.E., Director of Public Services
Kevin L. Bennett, Township Attorney

BACKGROUND:

Wayne County requires annual permits for municipalities to restore, sweep, maintain, and/or engage in special events on county-owned roads. The proposed permits submitted by Wayne County have conflicting provisions that arguably require the Township to indemnify the County for the County's own negligence. Under law, the Township may not indemnify and hold harmless the County for the County's negligence and tortious acts and omissions.

ACTION REQUESTED:

Approve subject to reservation of right to challenge indemnification provisions in permit documents.

BUDGET/ACCOUNT NUMBER: N/A

RECOMMENDATION:

MODEL RESOLUTION:

I move to approve Resolution Nos. 2017-02-14-04, authorizing execution of the Annual Maintenance Permit, Annual Pavement Restoration Permit, Annual Street Sweeping Permit, and Annual Special Events Permit with Wayne County to allow the Township to work within the Wayne County Road Right-of-Ways with the inclusion of a cover letter reserving the Township's right to challenge the indemnification provisions as beyond the authority of the Township.

ATTACHMENTS: Proposed Wayne County Annual Maintenance Permit, Annual Pavement Restoration Permit, Annual Street Sweeping Permit, and Annual Permit for Special Events; proposed cover letter from Township general counsel reserving the right to challenge the validity of the indemnification provisions in each permit.

**MODEL COMMUNITY RESOLUTION
AUTHORIZING EXECUTION OF
WAYNE COUNTY PERMITS**

Resolution No. 2017-02-14-04

At a Regular Meeting of the Charter Township of Plymouth
Board of Trustees (Name of
Community Governing Board) on February 14, 2017 (date), the following
resolution was offered:

WHEREAS, the Charter Township of Plymouth (hereinafter the "Community") periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the "County") for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

WHEREAS, pursuant to Act 51 of 1951, being MCL 247.651 *et seq.*, the County permits and regulates such activities noted above and related temporary road closures;

NOW THEREFORE, BE IT RESOLVED, in consideration of the County granting such permit (hereinafter the "Permit"), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community; or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor's behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of this Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary

signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

BE IT FURTHER RESOLVED, that the following individual(s) is/are authorized in their official capacity as the Community's authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

<u>Name</u>	<u>Title</u>
<u>Kurt Heise</u>	<u>Township Supervisor</u>
<u>Patrick J. Fellrath</u>	<u>Director of Public Services</u>
<u>Robert Courter</u>	<u>DPW Foreman</u>

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the [Board of Trustees/~~City Council~~] of the Charter Township of Plymouth (name of Community), County of Wayne, Michigan, on February 14, 2017.

**HEMMING, POLACZYK, CRONIN,
WITTHOFF, BENNETT & DEMOPOULOS, P.C.**

Counselors at Law
217 West Ann Arbor Road
Suite 302
Plymouth, Michigan 48170

KEVIN L. BENNETT

(734) 453-7877
FAX (734) 453-1108

kbennett@hpcswb.com

January 18, 2017

Wayne County Department of Public Services
Permit Office
Attn: Ms. Janice Clarke
33809 Michigan Avenue
Wayne, MI 48184

Dear Ms. Clarke:

Be advised that this office is general counsel for the Charter Township of Plymouth.

Your office has provided the Annual Maintenance Permit Packages for the Annual Maintenance Permit, Annual Pavement Restoration Permit, Annual Special Events Permit, and Annual Street Sweeping Permit to the Charter Township of Plymouth for the 2017 calendar year.

As part of the Permit Packages for the Annual Maintenance Permit and Annual Pavement Restoration Permit, Wayne County included documents titled "Indemnity and Insurance Attachment" and "Conditions and Limitations of Permits." As part of the Permit Packages for the Annual Permit for Special Events and Annual Permit for Street Sweeping, the County included documents titled "Conditions and Limitations of Permits."

With respect to the "Indemnity and Insurance Attachment" of the Annual Maintenance and Pavement Restoration Permits, such attachment purportedly requires that its permit holder hold harmless and indemnify Wayne County:

To the extent allowed by law, the Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Departments, its officials and employees may be subject and for all costs and

actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity for any incident arising out of any and all activities performed under the permit or in connection with work not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit.

To the extent that this provision is an attempt by the County to require the Permit holder to indemnify the County for the Wayne County's own negligence, such attempt is improper and prohibited on a variety of grounds including the following:

- The County's demand that it be provided indemnification with respect to the County's own negligence is ultra vires.
- The County's refusal to issue a permit unless the County is provided with indemnification and insurance for the County's own negligence is contrary to MCL.224.19b(4).
- The demand that the County be indemnified and insured against its own negligence does not meet the criteria of a reasonable permit requirement that is within the authority of a county road commission under MCL 224.19b(2).
- The County's demand that it be indemnified against its own negligence is contrary to Michigan Public Policy as expressed in MCL 600.2956 and *Kaiser v Allen*, 481 Mich 31, 37; 746 NW2d 92 (2008), each of which specify that each party is liable only for the portion of damages that reflects that party's negligence only and that one party will not be held liable for the negligence of the other party.

Further, with respect to municipalities, the referenced portion of the titled "Indemnity and Insurance Attachment" appears to conflict with the terms of the "Conditions and Limitations of Permits," which are also included in the Annual Maintenance and Pavement Restoration Permit packages. The "Conditions and Limitations of Permits" properly distinguishes municipalities from private entities with respect to indemnification, as it only requires the Township to indemnify the County against the Township's own negligence and/or tortious acts and omissions. Such provision is more specific than the provision in the "Indemnity and Insurance Attachment," and would therefore appear to control in the event of a conflict between such provisions.

Additionally, to the extent that the "Conditions and Limitations of Permits" (which again was included as part of all four Annual Permit packages), purports to require the Township to indemnify the County for the County's own negligence, the Township disputes the validity of such requirement.

Finally, the Township does not even have the authority to enter into an indemnification agreement because it would be an unlawful loan of credit. In *Solomon v Department of State Highways & Transp*, 131 Mich App 479; 345 NW2d 717 (1984), the court of appeals held that the credit of the state (and by extension its municipalities) cannot be used as a guarantee or surety in favor of any person, association, or corporation, public or private. Further, in *Michigan Mun Liability & Prop Pool v Muskegon County Bd of County Rd Comm'rs*, 235 Mich App 183; 597 NW2d 187 (1999), the court similarly held that the road commission did not have the

authority to enter into an agreement to indemnify a city and its engineer. As such, the Charter Township of Plymouth may not indemnify another entity.

This letter will confirm that the Charter Township of Plymouth does not agree to any provisions in any of the Annual Permits purporting to require the Township to maintain insurance and to indemnification the County for the County's own negligence. The signature(s) on behalf of the Charter Township of Plymouth on the required Annual Permits and associated documents does not signify an agreement with such insurance or indemnification requirements. The Charter Township of Plymouth reserves the right to challenge any insurance and indemnification provisions to the extent that they do not comport with applicable law.

Respectfully,

A handwritten signature in black ink, appearing to read "Kevin L. Bennett". The signature is written in a cursive style with a horizontal line extending from the end.

Kevin L. Bennett

cc: Kurt Heise, Supervisor
Patrick Fellrath, Director of Public Utilities



**Wayne County Department of Public Services
Engineering Division – Permit Office
Indemnity and Insurance Attachment**

To the extent allowed by law, the Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Departments, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity for any incident arising out of any and all activities performed under the permit or in connection with work not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit.

Certificates of insurance shall be required for all construction permits, excluding residential driveway permits. Each certificate of insurance and any associated correspondence shall reference the plan review number of the project. General liability and automotive liability insurance coverage shall be in amounts detailed below:

The general liability insurance coverage shall be in amounts not less than \$1,000,000 each occurrence and \$2,000,000 general aggregate. Proof of automobile liability shall be in amounts not less than \$1,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$1,000,000 for bodily injury each person, each occurrence and property damage liability \$1,000,000 each occurrence.

The certificate of insurance must be provided by a person, the corporation, or by authorized representatives who signed personally either the application or permit. Insurance shall remain in force until the permit is released by Wayne County.

The Wayne County Department of Public Services shall be a Certificate Holder on the policy of insurance. Wayne County, drainage district, and its officers, agents and employees shall be named as additional insured parties. It is also required that the annual permit numbers are included on each certificate of insurance.

The insurance shall cover a period not less than the term of the permit and shall provide that it cannot be cancelled or reduced without thirty (30) days advance written notice to Wayne County, by certified mail, first-class, return receipt requested. The thirty (30) days shall begin on the date when the County received the notice, as evidenced by the return receipt.

Such insurance shall provide by endorsement therein for the thirty (30) day notice by the insurer to the Permit Office prior to termination, cancellation or material alteration of the policy.

Licensee agrees to make application for renewal thereof at least sixty (60) days before the expiration date of the policy then in force and to file a certified copy of such renewed policy with the Permit Office.

The policy shall also provide by endorsement for the removal of the contractual exclusion.

Should insurance coverage be cancelled or reduced below acceptable limits, or allowed to expire, the authorization to continue work under the permit shall be suspended or revoked and shall not resume until new insurance is in force and accepted by Wayne County. Wayne County may, in such cases, take appropriate action to restore or protect the road and appurtenances. All costs incurred by this action shall be deducted from any remaining inspection deposit, bond and/or Letter of Credit and, if necessary, the Permit Holder may be billed to defray actual expenses.



**Wayne County Department of Public Services
Engineering Division – Permit Office**

Conditions & Limitations of Permits

Plan Approval and Specifications: All work performed under the permit shall be done in accordance with the approved plans, specifications, maps, statements and special conditions filed with the County and shall comply with Wayne County Specifications, as defined in the current *Wayne County Rules, Specifications and Procedures for Permit Construction*, included as an attachment to this permit, the *Wayne County Standard Plans for Permit Construction*, and the *MDOT Standard Specifications For Construction*, as modified by WCDPS Special Provisions, and other WCDPS specifications. Any situation or problem which occurs as a result of the construction, operation, use and/or maintenance of the facility in the right-of-way and is not covered by the approved plans nor by the County's current Standards and Specifications shall be resolved by the Permit Holder as directed and approved by the Permit Office. Any significant change to the plans must be approved by the Permit Office and is authorized only when an approved addendum is obtained from the Permit Office.

Fees: The Permit Holder shall be responsible for all fees and costs incurred by the County in connection with the permit and shall deposit payment for fees and costs as determined by the County at the time the permit is issued.

Bond: The Permit Holder shall furnish a bond in cash or Certified check in an amount acceptable to the County to guarantee performance under the conditions of the permit. The County may use all or any portion of the bond which shall be necessary to cover any expense, including inspection costs or damage incurred by the County through the granting of the permit. Should the bond be insufficient to cover the expenses and damages incurred by the County, the Permit Holder shall pay such deficiency upon billing by the County. If the bond amount exceeds the expenses and damages incurred by the County, the excess portion will be returned to the Depositor. The excess performance bond provided for herein, when it cannot be returned, shall be deposited into the County Road Fund and become a part thereof, unless claimed by the Depositor within one year of the date of satisfactory completion of the construction authorized by the permit.

Insurance: The Permit Holder shall furnish proof of liability and property damage insurance in the form and amounts acceptable to the County with Wayne County named as an insured party. The Permit Holder shall maintain this insurance until the permit is released, revoked or cancelled by the County.

Indemnification / Hold Harmless: Sub-Section 1 herein applies to all Permit Holders except Municipalities. Sub-Section 2 herein applies to Municipalities only.

1. To the extent allowed by law, the Permit Holder shall indemnify, hold harmless and defend Wayne County, its Department of Public Services, its officials and employees against any and all claims, suits and judgments to which the County, the Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the County, whether due to negligence of the Permit Holder or to the joint negligence of the Permit Holder and the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of the work product that is the subject of the permit. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County.

2. To the extent allowed by law, the Municipality as Permit Holder shall hold harmless and defend Wayne County, its Department of Public Services, its officials and employees, for the Municipality's own negligence, tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, on account of injury to persons or damage to property, including property of the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of work product that is the subject of the permit. Sub-section 1 above applies to contractors, subcontractors, consultants, or agents of the Municipality. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or the Municipality's, as provided by statute or modified by court decisions.

Permit on Site: The Permit Holder shall keep available a copy of the permit and any associated approved plans on site during permitted activities.

Notification for Start and Completion of Work: The permit shall not become operative until it has been fully executed by the County. The Permit Holder shall notify the County before starting construction and shall notify the County when work is completed. The Permit Holder or their representative shall have copies of the executed permit and approved plans in their possession on the job site at all times.

1. The Permit Holder shall provide at least three (3) days advanced notice, excluding Saturdays, Sundays and holidays, to the Permit Office prior to the commencement of any permitted activities by submitting a START OF WORK NOTIFICATION form by mail, fax or e-mail. In certain instances, additional notice may be required by the Permit Office. In the event that construction work ceases for a period of time, then the Permit Holder shall notify the Wayne County Inspector at least 24 hours prior to resuming work.

2. The Permit Holder shall comply with all requirements of the Miss Dig Statute, MCL §460.701 et seq., as amended. The Permit Holder shall call "MISS DIG", at (800) 482-7161, at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.

3. The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office at (734) 955-2154, at least 72 hours prior, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County.

Safety: The Permit Holder agrees that all work under the permit shall be performed in a safe manner and to keep the area affected by the permit in a safe condition until the work is completed and accepted by the County. The Permit Holder shall furnish, install and maintain all necessary traffic controls and protection which are in accordance with the current *Manual on Uniform Traffic Control Devices (MUTCD)*. The Permit Holder shall conduct all activities and maintain all facilities as set forth in the permit in a manner so as not to damage, impair, interfere with, or obstruct a public road or create a foreseeable risk of harm to the traveling public. The Permit Holder shall comply with all applicable OSHA and MIOSHA requirements.

Underground Utilities: The Permit Holder shall contact all utility owners regarding their facilities prior to starting work and shall comply with all applicable provisions of Act 53, Public Acts of 1974, as amended. Wayne County makes no warranty either expressed or implied as to the condition or suitability of subsurface conditions or any existing facility which may be encountered during an excavation. The presence or absence of utilities is based on the best information available and the County is not responsible for the accuracy of this information. The Permit Holder assumes all responsibility for the interruption and damage to underground utilities. The Permit Holder is responsible for proper disposal, in accordance with current regulations, of any material excavated from within the right-of-way. Such materials include, without limitation, soils or groundwater contaminated by petroleum products or other pollutants associated with sites identified by the MDEQ or reported on appropriate release forms for underground storage tanks.

Assignability: The permit is neither transferable nor assignable without the written consent of the County.

Limitation of Permit: The Applicant and the Permit Holder shall be responsible for obtaining and shall secure any permits or permission necessary or required by law from State, federal or other local governmental agencies and jurisdictions, corporations or individuals. These include, without limitation, those pertaining to drains, inland lakes and streams, wetlands, woodlands, flood plains, filling, noise regulation and hours of operation. Issuance of a Wayne County permit does not authorize activities otherwise regulated by State, federal or local agencies.

Access of Other Vehicles: The Permit Holder shall, at all times possible, maintain a minimum of one acceptable access to all abutting occupied properties, driveways and side streets unless otherwise specified on the approved plans. The Permit Holder shall notify all owners or occupants of properties whose access may be temporarily disrupted during the permitted work. The local police, fire or emergency service agencies shall define acceptable access. The Permit Holder shall provide signing and other improvements necessary to ensure adequate access until the roadway, driveway or side street is restored. The Permit Holder shall conduct all operations so as to minimize inconvenience to abutting property owners. Wayne County reserves the right to reasonably restrict the progress of work by the Permit Holder based on the rate of roadway and right-of-way restoration, including permanent or temporary pavement. Wayne County may require that work be suspended until satisfactory backfilling of open trenches or excavations has been completed and driveways, side streets and drainage restored.

Restoration: The Permit Holder agrees to restore the County road and road right-of-way, County drain easement or County park property to a condition equal to or better than its condition before work under the permit began. If the Permit Holder fails to satisfactorily restore the permitted work area, Wayne County may take all practical actions necessary to provide reasonably safe and convenient public travel, preservation of the roadway and drainage, prevention of soil erosion and sedimentation, and elimination of nuisance to abutting property owners caused by the permitted activity. Security in the form of cash, a certified check or surety bond shall be required to secure the cost of restoring the disturbed portion of the right-of-way to an acceptable safe condition. The amount of the security shall be determined by the Permit Office. In the event that a suspension of work will be protracted or that the work will not be completed by the Permit Holder, the Permit Holder shall restore the right-of-way to a condition similar to the condition that existed prior to issuance of the permit.

Acceptance: Acceptance by the County of work performed does not relieve the Permit Holder of full responsibility for work performed or the presence of the permitted facility. The Permit Holder acknowledges that the County has no liability for the presence of the Permit Holder's facility located within the County road right-of-way, County drain easement or County park property.

Permit Expiration and Extension of Time: All work authorized by the permit shall be completed to the satisfaction of the Permit Office on or before the expiration date specified in the permit. Any request for an extension of time for completion shall be on a completed County form and shall demonstrate good cause for granting the request. Additional requirements may be imposed as a condition of an extension of time due to seasonal limitations or other considerations. These additional requirements may include, without limitation, changes to materials or construction methods, reestablishment of fees, bonds, deposits and insurance requirements.

Responsibility: The design, construction, operation and maintenance of all work covered by the permit shall be at the Permit Holder's expense with the exception that the Permit Holder will not be responsible for maintaining road widenings or similar facilities which become part of the County roadway.

Revocation: The permit may be suspended or revoked at the will of the County. Upon order of the County, the Permit Holder shall surrender the permit, cease operations and remove, alter or relocate, at their expense, the facilities for which the permit was granted. The Permit Holder expressly waives any right to claim damages for compensation resulting from the revocation of the permit.

Violation: The County may declare the permit null and void if the Permit Holder violates the terms of the permit. The County may require immediate removal of the Permit Holder's facilities and restoration of the County property, or the County may remove the facilities and restore the County property at the Permit Holder's expense. The Permit Holder agrees that in the event of a violation of the terms of the permit or in the event the work authorized by the permit is not satisfactorily completed by the permit expiration date, the County may use all or any portion of the performance bond to restore the County road right-of-way, drain easement, wastewater facility or park property as necessary for reasonably safe and efficient operations and maintenance, or to establish extraordinary maintenance procedures as required to assure reasonably safe and efficient operation of the County facility.

Inspection and Testing of Materials: Wayne County reserves the right of inspection and the testing of materials by its authorized representatives of all permitted activities and/or activities within the road right-of-way, County owned property or within a County drain easement. All items identified by the final inspection shall be resolved prior to release of the permit. All materials and methods utilized during the course of the authorized permit work shall meet the requirements of the current *MDOT Standard Specifications For Construction* as modified by Wayne County Special Provisions, Standard Plans for Permit Construction and this manual. The Permit Holder shall reimburse Wayne County for all required inspections and testing of materials.

Design: The Permit Holder is fully responsible for the design of the permitted facility, such that the design shall be consistent with all applicable County standards, specifications, guidelines, requirements and with good engineering practice. Any errors in the plans that become evident after the issuance of a permit, and which change the scope of permitted work, are subject to review and may be grounds for revocation of the permit. The Permit Office will not relieve the Permit Holder of the responsibility of correcting errors, deficiencies, or omissions due to oversight or unforeseen contingencies such as faulty drainage, poor subsoil conditions or the failure of the Permit Holder's engineer to show all the related or pertinent conditions inside or outside the plan area.

Drainage: Drainage shall not be altered to flow into the road right-of-way or road drainage system unless approved by Wayne County.

Permit Holder Compliance: The Permit Holder shall abide by the conditions and limitations contained on the permit and all other conditions listed within the WCDPS Rules, Specifications and Procedures for Construction Permits. The application of any work undertaken under the permit shall constitute the Permit Holder's agreement to the Provision.

PERMIT OFFICE
 33809 MICHIGAN AVE
 WAYNE, MI 48184,
 PHONE (734) 595-6504
 FAX (734) 595-6356

72 HOURS BEFORE ANY
 CONSTRUCTION. CALL
 Various Staff
 (734) 595-6504, Ext: 2009
 FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No. A-17042	
ISSUE DATE 1/1/2017	EXPIRES 12/31/2017
REVIEW No.	WORK ORDER 78621

PROJECT NAME
 PLYMOUTH TWP. - MAINTENANCE

LOCATION
 VARIOUS ROADS ()

CITY/TWP
 PLYMOUTH TWP

PERMIT HOLDER
 CHARTER TOWNSHIP OF PLYMOUTH
 9955 N. HAGGERTY ROAD
 PLYMOUTH, MI 48170

CONTRACTOR

CONTACT
~~SHANNON PRICE~~ **KURT HEISE** (734) 354-3200

CONTACT
 JOHN HEAVEY (734) 427-3615

DESCRIPTION OF PERMITTED ACTIVIT **(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)**

TO OCCUPY THE RIGHT-OF-WAY OF COUNTY ROADS FOR THE BELOW ACTIVITIES:

1. SANITARY SEWER INSPECTION, REPAIR AND ROUTINE MAINTENANCE.
2. WATERMAIN INSPECTION, REPAIR AND ROUTINE MAINTENANCE.
3. DUST PALLATIVE, CALCIUM & SALT APPLICATIONS.
4. SIDEWALK REPAIR AND REPLACEMENT.
5. TO PERFORM STREET SWEEPING OPERATIONS DURING DAYLIGHT HOURS ONLY.

REFER TO ATTACHMENTS REFERENCED BELOW FOR ANNUAL PERMIT REQUIREMENTS AND CONDITIONS. ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT.

PAVEMENT REPAIRS REQUIRE A SEPARATE PERMIT AND ARE NOT TO BE COMPLETED UNDER THE TERMS OF THIS ANNUAL PERMIT.

PERMIT HOLDER AGREES TO SUBMIT MONTHLY REPORTS OF WORK PERFORMED UNDER THIS PERMIT. (FAX: 734.595.6356)

ALL ACTUAL INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIAL AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED.

FINANCIAL SUMMARY		DEPOSITOR	APPROVED PLANS PREPARED BY
PERMIT FEE	\$0.00	LETTER OF CREDIT DEPOSITO	PLANS APPROVED BY
PLAN REVIEW FEE.....	\$0.00		DATE PLANS APPROVED
PARK FEE	\$0.00		1/1/2017
OTHER FEE.....	\$0.00		REQUIRED ATTACHMENTS
BOND.....	\$0.00		GENERAL CONDITIONS
INSPECTION DEPOSIT.....	\$0.00		SCOPE OF WORK AND CONDITIONS FOR MUNICIPAL MAINTENANCE PERMITS
OTHER BOND	\$0.00		INDEMNITY AND INSURANCE ATTACHMENT
TOTAL COSTS	\$0.00	SAMPLE COMMUNITY RESOLUTION	
TOTAL CHECK AMOUNT		RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT	
CASHIER	DATE		www.waynecounty.com/dps_engineering_cpoffice.htm
	1/1/2017		(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

~~SHANNON PRICE~~ **KURT HEISE**
 PERMIT HOLDER / AUTHORIZED AGENT

DATE

PREPARED BY

JOHN HEAVEY
 CONTRACTOR / AUTHORIZED AGENT

DATE

VALIDATED BY Mr. Ali Aljawad

DATE



**Wayne County Department of Public Services
Engineering Division – Permit Office
Scope of Work and Conditions Attachment
For Annual Municipal Maintenance Permits**

The Annual Permit authorizes the municipality to occupy Wayne County road rights-of-way for the purpose of inspection, repair and routine maintenance of the facilities listed below that are under its jurisdiction.

Scope of Work - The following work is authorized under the Annual Maintenance Permit:

Sanitary Sewers

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction

Water Main and installation of 2" pipe

1. Inspection, repair and routine maintenance of the facilities under its jurisdiction
2. Water service connection with 2" diameter pipe or less, serving single customer

A separate permit will be required for any operations performed under the following conditions for Water and/or Sanitary related work:

- a. For all water service connections larger than a two inch (2") diameter.
- b. For any water service connection that serves more than one customer.
- c. Whenever work is to be performed in a new subdivision.
- d. For any sanitary sewer service connection.

Dust Palliative Applications

1. Dust palliative treatment shall be with calcium magnesium chloride in accordance with Wayne County specifications.
2. The municipality shall designate each road to be treated with dust palliative and pay the Contractor for all materials and service.
3. Prior to the application of Dust Palliative Materials, the Permit Holder shall provide at least seven (7) days notice to the Wayne County Roads Division (313-955-9920) to allow for preparation and inspection of the roads to be treated.

Sidewalk

1. Existing sidewalks may be repaired or replaced at existing alignment on existing grade.

A separate permit will be required for the construction of a new sidewalk, for the replacement of an existing sidewalk on a new alignment or grade or for the construction of new sidewalk ramps to the County road.

Street Sweeping

1. Street sweeping shall be performed during daylight hours only.
2. All traffic control devices shall conform to the provisions of the current MMUTCD.

Permit Conditions

1. **A separate permit will be required for final pavement repairs when pavement is broken while making either emergency or non-emergency repairs.**
2. Reports indicating all work performed or that no work was performed under the permit shall be provided to the Permit Office at the end of each month.
3. Any work not covered under the annual scope of work and conditions above shall require a separate permit. Refer to the *Wayne County Rules, Specifications and Procedures Construction Permits*.
4. All inspection costs, including overtime, supervision, testing of materials and emergency work, if required, shall be billed to the Permit Holder.

PERMIT OFFICE
 33809 MICHIGAN AVE
 WAYNE, MI 48184,
 PHONE (734) 595-6504
 FAX (734) 595-6356

72 HOURS BEFORE ANY
 CONSTRUCTION. CALL
 Various Staff
 (734) 595-6504, Ext: 2009
 FOR INSPECTION



PERMIT No. A-17097	
ISSUE DATE 1/1/2017	EXPIRES 12/31/2017
REVIEW No.	WORK ORDER 79337

WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PROJECT NAME
 PLYMOUTH TWP - PAVEMENT RESTORATION

LOCATION
 VARIOUS

CITY/TWP
 PLYMOUTH TWP

PERMIT HOLDER
 CHARTER TOWNSHIP OF PLYMOUTH
 9955 N. HAGGERTY ROAD
 PLYMOUTH, MI 48170

CONTRACTOR

CONTACT
 SHANNON PRICE **KURT HEISE** (734) 354-3200

CONTACT
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DESCRIPTION OF PERMITTED ACTIVIT **(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)**

TO REPLACE AND REPAIR PAVEMENT CUTS DUE TO UTILITY REPAIRS WITHIN THE RIGHT-OF-WAY OF VARIOUS ROADS IN WAYNE COUNTY IN ACCORDANCE WITH THE WAYNE COUNTY RULES, SPECIFICATIONS AND PROCEDURES MANUAL & WAYNE COUNTY STANDARD PLANS FOR PERMIT CONSTRUCTION.

AT LEAST 72 HOURS PRIOR TO CONSTRUCTION, THE PERMIT HOLDER SHALL SUBMIT WRITTEN NOTICE OF CONSTRUCTION, INCLUDING THE LOCATION AND DATE OF THE WORK ALONG WITH CONSTRUCTION PLANS TO THE PERMIT OFFICE FOR APPROVAL.

THE FINAL AREA OF ANY PAVEMENT TO BE REPLACED AND/OR OVERLAID SHALL BE DETERMINED AND MARKED OUT BY THE COUNTY.

FOR EACH PROJECT, ALL ACTUAL PLAN REVIEW AND INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED TO THE PERMIT HOLDER ON A MONTHLY BASIS.

ANY ROAD CLOSURE SHALL BE IN COMPLIANCE WITH THE MICHIGAN MANUAL OF TRAFFIC CONTROL DEVICES.
[HTTP://MUTCD.FHWA.DOT.GOV](http://mutcd.fhwa.dot.gov)

THE ATTACHMENTS LISTED BELOW ARE INCORPORATED BY REFERENCE AS PART OF THE CONDITIONS OF THIS PERMIT.

FINANCIAL SUMMARY		DEPOSITOR	APPROVED PLANS PREPARED BY
PERMIT FEE	\$0.00		PLANS APPROVED BY
PLAN REVIEW FEE	\$0.00	LETTER OF CREDIT DEPOSITO	
PARK FEE	\$0.00		
OTHER FEE	\$0.00		REQUIRED ATTACHMENTS
BOND	\$0.00		GENERAL CONDITIONS
INSPECTION DEPOSIT	\$0.00		INDEMNITY AND INSURANCE ATTACHMENT
OTHER BOND	\$0.00		RULES, SPECIFICATIONS AND PROCEDURES
TOTAL COSTS	\$0.00		FOR PERMIT CONSTRUCTION - AVAILABLE
			ONLINE AT
TOTAL CHECK AMOUNT	\$0.00		www.waynecounty.com/dps_engineering_cpoffice.htm
CASHIER	DATE		
	1/1/2017		

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES

SHANNON PRICE **KURT HEISE**
 PERMIT HOLDER / AUTHORIZED AGENT

DATE

PREPARED BY

<BLANK>
 CONTRACTOR / AUTHORIZED AGENT

DATE

VALIDATED BY Mr. Al Aljawad

DATE

PERMIT OFFICE 33809 MICHIGAN AVE WAYNE, MI 48184, PHONE (734) 595-6504 FAX (734) 595-6356
72 HOURS BEFORE ANY CONSTRUCTION. CALL Various Staff (734) 595-6504, Ext: 2009 FOR INSPECTION



WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PERMIT No. A-17090	
ISSUE DATE 1/1/2017	EXPIRES 12/31/2017
REVIEW No.	WORK ORDER 79609

PROJECT NAME
PLYMOUTH TWP - STREET SWEEPING

LOCATION
VARIOUS ROADS ()

CITY/TWP
PLYMOUTH TWP

PERMIT HOLDER CHARTER TOWNSHIP OF PLYMOUTH 9955 N. HAGGERTY ROAD PLYMOUTH, MI 48170	CONTRACTOR
--	------------

CONTACT SHANNON PRICE KURT HEISE (734) 354-3200	CONTACT <BLANK>
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DESCRIPTION OF PERMITTED ACTIVIT **(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)**

TO PERFORM STREET SWEEPING OPERATIONS WITHIN THE R.O.W. OF ROADS UNDER THE JURISDICITON OF WAYNE COUNTY DURING DAYLIGHT HOURS ONLY.

THE ATTACHMENTS LISTED BELOW ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT.

FINANCIAL SUMMARY PERMIT FEE \$0.00 PLAN REVIEW FEE..... \$0.00 PARK FEE..... \$0.00 OTHER FEE..... \$0.00 BOND..... \$0.00 INSPECTION DEPOSIT..... \$0.00 OTHER BOND \$0.00 TOTAL COSTS \$0.00 TOTAL CHECK AMOUNT \$0.00 CASHIER DATE 1/1/2017	DEPOSITOR LETTER OF CREDIT DEPOSITO	APPROVED PLANS PREPARED BY PLANS APPROVED BY DATE PLANS APPROVED 1/1/2017 REQUIRED ATTACHMENTS GENERAL CONDITIONS RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT www.waynecounty.com/dps_engineering_cpoffice.htm (PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)
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In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

SHANNON PRICE KURT HEISE PERMIT HOLDER / AUTHORIZED AGENT	DATE	WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES	PREPARED BY
<BLANK> CONTRACTOR / AUTHORIZED AGENT	DATE	VALIDATED BY Mr. Ali Aljawad	DATE

PERMIT OFFICE 33809 MICHIGAN AVE WAYNE, MI 48184, PHONE (734) 595-6504 FAX (734) 595-6356
72 HOURS BEFORE ANY CONSTRUCTION. CALL Various Staff (734) 595-6504, Ext: 2009 FOR INSPECTION



PERMIT No.	
A-17087	
ISSUE DATE	EXPIRES
1/1/2017	12/31/2017
REVIEW No.	WORK ORDER

WAYNE COUNTY
DEPARTMENT OF PUBLIC SERVICES
PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PROJECT NAME
PLYMOUTH TWP. - SPECIAL EVENTS

LOCATION
VARIOUS

CITY/TWP
PLYMOUTH TWP

PERMIT HOLDER
PLYMOUTH TOWNSHIP
9955 N. HAGGERTY ROAD
PLYMOUTH TWP, MI 481704673

CONTRACTOR

CONTACT
SHANNON PRICE **KURT HEISE** (734) 354-3200

CONTACT
<BLANK>

DESCRIPTION OF PERMITTED ACTIVIT **(72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)**

TO ALLOW TEMPORARY CLOSURE OF CERTAIN LOCAL AND COUNTY ROADS FOR A SPECIFIED PERIOD OF TIME IN ACCORDANCE WITH ALL GENERAL AND SPECIAL CONDITIONS OF THIS PERMIT.

REFER TO ATTACHEMENT: ANNUAL SPECIAL EVENTS PERMIT FOR MUNICIPALITIES TO CONDUCT PARADES, BLOCK PARTIES, MARATHONS, CELEBRATIONS AND FESTIVALS.

PERMIT TO INSTALL BANNERS WITHIN THE COUNTY ROAD RIGHT-OF-WAY.
PLEASE REFER TO ATTACHMENT: ANNUAL PERMIT FOR MUNICIPAL BANNERS

PERMIT HOLDER SHOULD CONTACT/INFORM THE LOCAL POLICE, HOSPITAL, FIRE MARSHAL, SCHOOL AND ANY OTHER LOCAL AGENCIES ARE/MAY BE AFFECTED BY THIS ROAD CLOSURE THREE (3) BUSINESS DAYS PRIOR TO SCHEDULED CLOSURE.

THE PERMIT HOLDER SHOULD CONTACT THE WAYNE COUNTY TRAFFIC OFFICE AT (734) 955-2154 THREE (3) WORKING DAYS PRIOR TO ANY CLOSURE.

THE CONTRACTOR/PERMIT HOLDER WILL SET UP AND MAINTAIN ALL BARRICADING AND SIGNS IN ACCORDANCE WITH THE MICHIGAN MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES ([HTTP://MUTCD.FHWA.DOT.GOV](http://mutcd.fhwa.dot.gov)) AND WILL BE THE RESPONSIBILITY OF THE PERMIT HOLDER.

ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT.

FINANCIAL SUMMARY		DEPOSITOR	APPROVED PLANS PREPARED BY
PERMIT FEE	\$0.00		
PLAN REVIEW FEE.....	\$0.00		
PARK FEE	\$0.00		
OTHER FEE.....	\$0.00		
BOND.....	\$0.00		
INSPECTION DEPOSIT.....	\$0.00		
OTHER BOND	\$0.00		
TOTAL COSTS	\$0.00		
TOTAL CHECK AMOUNT		LETTER OF CREDIT DEPOSITO	PLANS APPROVED BY DATE PLANS APPROVED
	\$0.00		1/1/2017
CASHIER	DATE		REQUIRED ATTACHMENTS
	1/1/2017		GENERAL CONDITIONS
			ANNUAL ROAD SPECIAL EVENTS FOR MUNICIPALITIES
			ANNUAL BANNER PERMIT ATTACHMENT FOR MUNICIPALITIES
			SAMPLE COMMUNITY RESOLUTION
			RULES, SPECIFICATIONS AND PROCEDURES FOR PERMIT CONSTRUCTION - AVAILABLE ONLINE AT
			www.waynecounty.com/dps_engineering_cpoffice.htm

(PERMIT VALID ONLY IF ACCOMPANIED BY ABOVE ATTACHMENTS)

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

SHANNON PRICE KURT HEISE PERMIT HOLDER / AUTHORIZED AGENT	DATE	WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES	PREPARED BY
<BLANK> CONTRACTOR / AUTHORIZED AGENT	DATE	VALIDATED BY Mr. Ali Aljawad	DATE



**Wayne County Department of Public Services
Engineering Division – Permit Office**

**Annual Special Events for Municipalities
Road Closure/Detour Guidelines**

An Annual Permit granting permission to temporarily close a County road for a reasonable length of time for a parade, marathon, celebration, festival or similar activity, or to use a County road as a detour for traffic around such activity taking place on a non-County road may be issued by the Permit Office to a governing body of a city, incorporated village or township.

A permit, granting authorization to close County roads and to set detours over County roads may be issued if an annual Special Events Permit was previously executed with an associated blanket resolution. For each event, the Permit Holder shall submit a written request at least ten (10) business days prior to the commencement of a road closure. Each request shall be submitted on municipal letterhead and include the following information:

- a) The nature of the activity for which the permit is requested;
- b) The dates and times it is proposed to close and reopen the County road to traffic;
- c) The roads and/or portions of roads to be closed;
- d) The proposed detour route or routes, including a map if necessary to clearly describe the proposed detour.

The written request shall be sent to the following offices:

Wayne County Permit Office
33809 Michigan Ave
Wayne MI 48184

Wayne County Division of Roads
Traffic Operations Office
29900 Goddard Road
Romulus MI 48242

Upon approval of the request, a permit will be issued authorizing the special event activities.

Permit Conditions:

1. All roads temporarily closed under the permit shall be County local roads, as certified under Act 51, P.A. 1951, with residential frontage exclusive of section line (mile roads), quarter section line (collector roads) and border line roads.
2. Road closures authorized under the permit shall not be for the purpose of allowing private commercial activities such as advertising or the sale of goods, wares or produce.
3. The Permit Holder, at no expense to the County, shall provide any necessary police supervision.
4. Road closures authorized under the permit shall not have the effect of depriving property which is not adjacent to the section of road being closed from continuous uninterrupted access to the main public road system.
5. The closure or partial closure of the road and any detour route selected shall allow alternative routes for the reasonably safe and convenient movement of traffic.
6. Road closures authorized by the permit shall not exceed the approved duration, generally between 24 and 72 hours.
7. The Permit Holder shall, at no expense to the County, install, maintain and remove all traffic control devices required for the temporary road closure and detour routes.
8. All traffic control devices installed in conjunction with the road closure or partial closure and any detour route shall conform to the provisions of the current MMUTCD.
9. The Permit Holder shall, at its sole expense, immediately following conclusion of the permitted activity clean up and remove any litter, debris, refuse, etc., placed or left in the right-of-way as a result of the permitted activity. In the event that the Permit Holder fails to clean up as required, causing Wayne County to do the cleanup work, the Permit Holder shall reimburse Wayne County any costs incurred to restore the right-of-way.
10. The Permit Holder acknowledges that the County may, at its sole discretion, deny any road closure proposed under the permit.



**Wayne County Department of Public Services
Engineering Division – Permit Office
Banner Attachment for Municipalities
Guidelines**

Pursuant to MCL §247.323, a permit for installation of any banner to be placed within or over County road right-of-way may be issued to a governing body of a city, incorporated village or township. Commercial signs shall not be permitted within the right-of-way of any road under the jurisdiction of the Wayne County.

A permit, authorizing the placement of banners within the County right-of-way may be issued if an annual Special Events Permit was previously executed with an associated blanket resolution. For each event, the Permit Holder shall submit a written request at least ten (10) business days prior to the placement of banner(s). Each request shall be submitted on municipal letterhead and include the following information:

- a) The activity in connection with which the banner is to be placed;
- b) The location of the proposed installation, including distance to overhead traffic control devices;
- c) A description of the banner, including any legend or symbol thereon;
- d) The height of any overhead banner from the road surface to its lowest point;
- e) The dates the banner will be erected and removed. This period shall not exceed a time specified by the Permit Office. An acceptable period of time for banners to be in place is a total of three (3) weeks, except for Holiday decorations which may be in place for eight (8) weeks;
- f) Such other information as the Permit Office may deem necessary.

Upon approval of the request, a permit will be issue authorizing the special event activities.

Design & Placement Requirements

- a) Any banner shall be designed, installed and located so as to avoid danger to those using the road or undue interference with the free movement of traffic or maintenance operations.
- b) Any banner shall be securely fastened so as to have a minimum bottom height of 18 feet above the surface of the traveled way, shall be placed no closer than 100 feet in advance of flashing beacons or traffic control signals and shall be placed so as to not obstruct a clear view of traffic lights, signals or other traffic control devices.
- c) Banners shall not be attached to trees.
- d) No banner shall have displayed thereon any legend or symbol which may in any way be construed to advertise or otherwise promote the sale of or publicize any merchandise or commodity, or which may be construed to be political in nature.
- e) No banner shall have displayed thereon any device that is or purports to be an imitation of, resembles or may be mistaken for a traffic control device or which attempts to direct the movement of traffic.
- f) No banner shall be above ground figures, signs or other structures, objects or devices whether lit or unlit.
- g) Decorations shall not include flashing lights, reflective materials or other devices that may distract motorists.

Permit Conditions

- a) Any authorization may be revoked by the Permit Office if the banner placement becomes dangerous to those using the road or unduly interferes with the free movement of traffic or maintenance operations.
- b) The city, village or township making application shall faithfully fulfill all permit requirements.

An addendum authorization may be revoked by the Permit Office upon failure to comply with any permit conditions.



CHARTER TOWNSHIP OF PLYMOUTH REQUEST FOR BOARD ACTION

MEETING DATE: February 14, 2017

ITEM: Installation of traffic signals and related safety improvements to the intersection of Ann Arbor Road and McClumpha, Resolution #2017-02-14-05.

PRESENTER: Kurt Heise, Supervisor

BACKGROUND:

The County has conducted a traffic study to determine whether additional traffic signals and other improvements were needed at the intersection of Ann Arbor Road and McClumpha.

This study showed the need to make improvements, including, but not limited to, new traffic signal(s), improved deceleration lanes, center turn lanes and a widened intersection that complies with modern traffic safety guidelines.

ACTION REQUESTED: Approve resolution.

RECOMMENDATION: Approve the resolution and authorize the Supervisor and Clerk to forward same to all elected officials who are in a position to effectuate timely action on the part of the State to produce the funding and provide the installation of these essential improvements to enhance public safety.

PROPOSED RESOLUTION: I move to approve Resolution #2017-02-14-05 urging the State of Michigan to expedite the installation of traffic signals and related safety improvements to the intersection of Ann Arbor Road and McClumpha Road in the Charter Township of Plymouth.

Moved by: _____ Seconded by: _____

ROLL CALL:

CC _____, RD _____, GH _____, JV _____, KH _____, MC _____, JD _____

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH
BOARD OF TRUSTEES**

RESOLUTION # 2017-02-14-05

**RESOLUTION TO URGE THE STATE OF MICHIGAN TO EXPEDITE THE
INSTALLATION OF TRAFFIC SIGNALS AND RELATED SAFETY IMPROVEMENTS
TO THE INTERSECTION OF ANN ARBOR ROAD AND MCCLUMPHA ROAD IN THE
TOWNSHIP OF PLYMOUTH**

At a regular meeting of the Board of Trustees for the Charter Township of Plymouth (the 'Board'), held at Township Hall, 9955 N. Haggerty Road, Plymouth, MI on February 14, 2017, the following resolution was offered:

WHEREAS, the intersection of McClumpha and Ann Arbor Road in Plymouth Township (the 'intersection') is currently one of the busiest in the township, handling vehicles travelling east and westbound on Ann Arbor Road travelling at speeds in excess of 50 mph; and,

WHEREAS, the intersection also services major residential neighborhoods to the north and south of the intersection; including to the south, the nearby Plymouth-Canton Educational Park, the largest high school campus in Michigan with more than 6,100 students; and,

WHEREAS, the intersection also services a church and charter school at its northeastern quadrant, and a large funeral home at its southwest quadrant; and,

WHEREAS, since January 1, 2010, 38 vehicle crashes have been reported at the intersection – 13 of those listed as 'injury accidents;'

WHEREAS, the State of Michigan, through its Department of Transportation (MDOT) is responsible for the intersection's design, construction, traffic flow, and safety as Ann Arbor Road is a state trunkline (the 'old M-14 highway); and,

WHEREAS, after numerous citizen complaints in 2015, MDOT commissioned the County of Wayne to undertake a traffic study to determine whether additional traffic signals and other improvements were needed at the intersection; and,

WHEREAS, the study showed the need to make such improvements, including but not limited to, new traffic signal(s), improved deceleration lanes, center turn lanes, and a widened intersection in accordance with modern traffic safety guidelines;

NOW, THEREFORE BE IT RESOLVED, that the Plymouth Township Board of Trustees urges the State of Michigan to expedite the funding and installation of all necessary traffic signals and other improvements necessary to promote enhanced public safety and rational traffic flow at the intersection of Ann Arbor Road at McClumpha Road, Charter Township of Plymouth, Michigan.

FURTHERMORE, that copies of this Resolution be sent to Governor Rick Snyder, MDOT Director Kirk Steudle, State Senator Patrick Colbeck, State Representatives Jeff Noble and Kristy Pagan, House Appropriations Chair Rep. Laura Cox, County Commissioner Joe Barone, and the Plymouth-Canton School Board.

Present: [Curmi, Clinton, Dempsey, Doroshewitz, Heise, Heitman, Vorva]

Moved by:

Supported by:

Roll Call Vote

Ayes:

Nays:

Adopted: Regular Meeting of the Board of Trustees on February 14, 2017.

Jerry Vorva, Clerk, Charter Township of Plymouth